



**Date:** Wednesday, March 15, 2023

**From:** Jerry Haan, Manager of Operations, Fleet and Waste Services

**Subject:** Winter Operations Plan

**Report:** CES2023-025

This document and its attachments are public and available in an accessible format upon request.

## **Recommendation**

That report CES2023-05 be received for information; and

That the Committee of the Whole recommends to Council that the Proposed Winter Operations Plan, attached as Schedule A, be approved.

## **Background**

The Township's Operations team provides a full suite of winter maintenance services including roadway de-icing, roadway plowing, sidewalk clearing, and snow removal for 754-lane kilometers of roads and 12 km of sidewalks.

Ontario municipalities must meet the maintenance timing requirements set out in the Minimum Maintenance Standards (MMS) contained in Ontario Regulation 239/02 (as amended) of the Municipal Act.

To assist in defending the Township in a winter maintenance claim, the Township is advised to have a Council approved plan coupled with records management documenting winter operational activities.

## **Analysis**

The MMS regulation requirements are different for different roadway classifications. Roadway Classifications are determined by their Average Annual Daily Traffic (AADT) volumes. The higher the AADT, the shorter the timelines are for addressing winter maintenance. This is why the public may see a difference in maintenance frequency



between high volume roads such as the provincial highways, county roads and the Township roads. The Township of Georgian Bluffs has class 4 and 5 roads and therefore the Winter Operations Plan is based on ensuring the Operations team will meet the MMS requirements of class 4 and 5 roads.

## **Financial Impact**

There is no financial impact with this report.

## **Strategic Priorities**

### **Deliver Effective and Cost-Efficient Services**

The Township will strive to be a leader in municipal and customer service excellence. We will continue to offer remarkable service to those we serve. We will promote operational excellence by focusing on fiscal responsibility. The corporation will be fiscally prudent, and we will invest in our staff to attract the best employees.

## **Conclusion**

The Operations team have reviewed the previous Winter Operations Plan and have found some operational efficiencies that will be implemented to ensure the maintenance requirements of the MMS will be met. The Operations Team is fully staffed, winter sand and salt materials are fully stocked and the fleet is fully functional and ready for winter.

Respectfully Submitted: Jerry Haan, Manager of Operations, Fleet and Waste Services.



### Report Approval Details

Document Title:	Winter Operations Plan.docx
Attachments:	- Council Winter Operations Plan.docx
Final Approval Date:	Nov 9, 2023

This report and all of its attachments were approved and signed as outlined below:

Niall Lobley, Director of Community Services