



Township of Georgian Bluffs

Council Minutes

December 14, 2022, 5:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Deputy Mayor Grant Pringle
Councillor Rick Winters
Councillor Tobin Day
Councillor Ryan Thompson
Councillor Cathy Moore Coburn

Members Absent: Councillor Isaac Shouldice

Staff Present: Carly Craig, Acting Clerk
Cynthia Fletcher, Chief Administrative Officer
Jenn Burnett, Senior Planner
Rayburn Murray, Legislative Services Coordinator

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1. Call to Order

Mayor Sue Carleton called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Mayor Sue Carleton opened the meeting with the land acknowledgement statement.

3. Approval of Agenda/Additions to the Agenda

RES2022-154

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That an agenda item be added under new business to ratify the decision of the Joint Councils of the Township of Georgian Bluffs and Township of Chatsworth on December 12, 2022, related to BioGRID assets; and

That the agenda be approved as amended.

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Minutes of Previous Meetings

5.1 Council

RES2022-155

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

That the minutes of the Council meeting held on September 21, 2022, be adopted.

Carried

5.1.1 Council - September 21, 2022

5.2 Special Council

RES2022-156

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That the minutes of the following Special Council meetings, be adopted:

- **November 16, 2022 (Inaugural Council Meeting)**
- **November 22, 2022 (Council Orientation)**

- **December 7, 2022.**

Carried

6. Announcements

Mayor Sue Carleton noted that the Kemble Non-Motorized Parade on December 10th and Shallow Lake's Jingle and Mingle event on December 9th were well attended. She thanked the organizers for their efforts and commended them for the success of the events.

Councillor Cathy Moore Coburn noted that the Inter-Township Fire Department's annual toy drive is occurring with several donation boxes around the area.

7. Public Hearings

Nil

8. Delegations

Nil

9. Consent Agenda

RES2022-157

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less item 9.1.3.

Carried

9.1 Correspondence for Council's Information

9.1.1 Letter from the Premier of Ontario - Letter of Congratulations

9.1.2 Rural Ontario Municipal Association - Call for Nominations 2023-2027 Board of Directors

9.1.3 Norfolk County Letter - Bill 23 -More Homes Built Faster Act, 2022

9.1.4 City of Toronto Correspondence - Bill 23, More Homes Built Faster Act, 2022

9.2 Resolutions from other Municipalities

Nil

9.3 Minutes

Nil

9.4 Informational Reports

Nil

10. Consideration of Items Separated from Consent Agenda

9.1.3 Norfolk County Letter - Bill 23 -More Homes Built Faster Act, 2022

Councillor Cathy Moore Coburn requested that 9.1.3 be pulled for discussion due to Bill 23's impact on municipalities.

The Chief Administrative Officer noted that staff will follow up on further correspondence being shared and opportunities to provide comment.

11. Correspondence

11.1 Saugeen Economic Development Corporation/Bruce Community Futures Development Corporation - Request for Sponsorship

RES2022-158

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That Council of the Township of Georgian Bluffs hereby supports the 2023 Hawks' Nest competition presented by the Saugeen Economic Development Corporation (SEDC) and Bruce Community Futures Development Corporation (Bruce CFDC); and

That Council hereby commits to a platinum-level sponsorship, approving a \$1,000 donation to the SEDC and the Bruce CFDC.

Carried

12. Committee Reports

12.1 Committee of Whole

RES2022-159

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

That the minutes of the Committee of the Whole meeting held on December 7, 2022, be adopted, including recommendations COW2022-057 to COW2022-063.

Carried

12.1.1 LEG2022-015 - 2022 Municipal and School Board Election

COW2022-057

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That report LEG2022-015, be received for the information of Council, to fulfill the requirements of Section 12 (3) of the *Municipal Elections Act, 1996*; and

That annual elections reserve fund allocations be increased by \$3000.00 per year to accommodate purchase of new IT equipment, to be assigned to Council, at the commencement of each term.

Approved

12.1.2 LEG2022-016 - Procedure By-law Updates

COW2022-058

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

Whereas staff have identified opportunities for efficiencies in current Council and Committee procedures;

Now Therefore, Township Procedure By-law 2019-125 be amended as described herein; and

That a by-law to amend Procedure By-law 2019-125, be presented for enactment at the December 14, 2022 meeting of Council.

