



Township of Georgian Bluffs

Council Minutes

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August 7, 2019, 7:00 p.m., Council Chambers

Members Present:

Mayor Dwight Burley
Deputy Mayor Sue Carleton
Councillor Carol Barfoot
Councillor Cathy Moore Coburn
Councillor Grant Pringle
Councillor Paul Sutherland – 7:20 p.m.
Councillor Ryan Thompson – 7:05 p.m.

Members Absent:

Staff Present:

Jenn Burnett, Planner
Brittany Drury, Deputy Clerk
Wendi Hunter, Clerk / Director of Legislative Services
Kassandra Rooca, Treasurer / Director of Finance
Rick Winters, CAO / Director of Operations

1. Call to Order

Moved By: Councillor Grant Pringle
Seconded By: Deputy Mayor Sue Carleton

1. Motion to waive Procedure By-law 2017-091 for the duration of this meeting, regarding introduction of by-laws.

Carried.

2. Approval of Agenda/Additions to the Agenda

The agenda was approved on a motion moved by Deputy Mayor Sue Carleton and seconded by Councillor Cathy Moore Coburn.

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

1. July 17, 2019

Councillor Cathy Moore Coburn noted an error on page 2 of the minutes, as she was absent from the meeting, however was included as a mover on a motion to approve the agenda.

Moved By: Councillor Grant Pringle
Seconded By: Councillor Carol Barfoot

That the minutes of the Council meeting held on July 17, 2019, be adopted.

Carried – Resolution Number RES2019-257

5. Announcements / Good News

Nil

6. Public Hearings

Nil

7. Presentations

Nil

8. Delegations

Nil

9. Consent Agenda

1. Accounts

- a) Accounts to be approved for the period of July 10, 2019 to August 1, 2019 in the amount of \$ 532,135.30.

2. Correspondence for Council's Information

- a) Grey Bruce Public Health – Media Release – Tick Tests Positive for Bacteria Causing Lyme Disease
- b) Grey Sauble Conservation Authority – June 26, 2019 Board Meeting Highlights

3. Minutes

- a) Drinking Water Source Protection Committee – March 29, 2019

4. Resolutions From Other Municipalities

- a) Township of McKellar – Municipal Amalgamation
- b) City of Stratford - Opposition to Changes in 2019 Provincial Budget and Planning Act
- c) Town of Halton Hills – Reducing Litter and Waste in our Communities

Moved By: Councillor Carol Barfoot
Seconded By: Deputy Mayor Sue Carleton

That Council of the Township of Georgian Bluffs adopt the Consent Agenda as circulated, less item 2. b), and

That staff be directed to proceed with all necessary administrative actions.

Carried – Resolution Number RES2019-258

10. Consideration of Items Separated from Consent Agenda

At the request of Deputy Mayor Sue Carleton, item 2. b) was pulled for further discussion.

Deputy Mayor Sue Carleton outlined staff changes at the Grey Sauble Conservation Authority, for Council's information.

11. Correspondence

1. Mr. Gary Buck – Tax Statement Notices

(Letters appended to Mr. Buck's correspondence have been excluded to maintain privacy standards)

The Treasurer outlined the correspondence, providing a brief overview of communications had with Mr. Buck.

There was discussion regarding the concerns as submitted and the process of formulating tax statements for unpaid and credited amounts. The Treasurer noted that the generated form is standardized within Township internal systems, and cannot be manipulated prior to printing.

Council directed that staff prepare correspondence to be sent to Mr. Buck, thanking him for his correspondence, and further, that the statements remain unchanged.

2. Mr. Harold Sutherland – Sale of Harold Sutherland Ltd.

Council directed that a letter of congratulations be sent to Mr. Sutherland under the Mayor's letterhead.

The correspondence was received as information.

12. Committee Reports

Nil

13. Staff Reports

1. LEG2019-25 – By-law Updates

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

1. **That the report from Wendi Hunter, Clerk / Director of Legislative Services, regarding By-law Updates, be received.**

Carried – Resolution Number RES2019-259

2. HR2019-06 – SEIU Collective Agreement

The CAO / Director of Operations outlined the report and appended agreement.

There was a brief discussion regarding cost of living increases and provided clothing allowances.

Moved By: Councillor Carol Barfoot

Seconded By: Councillor Cathy Moore Coburn

1. **That the report from Crystal Gunn, Human Resources Manager, entitled "SEIU Collective Agreement", be received; and**
2. **That the Council of the Township of Georgian Bluffs authorize a Collective Agreement with SEIU Local 2 by By-law.**

Carried – Resolution Number RES2019-260

3. OPS2019-76 - R & D Aviation Inc. Lease Agreement

The CAO / Director of Operations outlined the report.

There was a brief discussion regarding monthly rental fees included in the agreement, and that of agenda item 13.4.

