



Township of Georgian Bluffs

Committee of the Whole Minutes

October 13, 2021, 5:00 p.m.
Council Chambers/Virtual
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton
Councillor Carol Barfoot
Councillor Cathy Moore Coburn
Councillor Grant Pringle
Councillor Paul Sutherland
Councillor Ryan Thompson

Staff Present: Kassandra Rocca, Director of Finance / Treasurer
Jenn Burnett, Senior Planner
Steven Dollmaier, Director of Operations
Carly Craig, Deputy Clerk

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Mayor Dwight Burley opened the meeting with the land acknowledgement statement.

3. Approval of Agenda/Additions to the Agenda

Councillor Cathy Moore Coburn requested that a discussion regarding Township shore road allowances, and associated governing policies, be added to New Business.

Moved By: Councillor Grant Pringle

Seconded By: Councillor Ryan Thompson

That the agenda be approved as amended.

Approved

4. Declaration of Pecuniary Interest

None declared.

5. Public Hearings

Nil

6. Delegations

Nil

7. Correspondence

Nil

8. Staff Reports

8.1 Finance

8.1.1 FIN2021-20 - Development Charges Background Study RFP

COW2021-100

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Cathy Moore Coburn

That report FIN2021-20, Development Charges Background Study RFP, be received, and

That Committee hereby awards RFP 2021-18, for the provision of consulting services to complete a Development Charges background study and the applicable implementing bylaw, to Watson & Associates Economists Ltd. at a cost of \$26,900 plus HST, and

That the project be funded from the Township's modernization reserve.

Approved

8.2 Operations

8.2.1 OPS 2021-48 Contract Ditching

COW2021-101

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

Whereas RFT 2021-23, to complete contract ditching and drainage improvements on various roads within the Township of Georgian Bluffs, received no tender submissions;

Now Therefore, Council hereby waives the procurement policy and sole sources this contract to Gord Sloan Gradall Rentals at \$172.00 per hour, inclusive of equipment, operator, insurance, and operating costs, (excluding HST) for a period of 1 year with 2 optional 1-year extensions.

Approved

8.2.2 OPS 2021-50 - Salt Management Plan

The Director of Operations outlined the legislative requirement for the salt management plan, including specific environmental needs for the Township.

COW2021-102

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

That staff report OPS 2021-50 entitled "Salt Management Plan" be received; and

That Committee approve the Proposed Salt Management Plan, attached to this report as Schedule A; and

That a copy of the Proposed Salt Management Plan be provided to Environment Canada for information.

Approved

8.2.3 OPS 2021-51 - Bridge Inspection Report

There was discussion regarding the Environmental Assessment and next steps for the bridges on Sideroad 3 and Church Sideroad.

COW2021-103

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

That staff report OPS 2021-51 entitled “2021 Bridge Inspection Report” be received as information only.

Approved

Councillor Barfoot joined the meeting at 5:13 p.m.

8.2.4 OPS 2021-52 - Contract Services

COW2021-104

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Sue Carleton

That Council hereby approve the following contract service providers for the period of November 1st, 2021, until October 31st, 2022:

- 1. Fluker Electrical Mechanical Contractors Inc as the primary Heating & Mechanical, Plumbing, and Electrical contractor for all Township Facilities at a rate of \$85.00 per hour for the Administration Building, Derby Works Depot, Derby Community Centre, Shallow Lake Community Centre, Shallow Lake Water Treatment Plant, Sarawak Works Depot, Former Sarawak Administration Building, East Linton Water Treatment Plant, Kemble Arena, Keppel Works Depot, and \$90.00 per hour for the Wiarton Airport.**

2. **Beckett Tree Service as the primary Tree Removal & Trimming Services contractor for the Township at a rate of \$105.00 per hour for bucket truck services and worker.**
3. **Ron Pringle Electrical Ltd. as the primary Street Light Repair & Maintenance Services contractor for the Township at a rate of \$140.00 per hour for bucket truck services and workers.**

Approved

9. Public Question Period

The Deputy Clerk noted that no public questions for consideration had been received.

10. Unfinished Business

Nil

11. New Business

11.1 Use of Shore Road Allowance Policy

Councillor Cathy Moore Coburn noted that the existing Shore Road Allowance policy is outdated and requires review.

The Director of Finance noted that staff are working through strengthening the policy and are preparing a report for consideration at a future meeting. She also noted that staff are actively doing by-law enforcement in problem areas. She further noted that it is publicly owned land and therefore no one is permitted to do work, and, in many cases, Grey Sauble Conservation Authority (GSCA) approval is required as well. She also noted that the policy would be discussed in open session at a future council meeting.

At the request of Councillor Barfoot, the following discussion item was added:

11.2 Sewage System at Sutacriti Subdivision

The Director of Operations outlined intentions to host future public meetings to discuss growth in the area and the expansion of the Cobble Beach wastewater system, as part of the Servicing Master Plan. The study surrounding the Master Plan will look at expansion possibilities and review the services and capabilities in certain areas. He also noted that a report will be brought back at a future meeting regarding water capacity.

12. Notice of Motion

None.

13. Closed Session

Nil

14. Date of Next Regular Meeting/Adjournment

Council will meet again for a Special Council meeting on October 15, 2021, and as regularly scheduled on October 20, 2021.

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Grant Pringle

That the meeting be adjourned at 5:36 p.m.

Approved

Mayor, Dwight Burley

Clerk, Brittany Drury