

Information for Council Remuneration Committee
Questionnaire for Council members

Council member name:



Meetings

1. How much time do you spend monthly:

- a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)?

COUNCIL 5-6

C.O.W. 2-3

OPERATIONS 1-2

I ALSO DO SITE INSPECTIONS WHEN REQUIRED 1-3 (NOT MONTHLY)

- b. **Reading** agendas and **preparing** for meetings?

DEPENDS ON SIZE & CONTENT OF AGENDA 1-2 1/2

- c. What other preparation might you do for these meetings, as well as reading agendas? RESEARCH

2. How much time do you spend monthly:

- a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)?

MMWT 2

SKUP 1 1/2 - ALSO VOLUNTEER

- b. **Reading** agendas and **preparing** for meetings?

DEPENDS ON SIZE & CONTENT OF AGENDA

- c. What other preparation might you do for these meetings, as well as reading agendas?

RESEARCH

Interaction with constituents

3. How much time do you spend monthly with constituents?

a. Can you give us a proportion:

i. in person 1-2 HRS

ii. by telephone 1 HR

iii. by email ?

iv. other (specifically)

4. What issues or information do your constituents contact you about?

BYLAWS I.E - PROPERTY STANDARDS, ZONING
TAXES - ASSESSMENT - WATER BILLINGS
LAND USE - SEWERAGES
ROADS

Interaction with Staff

5. How much time do you spend interacting with staff

a. Can you give us a proportion:

i. in person 1 HR

ii. by telephone 1/2 - 1 HR

iii. by email ?

iv. other (specifically)

6. What issues or information do you consult with staff about?

LAND USES - SEWERAGES - PLANNING,
FINANCIAL
BYLAWS
OPERATIONS

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend?

PHONE 1 WK

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township?

9. Can you tell us which events you have attended in the last year?

GRAND OPENINGS, *PUBLIC MTGS, VARIOUS DINNERS
CANADA DAY, REMORANCE DAY, MAYORS FORUM
* *

10. How much time, on average, do you spend at each event

1-3 HRS

11. Do you get compensated specifically for attendance?

* YES (ABOVE)

Travel

12. Do you need to travel outside the Township?

- a. How many times a year? 14

- b. Where do you go? TORONTO
OTAWA
BLUE MOUNTAINS
CHESLEY - 10
NIAGARA FALLS

- c. How are you compensated for this travel?

TIME, MILEAGE, CONFERENCE RATE

Research


13. Do you spend time doing research about Township business and issues?
DAILY E-MAILS, MUNICIPAL WORLD

14. How much time a month do you spend doing this?
DEPENING 2 - 4 HRS

15. Does staff assist with your research?
YES.

Other

16. What else would you like the Committee to know and understand about your role as a member of Township Council?
WE SHOULD DO AWAY WITH COMMITTEE STRUCTURE + GO TO C.O.W. COUNCIL WOULD BE BETTER INFORMED + OFFERS RATEPAYERS THE OPPORTUNITY TO ATTEND, WHO DUE TO WORK SCHEDULE ARE UNABLE TO ATTEND DAY MTGS. COMMITTEE MTGS TEND TO BE ONLY 1-2 HRS EACH. CUT DOWN ON EXPENSE ALSO PROVIDES MORE OPENNESS + TRANSPARENCY TO RATEPAYERS. AFTER 4+ HRS AS A COUNCILLOR I RELY ON PAST EXPERIENCE + KNOWLEDGE WHICH IS GREAT BENEFIT. IT IS MY DUTY TO BEINGLY ACCESSIBLE + APPROACHABLE TO RATEPAYERS, STAFF + FELLOW COUNCILLORS. CARRYING B.B IS CONVENIENT. I AM NOT HERE TO CREATE A JOB FOR MYSELF BUT TO REPRESENT RATEPAYERS - AN OPPORTUNITY I LOVE.



Information for Council Remuneration Committee
Questionnaire for Council members

Council member name



Meetings

1. How much time do you spend monthly:

a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)?
10-15 hours per month

b. **Reading** agendas and **preparing** for meetings?
6-8 hours per month

c. What other preparation might you do for these meetings, as well as reading agendas?

Research on the internet, phone calls to staff, or taxpayers as well as the odd site inspection

2. How much time do you spend monthly:

a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)?

3-5 hours per month

b. **Reading** agendas and **preparing** for meetings?
1-2 hours per month

c. What other preparation might you do for these meetings, as well as reading agendas?