Moved By: Councillor Grant Pringle

Seconded By: Deputy Mayor Sue Carleton

That the Council of the Township of Georgian Bluffs approves By-law 2019-092 to authorize a lease agreement with R & D Aviation Inc. for the rental of office number 205 at the Wiarton Keppel International Airport.

Carried – Resolution Number RES2019-261

4. OPS2019-77 - Travel Agent Next Door Lease Agreement

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Carol Barfoot

That the Council of the Township of Georgian Bluffs approves By-law 2019-093 to authorize a lease agreement with Travel Agent Next Door for office space rental at the Wiarton Keppel International Airport.

Carried – Resolution Number RES2019-262

5. LEG2019-26 – Appointment of Chief Building Official and Deputy Chief Building Official

The Clerk outlined the report and noted the existing agreement between the Township and the Municipality of Arran-Elderslie regarding sharing of Building Services, on an as needed basis.

There was a brief discussion regarding the exit interview process.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

1. **That the report from Wendi Hunter, Clerk / Director of Legislative Services, regarding the Appointment of Chief Building Official and Deputy Chief Building Official, be received, and**

2. **That Council approve the appointment of Tim Lewis as Chief Building Official and Building Inspector for the Township of Georgian Bluffs, effective August 6, 2019, and**
3. **That By-law 2019-096, to appoint Tim Lewis as Chief Building Official and Building Inspector, and Patrick Johnston as Deputy Chief Building Official, and to repeal By-laws 2018-012, 2018-022 and 2018-044, be passed.**

Carried – Resolution Number RES2019-263

6. OPS2019-79 – OCWA Proposal for the Completion of a Feasibility Study for the BIOGRID Facility

The CAO / Director of Operations outlined the report.

There was a brief discussion regarding past grant applications relating to the BIOGRID, agreement with the Township of Chatsworth and the involvement of OCWA.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

That the Council of the Township of Georgian Bluffs receives report OPS2019-79 from the CAO / Director of Operations and;

1. **Authorizes the CAO to submit grant applications to FCM— Capital Projects and the Low Carbon Economy Challenge— Partnership Stream, and**
2. **That OCWA be authorized to complete the grant submission on behalf of the Township.**

Carried – Resolution Number RES2019-264

7. OPS2019-78 – Sarawak Family Park – Order of Good Cheer Updates

The Acting CAO / Director of Operations outlined the report, highlighting the process and communications with the Scenic City Order of Good Cheer to date.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

That the Council of the Township of Georgian Bluffs, receives report OPS2019-78 from the CAO/ Director of Operations, and that the Mayor and Clerk be authorized to sign the Memorandum of Understanding with the Scenic City Order of Good Cheer the costs of the proposed upgrades to the washroom facility at the Sarawak Family Park be funded from the General Parks Reserve Fund.

Carried – Resolution Number RES2019-265

8. PL.2019.46 – Zoning By-law Amendment Z-21-18 and SP-05-19 for Harron

The Planner outlined the report, noting that the public meeting and associated report for application Z-21-18 were previously considered by Council at their December 12, 2018 meeting.

Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Cathy Moore Coburn

That Council approve Zoning By-law Amendment Application Z-21-18 and Site Plan Control Application SP-05-19 for Robert Harron for lands described as Concession 2, Part Lot 32, RP 16R4517; Part 1 (Keppel).

Carried – Resolution Number RES2019-266

9. FIN2019-10 – Reserve and Reserve Fund Policy

The Treasurer outlined the report and highlighted the following changes to the policy:

- Purpose
- Project reserves
- Economy reserves
- Contingency reserves
- Working fund reserves
- The process of establishing a reserve fund
- Annual reporting

There was discussion regarding the proposed policy and reserve funds established in the past for a specific purpose, including the Derby History Book reserve.

Moved By: Councillor Carol Barfoot
Seconded By: Deputy Mayor Sue Carleton

1. That the report from Kassie Rocca, Director of Finance, regarding the Reserve and Reserve Fund Policy be received, and
2. That Council enact By-Law 2019-090 to adopt the Reserve and Reserve Fund policy, and
3. That Council approve the revised Reserve and Reserve Fund balances as presented in the attachments to this report as at December 31, 2018 and approve the transfers between Reserve and Reserve Funds as required to revise the Reserve and Reserve fund schedules.

Carried – Resolution Number RES2019-267

14. Public Question Period

15. By-laws

1. Zoning By-laws

- a) By-law 2019-094, Being a By-law to amend Zoning By-law No. 6-2003, as amended, of the Township of Georgian Bluffs.

