



Date: Wednesday, January 11, 2023

From: Carly Craig, Acting Clerk

Subject: Council Committee and Board Appointments

Report: LEG2023-01

Recommendation

That Council hereby appoints members to Township Committees and Boards as follows:

1. One (1) Council member be appointed to the Owen Sound & North Grey Union Public Library Board;
2. Two (2) Council members be appointed to the Grey Sauble Conservation Authority Board;
3. One (1) Council member be appointed to the Inter-Township Fire Department Joint Board of Management;
4. One (1) Council member to the Grey County Farm Safety Association Committee; and
5. One (1) Council member to the Bruce Peninsula & District Veterinary Committee; and

That a by-law be presented at the January 18, 2023, meeting of Council to formalize appointments to Committees and Boards for a two-year period ending in December of 2024; and

That staff be directed to advertise for eligible members of the public to be appointed as appropriate; and

That staff be directed to bring forward a report to a future Council meeting regarding the Shallow Lake Village Improvement Board and potential alternatives.

Background

As the 2022-2026 Council term commences, it is necessary for Council to make appointments to committees to ensure continuation of business of the Township and encourage public participation in Township governance. It is also good practice for

Council to review the committees they participate in and make any necessary changes to these committee composition and Council membership on various Committees and Boards.

In previous terms of Council, appointments were made on a bi-yearly basis with potential changes to membership considered mid-term to allow Council members to serve on various committees throughout the Council term.

Analysis

Council and Committee of the Whole

Committee	Number of members	Meeting Times/Frequency
Council	7	5:00 pm – 1 st and 3 rd Wednesday
Committee of the Whole	7	5:00 pm – 2 nd Wednesday

Appointment of Alternate Member to County Council

The Mayor and Deputy Mayor, by virtue of office are members of Grey County Council. The *Municipal Act, 2001*, provides for the appointment of an alternate member to serve on County Council in the absence of a regular member, when the person is unable to attend a meeting of the County Council for any reason. The person appointed must act as same for the entire term. Provided that the remainder of Committee and Board appointments are for a two-year period to be reevaluated mid-term, this appointment should be considered separately to meet the full-term requirement.

Active Statutory Committees

Committee	Number of Members	Statutory authority	Meeting times/ frequency
Police Services Board	3 – Mayor + citizen + provincial appointee	<i>Police Services Act</i>	9:30 am – 2 nd Tuesday, every other month Must meet at least 4 times per year per <i>PSA</i>
Owen Sound & North Grey Union Public Library Board	2 – 1 Council member + 1 citizen	<i>Public Libraries Act</i>	6:00 pm – 4 th Thursday Must meet at least 10 times per year per <i>PLA</i>

Grey Sauble Conservation Authority Board	2 Council members	<i>Conservation Authorities Act</i>	Afternoon – 4 th Wednesday, every month
Property Standards Committee	3 citizen members	<i>Building Code Act</i> and By-law 55-2015	When an appeal of a property standards order has been received
Source Water Protection Committee	1 citizen member (appointed by resolution in 2019)	<i>Clean Water Act</i>	

Other Current Active Local Boards and Advisory Committees

Committee	Number of Members	Statutory authority	Meeting times/ frequency
Inter-Township Fire Department Board of Management	Mayor + Deputy Mayor + 1 Council member	By-law 39-2013 – agreement with Meaford	3:00 pm – 2 nd Tuesday *Upon approval of both Council's, frequency of meetings may change to quarterly
Biodigester Joint Board	Mayor + Deputy Mayor	By-law 57-2012 – agreement with Chatsworth	At least 6 times per year
Climate Action Committee	2 Council members + 5 citizen members	By-law 2020-097	Once per month
Shallow Lake Village Improvement Board	1 Council member	By-law 41-2016	At least 4 times per year
Bruce Peninsula & District Veterinary Committee	1 Council member	Terms of Reference adopted by Committee	
Grey County Farm Safety Association	1 Council member	N/A	Bi-monthly
Physician Recruitment and Retention Committee	1 Council member		

Committee and Board Changes Since Previous Term

Committee of Adjustment

Appointments of Council to the Committee of Adjustment were ratified on December 14th, 2022, following a change to the Committee's structure from an all-Council composition (7) to a hybrid citizen (3) and Council (2) membership.

Police Services Board

Changes to the Police Services Board structure have been under way since the spring of 2021. Absent an update or official direction from the province, staff recommend making these appointments as in previous terms of Council, to cease when the new board structure comes into effect. One member of the three (3) member Board is appointed by the province. Member Barry Hatt's appointment remains in effect until October 2024. Changes are anticipated to come into effect between spring 2023-.