Phone calls, emails, and rarely site inspections

Interaction with constituents

3. How much time do you spend monthly with constituents?

a. Can you give us a proportion:

i. in person

20%

ii. by telephone

50%

iii. by email

30%

iv. other (specifically)

4. What issues or information do your constituents contact you about?

Anything from road conditions (grading of roads, snowplowing, ditching, grass cutting and signage) as well as severances, building permits, taxes and minor variances.

Interaction with Staff

5. How much time do you spend interacting with staff

a. Can you give us a proportion:

i. in person

50%

ii. by telephone

20%

iii. by email

30%

iv. other (specifically)

6. What issues or information do you consult with staff about?

Minutes, agendas, tax payers concerns and inquires and occasionally council protocol

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend?

Very little time maybe an hour every few months

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township?

7-8 times per year

9. Can you tell us which events you have attended in the last year?

Canada day at big bay and centennial park, remembrance day, family day, thank you at skate park in shallow lake with june shouldice, air and auto show and township office public open house

10. How much time, on average, do you spend at each event

1-2 hours

11. Do you get compensated specifically for attendance?

I don't typically bill for these types of things

Travel

12. Do you need to travel outside the Township?

a. How many times a year? Once per year

b. Where do you go? London Ontario to AMO conference

c. How are you compensated for this travel? Mileage and meeting rate

Research

13. Do you spend time doing research about Township business and issues?

Sometimes

14. How much time a month do you spend doing this?

1-2 hours when i do research. Some months there is no research needed.

15. Does staff assist with your research?

Yes from time to time a phone call or email will usually answer all my concerns or questions

Other

16. What else would you like the Committee to know and understand about your role as a member of Township Council?

I would like them to know that i have never been in it for the money. I really enjoy council. I would like to see more people attending meetings but at the same time if there is nobody here i feel that they are happy with what council is doing.

I would like to get more information on benefits and insurance

Information for Council Remuneration Committee
Questionnaire for Council members

Council member name: [REDACTED]

Meetings

1. How much time do you spend monthly:

- a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)?

I think the average meetings per month for me personally is approximately 5 meetings. Council and Committee of the Whole meetings one night per week, plus standing committee meetings one afternoon per week.

- b. **Reading** agendas and **preparing** for meetings?

I typically spend up to 3-4 hours in preparation for each Council or Committee of the Whole meeting.

- c. What other preparation might you do for these meetings, as well as reading agendas?

Preparation for meetings often requires driving to location in the community to look at the physical property or affected area.

2. How much time do you spend monthly:

- a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)?

I am a member of;
Warton Physician Recruitment Committee,
Keady Arena Board Committee
Joint Committees (South Bruce Peninsula/Owen Sound) – not currently meeting regularly

b. **Reading** agendas and **preparing** for meetings?

c. What other preparation might you do for these meetings, as well as reading agendas?

Varied preparation depending on particular committee, some committees include routine inspection of property, volunteer clean up days, or meetings on site regarding operational issues.

Interaction with constituents

3. How much time do you spend monthly with constituents?

a. Can you give us a proportion:

i. in person

Very difficult to accurately provide data in this regard. Typically engagement with ratepayers in person is unplanned conversations at local events or during the course of regular daily activities (at the grocery store etc) Interactions can vary from quick exchanges to hour long conversations about ratepayer concerns or questions.

ii. by telephone

A few phone calls per month average. Again, typically unplanned and vary in length depending on particular issue or question.

iii. by email

Up to 10 emails per month

iv. other (specifically)

4. What issues or information do your constituents contact you about?

By-laws
Planning Issues
Community Halls and Recreational Facilities
Road maintenance
Road construction
Garbage and Recycling services
Airport operation
Biodigestor operation

Interaction with Staff

5. How much time do you spend interacting with staff

a. Can you give us a proportion:

- i. in person
33%
- ii. by telephone
33%
- iii. by email
33%
- iv. other (specifically)

6. What issues or information do you consult with staff about?

Enforcement of bylaws and policies
Road maintenance
Drainage
Facility management

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend?

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township?

Monthly

9. Can you tell us which events you have attended in the last year?

10. How much time, on average, do you spend at each event

An hour, depending on event

11. Do you get compensated specifically for attendance?

Not typically

Travel

12. Do you need to travel outside the Township?

For conferences

- a. How many times a year?
Twice per year
- b. Where do you go?
Typically Toronto
- c. How are you compensated for this travel?
Current Council conference expense policy

Research

- 13. Do you spend time doing research about Township business and issues?

On an adhoc basis depending on issues
- 14. How much time a month do you spend doing this?

Minimal. A couple hours or less on average.
- 15. Does staff assist with your research?

Not typically

Other

- 16. What else would you like the Committee to know and understand about your role as a member of Township Council?