(See item 13.8)

Moved By: Councillor Carol Barfoot

Seconded By: Deputy Mayor Sue Carleton

Whereas, Council has given consideration to the written comments submitted by the agencies in the decision on proposed Zoning By-law Amendment Application Z-21-18 for Robert Harron, for property located at 363618 Lindenwood Road; and

Whereas Council has considered oral submissions made at the Public Meeting;

Therefore be it resolved that Council of the Township of Georgian Bluffs is satisfied that the proposed amendment is consistent with the Provincial Policy Statement 2014 and other governing regulations; and

That By-law 2019-094 be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with

the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-268

2. Other By-laws

- a) By-law 2019-090, Being a By-law to adopt policy FIN-03-2019 – Reserve and Reserve Fund Policy for the Township of Georgian Bluffs.

(See item 13.9)

Moved By: Councillor Grant Pringle
Seconded By: Deputy Mayor Sue Carleton

That By-law 2019-090, being a By-law to adopt policy FIN-03-2019 – Reserve and Reserve Fund Policy for the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-269

- b) By-law 2019-091, Being a By-law to authorize a Collective Agreement with SEIU Local 2.

(See item 13.2)

Moved By: Councillor Grant Pringle
Seconded By: Deputy Mayor Sue Carleton

That By-law 2019-091, being a By-law to authorize Collective Agreement with SEIU Local 2, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-269

- c) By-law 2019-092, Being a By-law to authorize an Agreement with R & D Aviation Inc.

(See item 13.3)

Moved By: Councillor Grant Pringle
Seconded By: Councillor Carol Barfoot

That By-law 2019-092, being a By-law to authorize an Agreement with R & D Aviation Inc., be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-271

- d) By-law 2019-093, Being a By-law to authorize an Agreement with Travel Agent Next Door.

(See item 13.4)

Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Grant Pringle

That By-law 2019-093, being a By-law to authorize an Agreement with Travel Agent Next Door, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-272

- e) By-law 2019-095, Being a By-law to authorize a Site Plan Agreement with Robert James Harron.

(See item 13.8)

Moved By: Councillor Grant Pringle
Seconded By: Deputy Mayor Sue Carleton

That By-law 2019-095, being a By-law to authorize a Site Plan Agreement with Robert James Harron, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-273

- f) By-law 2019-096, Being a By-law to appoint a Chief Building Official and Inspector, and a Deputy Chief Building Official, and to repeal By-laws 2018-012, 2018-022 and 2018-044.

(See item 13.5)

Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Grant Pringle

That By-law 2019-096, being a By-law to appoint a Chief Building Official and Inspector, and a Deputy Chief Building Official, and to repeal By-laws 2018-012, 2018-022 and 2018-044, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried – Resolution Number RES2019-274

16. Unfinished Business

1. Information from the Clerk regarding the Call for Nominations for executive of the Community Schools Alliance.
 - [Call for Nominations](#)
 - [Constitution for the Community Schools Alliance](#)

(Further to discussions and request for additional information at the July 17, 2019 Council meeting)

The Clerk outlined discussions had with the president of the Community Schools Alliance Board Executive. There was discussion regarding the purpose of the Alliance and current members of the Alliance and Executive Committee.

The correspondence was received as information.

2. At the request of Mayor Dwight Burley, a discussion regarding the 2019 Cobble Beach Wine and Dine.
 - [Invitation to the 2019 Cobble Beach Wine and Dine](#)

(Further to discussion at the July 17, 2019 Council meeting)

Mayor Dwight Burley noted that he had contacted the Integrity Commissioner regarding Council's attendance at the event, as per Council's direction at the July 17, 2019 meeting.

There was discussion regarding annual declarations of gifts and hospitality received by Council, and terms included in the Code of Conduct.

Councillor Ryan Thompson, Mayor Dwight Burley, and Deputy Mayor Sue Carleton will attend the event. Councillor Carol Barfoot will attend the dinner portion, however will not participate in golfing.

17. New Business

1. At the request of Councillor Cathy Moore Coburn, a discussion regarding wind turbines within the Township, and applicable Township by-laws.

Supporting Documents:

- [Email correspondence re: Provincial Policy Statement](#)
- Provincial Policy Statement Review – Proposed Policies

To view the proposed policies, visit:

<https://ero.ontario.ca/notice/019-0279>

- [Multi-Municipal Wind Turbine Working Group – May 16, 2019 Meeting Minutes](#)
- [Incorporating Wind Turbines in Municipal Plans](#)

Councillor Cathy Moore Coburn and Councillor Carol Barfoot outlined the appended supporting documents.

There was discussion regarding:

- Wind turbines in the Grey and Bruce Area, the Township of Georgian Bluffs inclusive.
- Measures to be taken at the municipal level to deter wind turbine development, including increased Building Permit fees and Zoning By-law regulations.
- Practices implemented by Grey County municipalities, including the Municipality of Grey Highlands.

Council directed staff to prepare a report, detailing practices of neighbouring municipalities in deterring wind turbine development for consideration of Council at a future meeting.

