



Township of Georgian Bluffs

Council Minutes

May 10, 2023, 5:00 p.m.

Council Chambers

Township Administration Offices

177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Deputy Mayor Grant Pringle
Councillor Cathy Moore Coburn
Councillor Ryan Thompson
Councillor Rick Winters
Councillor Tobin Day
Councillor Isaac Shouldice

Staff Present: Crystal Gunn, Human Resources Manager
Carly Craig, Acting Clerk
Samantha Buchanan, Acting Director of Corporate Services/Treasurer
Niall Loble, Director of Community Services
Michael Benner, Principal Planner
Hailey Thomson, Communications Specialist
Rayburn Murray, Legislative Services Coordinator

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1. Call to Order

Mayor Sue Carleton called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Mayor Sue Carleton opened the meeting with the land acknowledgement statement.

3. Approval of Agenda/Additions to the Agenda

Item 14.2.2 was deferred by Staff to the June 7, 2023, meeting of Council.

Item 16 was deferred to after closed session.

RES2023-095

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That the agenda be approved as amended.

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Minutes of Previous Meetings

5.1 Council

RES2023-096

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That the minutes of the Council meeting held on April 12, 2023, be adopted.

Carried

5.2 Special Council

RES2023-097

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That the minutes of the following Special Council meetings be adopted:

5.2.1 - April 19, 2023

5.2.2 - April 24, 2023

5.2.3 - May 3, 2023

Carried

6. Announcements

Mayor Sue Carleton thanked the Senior Management Team for attending the meeting. She welcomed Michael Benner, Principal Planner to the Township.

7. Public Hearings

None.

8. Delegations/Public Question Period

8.1 Items On The Agenda

Councillor Isaac Shouldice joined the meeting at 5:05 p.m.

None.

8.2 Items Not On The Agenda

8.2.1 Courtney Sprout - Bass Lake Access

Courtney Sprout registered as a delegation to request the reopening public access to Bass Lake. She noted she is speaking on behalf of the following residents and herself:

- Phyllis Augustine
- Greg Sprout
- Ken Baetz
- Thomas McMahon
- Noreen McMahon
- Darren Lafantaisie
- Stacy Lafantaisie
- Trevor Onken
- Bev Onken
- James Bylow
- Jennifer Bylow

The Director of Community Services noted a report will be brought back to Council for consideration. Councillor Ryan Thompson requested clarification to assist staff.

9. Consent Agenda

RES2023-098

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items 9.1.2, 9.1.3, 9.4.5, 9.4.8, 9.2.1, and 9.6.

Carried

- 9.1 Correspondence for Council's Information
 - 9.1.1 Bruce Power Bus Tour Invitation
- 9.3 Minutes
 - 9.3.1 Drinking Water Source Protection Committee - November 25, 2022
 - 9.3.2 Grey Sauble Conservation Authority - March 22, 2023
- 9.4 Resolutions From Other Municipalities
 - 9.4.1 Municipality of Megnetawan Resolution - Bill 5
 - 9.4.2 Township of Mulmur - Bill 5
 - 9.4.3 Municipality of Shuniah - Letter in Support of the Town of Essex - Retaining Surplus Proceeds from Tax Sales
 - 9.4.4 Municipality of Shuniah - Enbridge Charges
 - 9.4.5 The Federation of Northern Ontario Municipalities - Bail Reform Resolution
 - 9.4.6 Township of Puslinch - Road Side Litter
 - 9.4.7 Township of South Glengarry - Review of Rural Education Funding
 - 9.4.8 Town of Fort Erie - Change to Municipal Oath of Office
 - 9.4.9 Town of Cobourg - Barriers for Women in Politics
 - 9.4.10 Oxford County - Bill 5
- 9.5 Informational Reports
 - 9.5.1 LEG2023-10 - Ontario Association of Committees of Adjustment and Consent Authorities (OACA) 2023 Conference Attendance
- 9.6 Quarterly Reporting
 - 9.6.2 LEG2023-11 - Quarterly Council Direction Reporting

10. Consideration of Items Separated from Consent Agenda

10.1 2023 Grey County Warden's Golf Tournament

Councillor Ryan Thompson and Deputy Mayor Pringle noted their interest in attending.

10.2 Bruce CFDC & SEDC - Hawks Nest 4th Hawk Announced

Council extended the invitation to staff due to the conflict with the May 17th Committee of the Whole meeting.