Information for Council Remuneration Committee
Questionnaire for Council members

Council member name: [REDACTED]

Meetings

1. How much time do you spend monthly:

- a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)?

5 – 7 hours – this totally depends on how long the agendas are.

- b. **Reading** agendas and **preparing** for meetings?

15 to 20 hours

- c. What other preparation might you do for these meetings, as well as reading agendas?

Travel to see any properties or areas that are mentioned in the agendas in order to be familiar with the subject. Further reading and research to gain more knowledge about the topics to be discussed.

2. How much time do you spend monthly:

- a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)?

Currently: GSCA – 3 hours, Joint Marine Heritage with Owen Sound – 2 to 3 hours, Shallow Lake Community Village Improvement Project as volunteer – 1 to 2 hours, GSCA Foundation – 2 hours. In the past I have also attended Airport Advisory committee and the Airport Fundraising Committee.

- b. **Reading** agendas and **preparing** for meetings?

6 to 7 hours on average although can sometimes be 10 or more hours, when the Airport Fundraising Committee was being utilized I could spend

5 to 10 hours per week helping research and develop ideas for the committee.

- c. What other preparation might you do for these meetings, as well as reading agendas?

Further background reading on topics to be more knowledgeable, for Marine Heritage I also take the minutes and e-mail them out to other committee members. As I mentioned previously as Chair of the Airport Fundraising committee I spent a lot of extra time preparing for the meetings and researching possibilities, as well as e-mailing back and forth with the other committee members.

I have subscribed to a number of newsletters from organizations such as AMO, OGRA, OSUM, ROMA, OACA, AMCTO and spend 30 or more hours each month reading the links and information that are sent out.

When I was first on council I attended two full day sessions for Source Water Protection, as well as spending the time to read all of the literature given out.

I also take in as many of the free Webinars that are put on as I can on topics such as the new Waste Free Ontario Act, Events in the municipality and what should be we looking into before we allow them to happen. AMO also has on-line courses on their website, I have taken the Municipal Accounting and Land Planning courses – these were paid for by myself and not reimbursed.

I have also spent time reading up on any of the new Acts/Bills that are coming into effect and how they will affect the township, although I admit that I could spend a lot more time on this. There is a lot for new councillors to take in and for current councillors to keep up on. This is an area where I think it is hard to determine compensation for council in that not all councillors will spend the time to do all of this research and reading, partly because of time and partly because there can often be a feeling of “I am not being paid enough to do all of this” and perhaps a feeling that it is staffs responsibility to keep us up to date. Personally I like to do my own background reading so I have some idea of what is being discussed when staff bring a report forward. This is one of the items that we discussed on the last remuneration committee, how to ensure that the township is paying enough to entice the type of person to run for council who will do this extra work without overpaying for the position and enticing someone to run because it is a good paycheque.

Interaction with constituents

3. How much time do you spend monthly with constituents?

a. Can you give us a proportion:

- i. in person
1 – 2 hours per week
- ii. by telephone
minimal
- iii. by email
minimal
- iv. other (specifically)
At meetings or events such as COPA, at church, answering questions and helping residents understand what the policies and procedures are. Often I find that residents simply want to understand how things are done or who they can talk to in order to get answers.

4. What issues or information do your constituents contact you about?

Water billing concerns, questions about airport and biodigester, landfill closure, roads, or who to contact at township regarding these and other topics.

Interaction with Staff

5. How much time do you spend interacting with staff

I don't spend a lot of time with staff, I may be wrong not to but I feel that staff have enough to do without me bothering them. Usually if I do contact staff it is in regards to planning issues or questions that I have regarding properties in the township. I try to get my questions answered at meetings.

a. Can you give us a proportion:

- i. in person
- ii. by telephone
- iii. by email
- iv. other (specifically)

6. What issues or information do you consult with staff about?

Normally Planning department.

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend?

For government agencies at the provincial level I would say only at conferences, I am currently on the GSCA board so find I spend a lot of time with that one as a volunteer at events, or reading about the Conservation Authority and the work it does.

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township?

I have attended Chamber of Commerce events, Warden's forums, Canada Day at Big Bay, Air and Auto shows at Airport, COPA events as volunteer for COPA 4 Kids and fly in events for Flying Farmers and 99's, Island View Drive annual meeting, Family Y AGM, Agricultural forum in Elmwood, Shallow Lake Community Christmas Light Up Ceremony, Remembrance Day, Green in Grey, day long Planning session in Meaford, AG 4.0 in Meaford, Concourse d'Elegance at Cobble Beach as volunteer, GSCA tree sale as volunteer, bus tour of wind turbines, brochure swap for airport and township at Bluewater park. All public meetings put on by the township.

