



Township of Georgian Bluffs Special Council Minutes

**November 22, 2022, 12:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

Members Present: Mayor Sue Carleton
Deputy Mayor Grant Pringle
Councillor Cathy Moore Coburn
Councillor Ryan Thompson
Councillor Rick Winters
Councillor Tobin Day

Staff Present: Brittany Drury, Director of Corporate Services/Clerk
Carly Craig, Acting Clerk
Cynthia Fletcher, Chief Administrative Officer
Hailey Thomson, Communications Specialist
Shannon Campbell, Strategic Initiatives Advisor

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1. Call to Order

Mayor Sue Carleton called the meeting to order at 12:26 p.m.

2. Land Acknowledgement Statement

Mayor Sue Carleton opened the meeting with the land acknowledgement statement.

3. Approval of Agenda/Additions to the Agenda

RES2022-144

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

That the regular order of business be amended to host closed session discussions as agenda item 5 prior to Council orientation; and

That the agenda be approved as amended.

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Closed Session

RES2022-145

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Tobin Day

That Council of the Township of Georgian Bluffs move into closed session at 12:28 p.m. in the Council Chambers with the CAO, Director of Corporate Services/Clerk and Acting Clerk remaining in the room for:

5.1 The purpose of educating or training the members - Council Orientation

Carried

Council returned to open session at 1:45 p.m.

Mayor Sue Carleton reported out of closed session noting that Council went into closed session under Section 239(3.1) of *Municipal Act, 2001* to receive training as part of Council's orientation for the 2022-2026 term. As a result of closed session, the following actions were taken:

5.1 Training was provided to Council.

6. Council Orientation

The Chief Administrative Officer, Cynthia Fletcher, presented information regarding municipal operations.

The Communications Specialist, Hailey Thomson, presented information regarding media relations and communications.

The Director of Corporate Services/Clerk, Brittany Drury, presented information regarding meeting procedures.

7. Staff Reports

7.1 LEG2022-017 - Vacant Council Seat

The Director of Corporate Services/Clerk provided an outline of the report and explained the vacancy process and associated procedure.

RES2022-146

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

Whereas Councillor-Elect Mike Smith provided written notice of his resignation from his office on the Township of Georgian Bluffs Council to the Clerk on November 14, 2022, and

Whereas said written notice fulfilled the resignation requirements defined in Section 260 of the *Municipal Act, 2001*;

Now Therefore, Council hereby approves the following:

That Councillor-Elect Mike Smith's Council office is hereby declared vacant for the purposes of Section 262 of the *Municipal Act, 2001*, and

That candidate Isaac Shouldice be appointed to position of Councillor on the Township of Georgian Bluffs Council and;

That a By-law to formalize the appointment be presented at a council meeting in December.

Carried

8. Confirming By-law

RES2022-147

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That By-law No. 2022-068, being a by-law to confirm the proceedings of Council on November 22, 2022, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

9. Date of Next Regular Meeting/Adjournment

Committee of the Whole will meet as regularly scheduled on December 7, 2022, 5:00 p.m.

Mayor Sue Carleton noted that the Shallow Lake Jingle and Mingle event is taking place on Friday, December 9th, commencing at 6:00 p.m.

Councillor Cathy Moore Coburn also noted that volunteer nominations close at the end of the month.

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Grant Pringle

That the meeting be adjourned at 2:45 p.m.

Carried

Mayor, Sue Carleton

Acting Clerk, Carly Craig