



Inter Township Fire Department Joint Board of Management Minutes

**November 9, 2021, 1:30 p.m.
Council Chambers/Virtual
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton
Mayor Barb Clumpus (Municipality of Meaford)
Councillor Steve Bartley (Municipality of Meaford)

Members Absent: Councillor Paul Sutherland

Staff Present: Brittany Drury, Interim CAO/Clerk
Carly Craig, Deputy Clerk
Samantha Buchanan, Acting Treasurer
Jeff Gautreau, Acting ITFD Fire Chief
Andy Redmond, Acting ITFD Deputy Fire Chief

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 1:31 p.m.

2. Land Acknowledgement Statement

Mayor Dwight Burley opened the meeting with the land acknowledgment statement.

3. Approval of Agenda/Additions to the Agenda

Moved By: Mayor Barb Clumpus
Seconded By: Deputy Mayor Sue Carleton

That the agenda be approved as presented.

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Minutes of Previous Meetings

5.1 October 12, 2021

Moved By: Councillor Steve Bartley
Seconded By: Mayor Barb Clumpus

**That the minutes of the October 12, 2021, Inter Township Fire
Department Joint Board of Management meeting, be approved.**

Carried

6. Delegations

Nil

7. Public Question Period

The Interim CAO/Clerk noted that no public questions had been received for consideration of the Board.

8. Correspondence

Nil

9. Staff Reports

9.1 Fire Department

Nil

9.2 Treasury Department

Nil

10. Unfinished Business

Nil

11. New Business

11.1 Fire Chief Recruitment Update

The Interim CAO/Clerk will provide a verbal update on the Fire Chief recruitment process.

The Interim CAO/Clerk noted that the process has been put on hold pending the recruitment of a permanent CAO. She also noted that there have been concerns about Council representation in the process and that this concern could be addressed at that time.

12. Board Inquiries and Comments

The Acting Fire Chief provided a brief update including:

- 6 fire fighters starting on November 24. Training to be commenced in-house.
- Volume of calls down, no significant calls to report on.
- Legion has approved the annual association dinner at the Firehall - invitations to council to attend on December 18, 2021. The Chief will send out a formal invitation via email.

The Acting Fire Chief noted that there are employee recognition funds left over and asked the Board if they would consider using these funds to help offset the cost of the dinner.

Moved By: Deputy Mayor Carleton

Seconded By: Councillor Steve Bartley

That the Board hereby approves hosting a Volunteer recognition dinner for members of the ITFD department, and

That costs be funded from annual budget allocations.

Carried

13. Closed Session

Nil.

14. Date of Next Regular Meeting/Adjournment

The Board will meet again as regularly scheduled on December 7, 2021, at 2:00 p.m.

Moved By: Mayor Barb Clumpus

Seconded By: Councillor Steve Bartley

That the meeting be adjourned at 1:46 p.m.

Carried

Mayor, Dwight Burley

Clerk, Brittany Drury