2. [Leask Municipal Drain – Inspection Report](#)

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Carol Barfoot

That Council adopt the Inspection report from the Drainage Superintendent regarding maintenance of the Leask Municipal Drain,

and

That the Township retain Ian Eriksen as Drainage Engineer to update the Assessment Schedule to reflect the severances in accordance with Section 65 of the *Drainage Act*.

Carried – Resolution Number RES2019-275

3. Taylor Municipal Drain – Maintenance Inspection Report

Moved By: Councillor Carol Barfoot

Seconded By: Councillor Cathy Moore Coburn

That Council receive the Inspection report from the Drainage Superintendent regarding the Taylor Municipal Drain, and

That, pursuant to Sections 84(2) and 84(1) of the *Drainage Act*, the Township send a notice to all of the owners of the land assessed for the drainage works stating its intention to abandon the drainage works, unless, within 10 days of the date the Township's notice was sent, any owner sends a notice to the clerk of the municipality requesting that the report of an engineer be made on the proposed abandonment.

Carried – Resolution Number RES2019-276

4. A Very Special Sunday in Keppel Croft Fundraising Event - Special Occasion Permit Application

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

Whereas Council of the Township of Georgian Bluffs has considered a request received from Ms. Nicole Egan, on behalf of the Big Bay Arts organization, regarding the event "A Very Special Sunday in Keppel Croft," occurring on August 25, 2019 from 2:00 p.m. to 6:00 p.m. at Keppel Croft Gardens, 504156 Grey Road 1, Georgian Bluffs, and

Whereas the Big Bay Arts organization continues to benefit the Georgian Bluffs and area community through their efforts in promoting and fundraising for the arts locally, and

Whereas the upcoming A Very Special Sunday in Keppel Croft event will benefit said artistic and artisan initiatives, and

Whereas the Alcohol and Gaming Commission of Ontario requires that Public Events needing a Special Occasions Permit for the sale

and consumption of alcoholic beverages be deemed of municipal significance by the local Council,

Now Therefore, Council of the Township of Georgian Bluffs deems the 2019 A Very Special Sunday in Keppel Croft event to be of municipal significance, and

Further supports the Big Bay Arts organization in their application to the Alcohol and Gaming Commission of Ontario for a Special Occasions Permit for the duration of the event.

Carried – Resolution Number RES2019-277

5. At the request of Mayor Dwight Burley, a discussion regarding the 2019 Pumpkin Seed Spitting Contest, at the annual Port Elgin Pumpkinfest.

Mayor Dwight Burley noted that he was unable to attend the 2019 Port Elgin Pumpkinfest to participate in the Pumpkin Seed Spitting Contest, therefore opened the invitation to the rest of Council. No members of Council were interested in participating.

Mayor Dwight Burley will follow up with event organizers to thank them for the invitation.

Council recessed at 8:40 p.m.

Council resumed at 8:45 p.m.

18. Closed Session

1. Moved By: Councillor Grant Pringle
Seconded By: Deputy Mayor Sue Carleton

That Council of the Township of Georgian Bluffs move into closed session at 8:45 p.m. in the Council Chambers with the CAO / Director of Operations and Clerk remaining in the room to discuss:

- a) **Minutes of Previous Closed Session – July 17, 2019**
- b) **A matter regarding a position, plan, procedure, criteria or instruction to be applied to negotiations carried on or to be carried on by or on behalf of the municipality.**

Carried – Resolution Number RES2019-278

Council moved back into open session at 9:23 p.m.

The following motion was drafted as a result of Closed Session discussions:

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Sue Carleton

That, in response to correspondence received from the Municipality of Meaford, Georgian Bluffs will entertain discussions regarding Georgian Bluffs' sole ownership of the Inter-Township Fire Department, and

That, upon acceptance and acknowledgment of this resolution by the Council of the Municipality of Meaford, staff be directed to begin discussions with Meaford staff regarding next steps.

Carried – Resolution Number RES2019-279

19. Confirming By-law

1. Moved By: Councillor Carol Barfoot
Seconded By: Councillor Grant Pringle

That By-law No. 2019-097, being a by-law to confirm the proceedings of Council on August 7, 2019, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried – Resolution Number RES2019-280

20. Date of Next Regular Meeting/Adjournment

The meeting adjourned at 9:35 p.m. on a motion moved by Deputy Mayor Sue Carleton and seconded by Councillor Paul Sutherland.

Committee of the Whole – August 14, 2019, 7:00 p.m.

Council – September 4, 2019, 7:00 p.m.

Reminders:

Zoning By-law Open House – August 17, 2019, 11:00 a.m.

Zoning By-law Open House – September 10, 2019, 5:00 p.m.

Mayor, Dwight Burley

Clerk, Wendi Hunter