



---

**Date:** 2023-01-11

**From:** Brian Anderson, Operations Coordinator

**Subject:** Sidewalk Winter Maintenance

**Report:** OPS 2023-01

---

### Recommendation

That staff be authorized to strike an agreement with T.N.T. Property Maintenance to clear the sidewalks in Shallow Lake, Cobble Beach, and the walkway between Sutacriti Street and Presqu'ile Road at a price of \$850.00 per trip for all three locations for the remainder of this winter season plus a 4-year extension adjusted annually by the CPI increase for Ontario.

### Background

In December of 2022, the Township cancelled the 2022-2023 sidewalk winter maintenance contract for Shallow Lake, Cobble Beach, and the walkway between Sutacriti Street and Presqu'ile Road due to breach of the service level requirements stipulated in the contract. The lack of adequate service and response caused frustration for area residents and staff and created safety concerns. RFT 2021-26 for Sidewalk Winter Maintenance generated only one submission.

TNT Property Maintenance agreed to provide temporary service to the 3 areas and has been performing well.

### Analysis

Following the cancellation of the former contract, staff entered discussions with T.N.T Property Maintenance regarding the additional areas. T.N.T Property Maintenance currently completes winter maintenance of the Sunset Strip Sidewalks, the public portions of North and South Bass Lake Roads, and the East Linton Low Lift Station.

After reviewing the sidewalks T.N.T. proposed a cost of \$850.00 to complete all three locations, indicated they would have to purchase an appropriately sized piece of equipment and, as such, would prefer to enter into a longer-term agreement.

T.N.T. has been completing the snow removal of the Sunset Strip Sidewalks since the 2017-2018 winter season and has performed well. Staff have had no concerns that maintenance standards were not being met or that the contractor was performing maintenance more than required. The following year they were the lowest bidder for the Low Lift Station and the next year were the lowest bidder for North and South Bass Lake roads.

### Financial Impact

The impact for the 2023 budget, based on last year's number of clearings completed during the 2021-2022 season, would amount to an increase of approximately \$12,600.00 per year.

### Strategic Priorities

#### **5. Deliver Effective and Cost-Efficient Services**

The Township will strive to be a leader in municipal and customer service excellence. We will continue to offer remarkable service to those we serve. We will promote operational excellence by focusing on fiscal responsibility. The corporation will be fiscally prudent, and we will invest in our staff to attract the best employees.

### Conclusion

Staff are recommending that the Township enter into an agreement with T.N.T. Property Maintenance, based on past quality of service, to complete the snow removal for the remainder of the winter season at a rate of \$850.00 per clearing for the 3 areas of Shallow Lake, Cobble Beach, and the walkway between Sutacriti Street and Presqu'île Road, plus a 4-year extension adjusted annually by the CPI increase for Ontario.

Original signed by: Brian Anderson, Operations Coordinator

## Report Approval Details

Document Title:	OPS 2023-01 - Sidewalk Winter Maintenance.docx
Attachments:	
Final Approval Date:	Jan 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Samantha Buchanan, Treasurer

Carly Craig, Acting Clerk

Cynthia Fletcher, Chief Administrative Officer