10.3 Ontario Clean Water Agency Reports - February and March Water Reports

Council noted the usage for Oxenden residents on March 2nd, 2023, and directed staff to confirm billing.

Council noted the one non-compliance in Potawatomi due to the timing of testing.

10.4 & 10.5 School Bus Stop Arm Cameras

RES2023-099

Moved by: Councillor Ryan Thompson

Seconded by: Isaac Shouldice

That staff be directed to send a letter of support for items 10.4 and 10.5.

Carried

10.6 January to April 2023 Financial Report

Council questions/comments included:

- Clarification on landfill covering expense
- Clarification on repair to the grader for lift arms for re-enforcement.

11. Correspondence

11.1 Andrew Stroud - Proposal for Backyard Chicken By-law

Council provided comments including, considering possible bird flu incidents, control mechanisms, and providing clarity for residents.

The Principal Planner noted he would meet with the consultant to confirm backyard poultry and guardian livestock are identified within the plan.

RES2023-100

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Cathy Moore Coburn

That staff be directed to bring back a report regarding backyard poultry by-laws.

Carried

11.2 BDO - Audit Planning Letter - Township of Georgian Bluffs

The Treasurer noted 2024 is the last year of the current agreement and BDO will attend Council near the end of the year for the Audit Report.

11.3 SEDC & Bruce CFDC - Hawks' Nest 2023 Live Show Invitation

Council discussed earlier in the meeting, duplicate agenda item.

12. Committee Reports

12.1 Committee of Whole

RES2023-101

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

That the minutes of the Committee of the Whole meeting held on May 3, 2023, be adopted, including recommendations COW2023-039 - COW2023-043.

Carried

12.1.1 Approval of Agenda/Additions to the Agenda

COW2023-039

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

That Closed Session item 13.1 be deferred to the Special Council meeting being held immediately after Committee of the Whole; and

That the agenda be approved as amended.

Approved

12.1.2 Jason O'Connor & Krista Henry - Unmaintained Road Allowance to Access Property

COW2023-040

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

That staff be directed to bring back a report regarding access to unassigned concession 17, part lot 21 to a meeting in June.

Approved

12.1.3 CSD2023-05 - FoodCycler Pilot Program

COW2023-041

Moved by: Councillor Tobin Day

Seconded by: Councillor Ryan Thompson

That Council directs staff to work with FoodCycle Science to implement a pilot program for food waste recycling for up to 100 residences in the Township of Georgian Bluffs;

That up to \$10,000 of the approved Climate Change funding is allocated to support this program: and

That Council directs staff to report back to Council by the end of 2023 on the status of the pilot program.

Approved

12.1.4 CSD2023-08 - Use of Owen Sound Yard Waste Facility

COW2023-042

Moved by: Mayor Sue Carleton

Seconded By: Councillor Cathy Moore Coburn

That staff be directed to work with Owen Sound colleagues to allow for residents of Georgian Bluffs to access the yard waste facility in Owen Sound with proof of address; and

That Council approve \$26,000, to be funded from the Working Capital Reserve, as the cost for this service for the balance of 2023; and

That staff be directed to work with Owen Sound colleagues to develop a proportional cost for future access for Georgian Bluffs residents; and

That the cost of future access for Georgian Bluffs residents be included in future annual budgets.

Approved

12.1.5 HR2023-04 - CAO Performance Review – 360-Degree Assessment

COW2023-043

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Rick Winters

Whereas Council of the Township of Georgian Bluffs adopted an Annual CAO Performance Policy in March of 2020; and

Whereas since the adoption of said policy, staff have identified areas for revision that may increase its efficiency;

Now therefore, be it resolved that Council hereby directs staff to amend the CAO Annual Performance Review Policy as follows:

That the 360-Degree Assessment provision be amended so that it is held in the Spring every other year; or sooner at the request of Council; and

That Council direct staff to proceed immediately with preparing an RFP for an External Consultant to conduct a 360-degree assessment on the CAO; and

That the 360-Degree Assessment summary report be provided to all of Council rather than the Mayor and Deputy Mayor.

Approved

13. Staff Reports

RES2023-102

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Isaac Shouldice

That the addendum to the agenda be approved, including the addition of Report CSD2023-09 and By-law 2023-029 regarding the shared

Carried

13.1 CSD2023-09 - Shared Use of Owen Sound Yard Waste Facility

The Director of Community Services noted that residents should have access for residential use by May 12th, 2023. He indicated that in order to use, residents will need to provide proof of residency in Georgian Bluffs.

