



Date: 2021-09-15

From: Brian Anderson, Operations & IT Coordinator

Subject: Contract Ditching

Report: OPS 2021-48

Recommendation

Whereas RFT 2021-23, to complete contract ditching and drainage improvements on various roads within the Township of Georgian Bluffs, received no tender submissions;

Now Therefore, Council hereby waives the procurement policy and sole sources this contract to Gord Sloan Gradall Rentals at \$172.00 per hour, inclusive of equipment, operator, insurance, and operating costs, (excluding HST) for a period of 1 year with 2 optional 1-year extensions.

Background

Currently, the Township owns and operates a 2006 Volvo rubber-tired excavator that is used for the dual purposes of completing ditching and drainage works with the use of a ditching bucket and completing the mechanical brushing program through attachments such as the Pro-Mac Rotary Brushcutter and a 4 blade "Quad Saw".

As such, the operations staff have had to alternate this equipment between its dual roles. While there is sufficient staff and support vehicles to complete the work required on both projects to address sight line concerns and drainage concerns, having to split the available equipment time of the excavator creates a "bottle neck" forcing staff to focus on the most urgent matters.

In addition to the extensive brushing required in the former Keppel Township to maintain adequate sight lines and safe lanes of travel, major drainage issues have developed on 30th Street West in the Town plot of Brooke this year, whereby the growth of vegetation in the ditches is causing significant water to back up and escape the roadside ditches onto the adjacent properties which has the potential to cause extensive property damage.

Further the drainage problems along Balmy Beach Road continue to grow worse. Staff have now identified multiple locations that require extensive remediation to prevent further incidents of flooding and inadequate drainage.

Staff, after considering all factors including Health and Safety, ON1Call locate delays, and the degree of skill required to produce a quality result, determined that contracting the equipment and qualified operator for the ditching portion would provide the Township with the best, most cost-efficient, results.

Analysis

The tender for Contract Ditching was posted to the Township of Georgian Bluffs – Bids and Tender Website where two companies did register and take copies of the tender documents. No questions or bids were received from either company.

Following the closure of the Tender, an email was received from Gord Sloan Gradall Rentals acknowledging that they had missed the submission deadline but would provide a Gradall XL 4100, with operator, insurance, and operating costs at an hourly rate of \$172.00. In comparison the standard O.P.S.S. recognized cost for the same piece of equipment is \$166.30 per hour without an operator.

As such, Staff are recommending that this item not be retendered but instead sole sourced to Gord Sloan Gradall Rentals at the quoted price for a 1-year period, with the Township, at its sole discretion, able to offer 2 additional 1-year extensions.

Financial Impact

Staff are estimating that for the remainder of the 2021, the contractor would be utilized for 4 days per week, Monday through Thursday, for 4 weeks resulting in a cost of approximately \$22,000.00.

This cost would be funded through cost savings realized on budgeted capital projects and purchases that have come in under budget.

Strategic Priorities

Deliver Effective and Cost-Efficient Services

The Township will strive to be a leader in municipal and customer service excellence. We will continue to offer remarkable service to those we serve. We will promote operational excellence by focusing on fiscal responsibility. The corporation will be fiscally prudent, and we will invest in our staff to attract the best employees.

Conclusion

Through entering a contract for ditching services, staff will be able to ensure problem drainage areas are addressed prior to the winter season, reducing the Township's liability from major rainfall, and snow melting events causing property damage.

Respectfully Submitted: Brian Anderson, Operations & IT Coordinator

Report Approval Details

Document Title:	OPS 2021-48 - Ditching Contract.docx
Attachments:	
Final Approval Date:	Oct 7, 2021

This report and all of its attachments were approved and signed as outlined below:

Steven Dollmaier, Director of Operations

Tim Lewis, Chief Building Official

Jenn Burnett, Senior Planner

Kassandra Rocca, Director of Finance

Brittany Drury, Interim CAO/Clerk