Council Appointments by Virtue of Office (Mayor and Deputy Mayor)

In addition to County Council, and as outlined in the terms of reference By-law 57-2012, the Biodigester Joint Board of Management representation shall be comprised of the Mayor and Deputy Mayor of each respective Township (Georgian Bluffs and Chatsworth). Further, the *Police Services Act*, requires that a Board of a municipality with a population of less than 25,000, be comprised of a community representative, a provincial representative and the Mayor. As referenced in the chart above, and similar to the Biodigester Board, the ITFD Board is to be comprised of the Mayor, Deputy Mayor and one Councillor as prescribed by By-law 39-2013. These appointments will be accounted for in the committee and board appointment by-law being presented for enactment at the next meeting of Council.

Committees Under Review

Climate Action Committee

In reviewing the current format of the Climate Action Committee with the Chair, Vice-Chair, Mayor and key committee members, the group is recommending deferring appointment to this committee. The committee is comprised of members of the community Georgian Bluffs Climate Action Team (GBCAT) and staff will continue to work with GBCAT on climate related initiatives.

Staff is finalizing the Corporate Climate Action Plan, with the intention of presenting to Council by spring. For the Community Climate Action initiatives, we have determined aligning the Georgian Bluffs approach with the Grey County Climate Action Plan is the best course of action. It makes sense to work together on the issues and partnering with the county and other municipalities will result in stronger and more coordinated outcomes. In discussions with the other member municipalities, we all see the sharing

of resources and expertise as working smart. The County plan also outlines several areas where Municipalities are to be the conduit into the local community .

The County plans to increase resources in the Climate Action area and are reviewing potential committee or working group structures. Staff will continue to work with the County to clarify this structure and have indicated interest for our residents to be involved in the broader work.

There are things the Township can focus on independently;

- raising awareness, education and engagement
- developing common language and understanding
- advocating with other levels of government

The work outlined above can continue and involve GBCAT in a community working group format. We will be evaluating ways in which we can involve the expertise in our community, whether through work of the municipality or in support of the work GBCAT and other groups are initiating.

Shallow Lake Village Improvement Board

The Shallow Lake Village Improvement Board is comprised of at least four (4) citizen members and one (1) member of Council. Members were appointed by By-law 2018-51, which was in effect until June 30th, 2019. While By-law 41-2016 remains in effect, the Board does not function as a typical advisory body to Council. The Township has an informal role in the Board and its administration, and are only involved in a financial signing capacity, often limiting the group from accessing their finances. Therefore, it is recommended that appointments to this committee be delayed, and staff be directed to bring back a report to explore formalizing the Committee as an advisory board or committee of Council, with the support of staff. It would also be recommended that the scope of this Committee be expanded to include the remainder of the Township as a community improvement board for all communities to allow for greater public participation across the Township, with the introduction of the Community Services portfolio in late 2022.

Distributed separately from the agenda on January 7th, Council was given a Committee sign-up sheet to rank their interest in sitting on the Committees and Boards outlined above. The sheet, provided to the Mayor in advance of the meeting, is intended to assist Council in making these appointments. In previous terms of Council, recommendations for appointment were made by the Mayor.

Following Council's discussion and decided appointments, staff will prepare a by-law for enactment at the January 18th Council meeting. Staff will also provide public notice for citizen appointment to committees and boards as prescribed above for appointment of Council in February.

Physician Recruitment and Retention Committee

In January of 2021, Council heard a delegation from the Physician Recruitment and Retention Committee regarding updates to the Committee and its structure. This Committee is no longer a committee of Council, and discussions are being hosted with the subcommittee to determine if Council representation from the Township is needed.

Financial Impact

Further to the existing Council Remuneration Policy, each member is compensated for attendance at meetings, including associated mileage.

Strategic Priorities

Approval of the recommendation as included in this report achieves the 5th Strategic Goal, Deliver Effective and Cost-Efficient Services, as defined in the 2020-2024 Strategic Plan.

Conclusion

As the Council term commences, Council is required to make appointments to committees to ensure continuation of business and allow opportunity for public participation on Boards and Committees. Upon discussion of Council, staff will prepare a by-law to finalize appointments for consideration at the January 18th Council meeting.

Respectfully Submitted:

Carly Craig, Acting Clerk with contributions from Cynthia Fletcher, CAO

Report Approval Details

Document Title:	LEG2023-01 - Council Appointments to Committees and Boards.docx
Attachments:	
Final Approval Date:	Jan 5, 2023

This report and all of its attachments were approved and signed as outlined below:

Samantha Buchanan, Treasurer

Cynthia Fletcher, Chief Administrative Officer