

COMMUNITY SAFETY AND WELL-BEING PLANNING: The Municipalities of Bruce and Grey

STEERING COMMITTEE MEETING SUMMARY – October 1, 2019

Present: Anne Elliot, Barb Fedy, Christine McDonald, Sarah Cowley

Regrets: None

ITEM
1. DEBRIEF OF ADVISORY COMMITTEE KICK-OFF MEETING
<ul style="list-style-type: none">• Positive feedback received from many participants.• Good engagement of all parties right from the beginning of the project.• Asset mapping activities were very helpful to show action is already being taken across Bruce and Grey on many fronts, and that Bruce and Grey are well positioned to move forward with this work.• Need to book future meetings on days that are not Professional Development days for the BGCDSB and BWDSB.• Advisory Committee membership was discussed – there is a need to determine an Indigenous engagement strategy with the help of Danielle Wilson (supporting the Indigenous Health Council); we need to invite a representative from the Safety Village; and we need to determine if the John Howard Society is currently providing services in Bruce/Grey.
2. STEERING COMMITTEE MEMBERSHIP
<ul style="list-style-type: none">• Discussion occurred regarding the need to connect with Police Service representatives to determine if there is interest/ availability for someone to join the Steering Committee. <p><input type="checkbox"/> <u>ACTION:</u> Sarah to contact the Police Services Representatives via email.</p>
3. LOGISTICS PLANNING WITH MUNICIPAL REPRESENTATIVES
<ul style="list-style-type: none">• A meeting needs to be booked with Municipal representatives to work out the logistics of planning/communication, etc. (i.e. does the Advisory Committee need to be a Committee of Council? Legislation to be reviewed).• Steering Committee availability to be determined for late October/early November. <p><input type="checkbox"/> <u>ACTION:</u> Meeting to be booked with Municipal Representatives to determine best date.</p>

4. ADVISORY COMMITTEE MEETINGS - PLAN

- Dates were discussed in accordance with the work plan/phases of work.
 - Meetings to occur April 3rd, 2020, June 12th, 2020, and September 11th, 2020.
- ☐ **ACTION:** Dates/locations to be finalized and invitations sent to members.

5. STEERING COMMITTEE MEETINGS - PLAN

- A meeting schedule was discussed in accordance with the work plan and Advisory Committee meetings.
- ☐ **ACTION:** Dates to be confirmed via email, with meeting invitations sent out.

ACTION TRACKING:

<u>Status</u>	<u>Date Initiated</u>	<u>MRP</u>	<u>Action</u>	<u>Comments/Status</u>
Pending	18-Sep-2019	Barb Fedy, Grey County	Connect with Jill Umbach re. Alliance Mapping Exercise	
Pending	1-Oct-2019	Barb Fedy, Grey County	Determine whether services are being delivered by the John Howard Society in Bruce and/or Grey	If yes, to be invited to join Advisory Committee
Pending	18-Sep-2019	Christine MacDonald, Bruce County	Connect Sarah with Bruce GPS contact re. creation of a facilitator toolkit for engagement (at some point)	
Pending	1-Oct-2019	Lynda Bumstead, Public Health	Send Sarah contact information for Safety Village Representative	
Pending	1-Oct-2019	Lynda Bumstead, Public Health	Discuss with Danielle Wilson (SOAHAC) the possibility of representation on the Advisory Committee by the Indigenous Health Council	
Pending	1-Oct-2019	Patti McNabb, Administration	Doodle poll of Steering Committee members for Municipal Council Rep Meeting	Once date found, invitation to be sent to SC and Municipal reps
Pending	1-Oct-2019	Patti McNabb, Administration	Advisory Committee Meetings to be booked (10:30 am to 2:00 pm) - #2 April 3, 2020; #3 June 12, 2020; #4 Sept 11, 2020	Locations to rotate: #2 in Bruce, #3 in Grey, #4 in Bruce
Pending	1-Oct-2019	Sarah Cowley, Coordinator	Invite Safety Village representative to join the Advisory Committee	
Pending	1-Oct-2019	Sarah Cowley, Coordinator	Draft email invitation to Police Services representatives for one member to join Steering Committee	
Pending	1-Oct-2019	Sarah Cowley, Coordinator	Steering Committee Meeting dates/times to be determined as discussed - 1 hr pre and 1 hr post AC meetings, 2-3 hrs each month when there are no AC meetings	Dates/times to be sent to Patti for booking

Complete	18-Sep-2019	Barb Fedy, Grey County	Invite representative from CSC Providence/Saint-Dominique-Savio	
Complete	18-Sep-2019	Barb Fedy, Grey County	Discuss administrative support activities with Patti McNabb	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Follow-up with invitees from Municipalities who have not yet RSVP'd	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Invite CEOs for Acute Care Hospitals	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Invite the GBIHC co-chairs	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Identify quotes re. benefits of doing CSWBP for inclusion in the presentation	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Send Booklet 3 to Patti for printing	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Review current attendance/numbers with Connie (Health Unit calendar invitation)	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Draft the Advisory Committee Kick-Off Meeting Agenda for review by the Steering Committee; Agenda and associated documents (Ministry booklets) to be sent to Advisory Committee members by Friday, September 20th, 2019.	
Complete	18-Sep-2019	Sarah Cowley, Coordinator	Draft meeting presentation by September 20th, 2019, for review/revision by Steering Committee members.	

NEXT MEETING: October 23rd, 2019 @ 8:30 am (Teleconference)