Approved

12.1.3 PL.2022.60 - Request for Extension of Draft Plan Approval
Davenport Subdivision 42T-2017-05

COW2022-059

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

That Council support the request to extend draft approval for Plan of Subdivision 42T-2017-05 for Part Lot 27, Concession 3, Part 1 of Plan 16R-11376, and South Part of Lot 27, Concession 3, Part 1 of Plan 16R-11378, geographic Township of Sarawak, known as Deerfield Acres, for a further three (3) years to July 23, 2026; and

That the \$990.00 application fee be waived, as the Township has not constructed the infrastructure required to service the subdivision.

Approved

12.1.4 PL.2022.61 Committee of Adjustment Appointment of Council
Members

COW2022-060

Moved By: Councillor Tobin Day

Seconded By: Councillor Cathy Moore Coburn

Whereas Council endorsed ratification of By-law 2022-042, being a By-law to establish a Committee of Adjustment and Committee procedures at their meeting on July 13, 2022; and

Whereas Section 4.5 of By-law 2022-042 requires two (2) members of Council to be appointed to the Township Committee of Adjustment;

Now Therefore, Council hereby appoints Councillor Cathy Moore Coburn and Councillor Ryan Thompson members to said Committee, for the 2022-2026 Council term.

Approved

12.1.5 PL.2022.62 - Application for Support of a Condominium Exemption
Georgian Planning Solutions

COW2022-061

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

That the Township of Georgian Bluffs is satisfied that all matters under Section 51 and 51.1 of the *Planning Act* have been addressed to their satisfaction; and

That development of the lands is addressed through the existing Master Development Agreement, Master Subdivision Agreement, the Site Plan Agreements and the Ontario Building Code; and

That the Township supports an exemption from Section 51 of the *Planning Act* for the development legally described as PLAN 16M15 PT BLK 75 RP;16R11409 PARTS 5 6 8 AND 9 and PLAN 16M15 PT BLK 75 RP;16R11409 PART 10; and

Further, that this resolution be forwarded to the County of Grey and the Applicant.

Approved

12.1.6 PL.2022.63 - Award Community Improvement Plan Project to J.L. Richards& Associates Limited

COW2022-062

Moved By: Councillor Tobin Day

Seconded By: Deputy Mayor Grant Pringle

That Township Purchasing By-law 2019-047 be waived; and

That the contract for the creation of a Community Improvement Plan be awarded to JL Richards and Associates Limited at an upset limit fee of \$24,624 (excluding HST).

Approved

12.1.7 Pottawatomi Water Services

COW2022-063

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

Whereas Township Council has received concerns regarding water services from the Pottawatomi community for several years and;

Whereas Council heard most recently from a resident delegation at their September 21st meeting expressing continued concerns and;

Whereas the Township of Georgian Bluffs has acknowledged a need to explore an alternate water service for the Pottawatomi area of the Township and;

Whereas extension of water service from the City of Owen Sound to the Pottawatomi area may be a viable option;

Now Therefore, be it resolved;

That the Mayor draft a letter to the City of Owen Sound Council, on behalf of the Township of Georgian Bluffs Council, requesting a meeting of the CAOs and Mayors of the two Municipalities to explore the viability of City water services being extended to the Pottawatomi area of the Township.

Approved

13. Staff Reports

13.1 Planning

13.1.1 PL.2022.64 - Lift 0.3 m Reserve Algonquin Trail - Reid's Heritage Homes

The Senior Planner explained the purpose of the 0.3 m reserve.

RES-2022-160

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

That Council approve By-law 2022-077 to authorize lifting the 0.3 m Reserve on Algonquin Trail as outlined in report PL.2022.64.

Carried

13.1.2 PL.2022.65 - Request to Lift 0.3 m Reserve 4th Ave SW - Smithcorp

RES2022-161

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

That Council approve By-law 2022-06 to authorize lifting the 0.3 m Reserve on 4th Ave SW as outlined in report PL.2022.65.

Carried

13.1.3 PL.2022.66 - Boulter Subdivision Addendum Agreement for Lot 1, 16M-67

RES2022-162

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Tobin Day

That Council approve By-law 2022-075 to authorize an addendum to the Subdivision Agreement for Lot 1, Plan 16M-67.

