



Township of Georgian Bluffs

Committee of the Whole Minutes

December 7, 2022, 5:00 p.m.

Council Chambers

Township Administration Offices

177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Deputy Mayor Grant Pringle
Councillor Cathy Moore Coburn
Councillor Ryan Thompson
Councillor Rick Winters
Councillor Tobin Day
Councillor Isaac Shouldice

Staff Present: Carly Craig, Acting Clerk
Cynthia Fletcher, Chief Administrative Officer
Jenn Burnett, Senior Planner

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1. Call to Order

Mayor Sue Carleton called the meeting to order at 5:10 p.m.

2. Land Acknowledgment Statement

Mayor Sue Carleton noted that the Land Acknowledgement Statement was read in the Special Council Meeting, which was held immediately prior.

3. Approval of Agenda/Additions to the Agenda

Councillor Cathy Moore Coburn requested that two items be added under New Business:

- The change on the Township's website from "Report a Concern" to "Contact GB".

- An update on the timeline of Kemble Community Centre renovations.

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That the agenda be approved as amended.

Approved

4. Declaration of Pecuniary Interest

None declared.

5. Public Hearings

Nil

6. Delegations

Nil

7. Correspondence

Nil

8. Staff Reports

8.1 Clerks Department

8.1.1 LEG2022-015 - 2022 Municipal and School Board Election

COW2022-057

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That report LEG2022-015, be received for the information of Council, to fulfill the requirements of Section 12 (3) of the *Municipal Elections Act, 1996*; and

That annual elections reserve fund allocations be increased by \$3000.00 per year to accommodate purchase of new IT equipment, to be assigned to Council, at the commencement of each term.

Approved

8.1.2 LEG2022-016 - Procedure By-law Updates

Updates to the Procedure By-law were discussed by Council.
Council comments included:

- Updates by the Mayor and Deputy Mayor with respect to County Council business will be noted under Announcements.
- Changes to the Consent Agenda to include recurring reports from Staff, while reports requiring discussion will be placed under Staff Reports.
- That staff be directed to include the words “/Public Question Period” within the title of the Delegations on the Agenda for public clarity.

COW2022-058

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

Whereas staff have identified opportunities for efficiencies in current Council and Committee procedures;

Now Therefore, Township Procedure By-law 2019-125 be amended as described herein; and

That a by-law to amend Procedure By-law 2019-125, be presented for enactment at the December 14, 2022 meeting of Council.

Approved

8.2 Planning Department

8.2.1 PL.2022.60 - Request for Extension of Draft Plan Approval Davenport Subdivision 42T-2017-05

COW2022-059

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

That Council support the request to extend draft approval for Plan of Subdivision 42T-2017-05 for Part Lot 27, Concession 3,

Part 1 of Plan 16R-11376, and South Part of Lot 27, Concession 3, Part 1 of Plan 16R-11378, geographic Township of Sarawak, known as Deerfield Acres, for a further three (3) years to July 23, 2026; and

That the \$990.00 application fee be waived, as the Township has not constructed the infrastructure required to service the subdivision.

Approved

8.2.2 PL.2022.61 Committee of Adjustment Appointment of Council Members

COW2022-060

Moved By: Councillor Tobin Day

Seconded By: Councillor Cathy Moore Coburn

Whereas Council endorsed ratification of By-law 2022-042, being a By-law to establish a Committee of Adjustment and Committee procedures at their meeting on July 13, 2022; and

Whereas Section 4.5 of By-law 2022-042 requires two (2) members of Council to be appointed to the Township Committee of Adjustment;

Now Therefore, Council hereby appoints Councillor Cathy Moore Coburn and Councillor Ryan Thompson members to said Committee, for the 2022-2026 Council term.

Approved

8.2.3 PL.2022.62 - Application for Support of a Condominium Exemption Georgian Planning Solutions

COW2022-061

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

That the Township of Georgian Bluffs is satisfied that all matters under Section 51 and 51.1 of the *Planning Act* have been addressed to their satisfaction; and

That development of the lands is addressed through the existing Master Development Agreement, Master Subdivision Agreement, the Site Plan Agreements and the Ontario Building Code; and

That the Township supports an exemption from Section 51 of the *Planning Act* for the development legally described as PLAN 16M15 PT BLK 75 RP;16R11409 PARTS 5 6 8 AND 9 and PLAN 16M15 PT BLK 75 RP;16R11409 PART 10; and

Further, that this resolution be forwarded to the County of Grey and the Applicant.

Approved

8.2.4 PL.2022.63 - Award Community Improvement Plan Project to J.L. Richards & Associates Limited

COW2022-062

Moved By: Councillor Tobin Day

Seconded By: Deputy Mayor Grant Pringle

That Township Purchasing By-law 2019-047 be waived; and

That the contract for the creation of a Community Improvement Plan be awarded to JL Richards and Associates Limited at an upset limit fee of \$24,624 (excluding HST).

Approved

9. Public Question Period

The Acting Clerk noted that no public questions were submitted for consideration of the Committee.

10. Unfinished Business

Nil

11. New Business

11.1 Pottawatomi Water Services

Council expressed interest regarding service collaboration in other areas, and the desire to host these discussions along with those related to potential water service extension to Pottawatomi residents.

COW2022-063

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

Whereas Township Council has received concerns regarding water services from the Pottawatomi community for several years and;

Whereas Council heard most recently from a resident delegation at their September 21st meeting expressing continued concerns and;

Whereas the Township of Georgian Bluffs has acknowledged a need to explore an alternate water service for the Pottawatomi area of the Township and;

Whereas extension of water service from the City of Owen Sound to the Pottawatomi area may be a viable option;

Now Therefore, be it resolved;

That the Mayor draft a letter to the City of Owen Sound Council, on behalf of the Township of Georgian Bluffs Council, requesting a meeting of the CAOs and Mayors of the two Municipalities to explore the viability of City water services being extended to the Pottawatomi area of the Township.

Approved

11.2 Website Changes - Report a Concern to Contact GB

Councillor Cathy Moore Coburn noted the change from "Report a Concern" to "Contact GB" on the Township's website. The CAO and Clerk noted that the form and processes remain the same and noted the comments of Council.

11.3 Kemble Community Centre Update

Councillor Cathy Moore Coborn requested an update on the timeline of Kemble Community Centre renovations. The CAO noted a design concept workshop was held on November 8th, 2022, at the Shallow Lake Community Centre. She indicated that the final design and costing would be coming forward to Council in the first quarter of 2023.

12. Notice of Motion

Councillor Cathy Moore Coburn provided notice regarding her intention bring forward direction related to the implementation of development charges and update related to short-term accommodations.

13. Closed Session

Nil

14. Date of Next Regular Meeting/Adjournment

Council will meet again as regularly scheduled on December 14, 2022, 5:00 p.m.

COW2022-064

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That the meeting be adjourned at 6:20 p.m.

Approved

Mayor, Sue Carleton

Acting Clerk, Carly Craig