He also noted that a report will be presented at the end of they year indicating the progress and possibility of ongoing agreements.

RES2023-103

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That Council authorize the Mayor and Clerk to sign a 'Cost Sharing – Access and Use Agreement' with the City of Owen Sound to support Georgian Bluffs residential use of the Leaf and Yard Waste Composting Site, and,

That By-law 2023-029 being a bylaw to authorize signing of the agreement be approved by Council.

Carried

13.1 FIN2023-09 Farm Lease Agreement

RES2023-104

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

That Council approve the Farm Lease Agreement as appended to this report; and

That By-law 2023-027 be approved being a by-law authorizing the execution of a Farm Lease Agreement for the property in the former Keppel Township legally described as PART LOT 40 CONCESSION 19 KEPPEL BEING PART 1 PLAN 16R6460 SAVE AND EXCEPT PART 1 PLAN 16R9069, PARTS 1 & 2 PLAN 16R9624 AND PART 1 PLAN 16R11357; TOWNSHIP OF GEORGIAN BLUFFS (PIN 37027-0309 LT).

Carried

14. By-laws

14.1 Zoning By-laws

Nil

14.2 Other By-laws

14.2.1 By-law 2023-024 - 2023 Sums Required By-law

RES2023-105

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Isaac Shouldice

That By-law 2023-024, being a By-law to adopt the 2023 operating and capital budgets for the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.2 By-law 2023-025 - Nuisance By-law

Council deferred this item to the June 7, 2023, meeting of Council.

14.2.3 By-law 2023-026 - Appoint a Deputy Chief Building Official - Joe West

RES2023-106

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

That By-law 2023-026, being a By-law to appoint a Deputy Chief Building Official and Inspector and repeal By-law 2020-040, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.4 By-law 2023-027 - Farm Lease Agreement

RES2023-107

Moved By: Councillor Isaac Shouldice
Seconded By: Councillor Ryan Thompson

That By-law 2023-027, being a By-law to authorize a Farm Lease Agreement with Paul Douglas Sutherland and Paul David Gordon Sutherland, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.5 By-law 2023-029 - Cost Sharing - Access and Use Agreement with the City of Owen Sound for Use of Leaf and Yard Composting Facility

RES2023-108

Moved By: Councillor Rick Winters
Seconded By: Councillor Tobin Day

That By-law 2023-029, being a By-law to authorize the Mayor and Clerk to enter into a cost sharing - access and use agreement in respect to the residential use of the City of Owen Sound's Leaf and Yard Composting Facility, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15. Unfinished Business

None.

16. New Business

Council deferred discussion on item 16.1 following closed session.

17. Notice of Motion

Councillor Rick Winters provided a Notice of Motion regarding speed limit reduction on Concession 17 between Zion Church Road and Grey Road 17.

Councillor Rick Winters provided a Notice of Discussion regarding the following:

- Francis Drive completion
- Concession 14 flooding and road closure impacts
- Kemble Drainage restoration work and timeline
- Bridge EA status update
- Roadside weed spraying
- Unopened/unmaintained road allowances

Council provided a notice of motion to reconsider on Bass Lake Road access.

18. Closed Session

RES2023-109

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

That Council of the Township of Georgian Bluffs move into closed session at p.m. in the Council Chambers with the Acting Clerk and HR Manager remaining in the room to discuss:

18.1 personal matters about an identifiable individual, including municipal or local board employees (exemption "b" of section 239(2) of the Municipal Act, 2001) - Staffing Matter

Carried

Council returned to open session at 7:27 p.m.

Mayor Sue Carleton reported out of closed session, noting that Council went into closed session under open meeting exemption "b" of section 239(2) of the *Municipal Act, 2001*. As a result of closed session discussions:

18.1 Direction was provided to Staff

19. CAO Recruitment Plan

Council discussed developing the CAO job description and setting priorities in advance of the hiring process.

RES2023-110

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That an all-Council hiring committee be struck to hire the Township's Chief Administrative Officer.

Carried

20. Confirming By-law

RES2023-111

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That By-law No. 2023-028, being a by-law to confirm the proceedings of Council on May 10, 2023, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

21. Date of Next Regular Meeting/Adjournment

Council will meet for a Joint Council meeting with the Township of Chatsworth on Monday, May 15, at 5:00 p.m.

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Cathy Moore Coburn

That the meeting be adjourned at 7:41 p.m.

Carried

Mayor, Sue Carleton

Acting Clerk, Carly Craig