Carried

14. Public Question Period

The Acting Clerk noted that no public questions were received for consideration of Council.

15. By-laws

15.1 Zoning By-laws

Nil

15.2 Other By-laws

15.2.1 By-law 2022-071

RES2022-163

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

That By-law 2022-071, being a By-law to amend Procedure By-law 2019-125, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15.2.2 By-law 2022-073

RES2022-164

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That By-law 2022-073, being a By-law to appoint an Acting Deputy Clerk, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15.2.3 By-law 2022-074

RES2022-165

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That By-law 2022-074, being a By-law to appoint Council members to the Committee of Adjustment, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15.2.4 By-Law 2022-075

RES2022-166

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

That By-law 2022-075, being a By-law to authorize an Addendum Agreement to the Subdivision Agreement, with Boulter Estates Limited for Registered Plan of Subdivision No.

16M-67, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15.2.5 By-law 2022-076 Being a By-law to Lift 0.3 m Reserve on 4th Ave SW

RES2022-167

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That By-law 2022-076, being a By-law to establish Block 20 of Plan 1082 being a 0.3 metre reserve, as a highway in the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

15.2.6 By-law 2022-077 Being a By-law to Lift 0.3 m Reserve on Algonquin Trail

RES2022-168

Moved By: Councillor Tobin Day

Seconded By: Councillor Cathy Moore Coburn

That By-law 2022-077, being a By-law to establish Blocks 92, 95, 99 of Plan 16M-15 each being a 0.3 metre reserve, as a highway in the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

16. Unfinished Business

Nil

17. New Business

17.1 Grey Sauble Conservation Authority - Interim Board Appointments for the December 21, 2022, Meeting

RES2022-169

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Tobin Day

Whereas participating municipalities within the jurisdiction of the Grey Sauble Conservation Authority may appoint Members in accordance with Section 14 of the *Conservation Authorities Act, 1990*; and

Whereas the Township of Georgian Bluffs may appoint two (2) members based on its population; and

Whereas Council has not yet formalized committee and board appointments for the 2022-2026 term of Council;

Now therefore, Council hereby appoints Mayor Sue Carleton and Councillor Cathy Moore Coburn to attend the December 21, 2022, meeting pending formal committee and board appointments in January 2023.

Carried

17.2 BIOGRID Updates

Following the December 12, 2022, joint Township of Chatsworth and Township of Georgian Bluffs Council meeting, and report CAO2022-006, as approved at that meeting, the following motion was presented for ratification of Council.

RES-2022-170

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That Staff be directed to issue an RFP to invited proposals for majority shareholder of the jointly owned Derby BIOGHRID facility; and

That the attached RFP be approved; and

That Staff be direct to report back to both Councils' at a joint Council meeting with a result of the RFP and recommendations for future ownership/operation arrangement for the Derby BIOGRID; and

That Staff issue payment to Saugeen Agri Service Ltd., as outlined in the report.

Carried

17.3 Development Charges Update

Councillor Cathy Moore Coburn outlined that her notice of motion, from December 7, 2022, regarding development charges is currently being worked on by staff.

Chief Administrative Officer Cynthia Fletcher outlined that staff are planning on a report for June 2023.

18. Notice of Motion

None declared.

19. Closed Session

RES-2022-171

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

That Council of the Township of Georgian Bluffs move into closed session at 5:38 p.m. in the Council Chambers with the CAO, and Acting Clerk remaining in the room to discuss:

- 19.1 advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Council returned to open session at 6:14 p.m.

Mayor Sue Carleton reported out of closed session, noting that Council went into closed session under open meeting exemption "f" of Section 239(2) of the *Municipal Act, 2001*. As a result of closed session, no action was taken.

20. Confirming By-law

RES-2022-172

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

That By-law No. 2022-078, being a by-law to confirm the proceedings of Council on December 14, 2022, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

21. Date of Next Regular Meeting/Adjournment

Committee of the Whole will meet as regularly scheduled on January 11, 2023, at 5:00 p.m.

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

That the meeting be adjourned at 6:15 p.m.

Carried

Mayor, Sue Carleton

Acting Clerk, Carly Craig