9. Can you tell us which events you have attended in the last year?

Warden's forums, Canada Day, Air and Auto show, COPA 4 kids, Flying Farmers, Island View Drive AGM, Remembrance Day, Concourse d'Elegance, GSCA tree sale, Family Y AGM,

10. How much time, on average, do you spend at each event

That depends on the event, some are only an hour or two, others can be all day.

11. Do you get compensated specifically for attendance?

Only for the one Family Y AGM that I attended in the Mayor's place and the Agricultural forum in Elmwood because the invitation was extended to all of council. And maybe for one or two of the Chamber of Commerce events where the Mayor was speaking because again the invitation was extended to all of council.

Travel

12. Do you need to travel outside the Township?

- a. How many times a year? 4 times last year for conferences and seminars.
- b. Where do you go?

Last year was for ROMA in Toronto, AMO in Ottawa, OACA in Coburg and Western Ontario seminar in London.

- c. How are you compensated for this travel?
Mileage rate as set by the County, the township has chosen to compensate council and staff at the same rate the County of Grey has established.

Research

13. Do you spend time doing research about Township business and issues?

Yes

14. How much time a month do you spend doing this?

That depends on the topics but I am guessing about 25 hours per month.

15. Does staff assist with your research?

No.

Other

16. What else would you like the Committee to know and understand about your role as a member of Township Council?

OMERS – last committee was not aware that councillors were allowed to join OMERS and that the township matches the amount put in. Also that effective Jan 1, 2019 council will not receive the one third tax exemption.

Honorarium is paid regardless of how many meetings are missed: I think councillors who miss more than a set number of meetings should be penalized for doing so. Certain reasons such as a death in the family or illness could be exempted. My concern being that if a councillor is paid regardless of whether they actually attend Council or Committee of the Whole meetings then do they take the time to read their agendas or do any background work/study. Granted the honorarium is only part of the payment received, not attending a meeting means there is no payment received based on attendance, however the honorarium is payment for doing the background work required to be informed at the meeting. And if not attending the meeting then does that background reading get done?

Conference/seminar: Currently all councillors are allowed to attend two conferences and two seminars each year. The tendency is for council to attend the same conferences each year (usually the most expensive. I.e: OGRA and AMO with no questions asked as to the actual amount spent making it difficult for staff to calculate an exact budget amount) and to not make use of the seminars. I would like to see a budget amount given to each councillor for education to be used as the individual sees fit. That would allow a councillor who cannot take the time away from home for actual conferences to use that amount to attend more one day seminars or to take more on-line webinars and training courses. There are also some very good conferences and seminars put on by organizations such as OACA and AMCTO which are less expensive to attend and tend to be more focused on the subject matter. For the cost of OGRA and AMO a councillor might

be able to attend three other conferences. I feel education is extremely important for council given the amount of information and new regulations and laws that are being developed, and that we need to be proactive in ensuring our council members are well educated on all subjects to allow them to make informed decisions. I would also consider an enhanced amount for education of new councillors for the first two years of the term to be of benefit if the councillors would use that opportunity.

Just reading the agenda package and relying on staff is no longer enough, we need to ensure we are as well informed about all topics as we can be. Items such as Drinking Water Source Protection, Waste Free Ontario Act, or items specific to our township such as: Landfill closure, Bio-Digester – current setup and future possibilities and future legislation that will affect it, Airport regulations and the potential options that affect it.

Other items such as:

Parks and Recreation – are we doing enough for the residents,

Heritage – we do very little to nothing to honour and celebrate the heritage and history of our municipality,

Volunteer Recognition – nothing is done at this time, I think it is important to recognize those who commit their time or have committed their time to our community.

There are many areas where a better informed council could make better decisions for the benefit of the residents, the tendency is to keep on doing things the way we always have simply because that is how it has always been done. I would also suggest utilizing the expertise of residents as volunteers on committees which is something we do very little of now.

Since I have been on council I have attended the Canada Day celebrations at Big Bay each year. While this event used to be hosted by members of the community, since I have been on council it has been put on by township staff and I have always been given the impression that council was expected to attend and help out at this event, however councillors do not get paid for this. For the past

two years the weather has been such that it was necessary to have a tent for the cake and drinks to be served from, since the township does not have a suitable tent for this mine has been used, again no reimbursement for this. And I admit that this sounds petty, but is the type of thing that can turn a person off of doing the extra events for the township.

There seems to be an expectation that councillors should be doing this service for their community as volunteers. Which to me is ludicrous given that we are dealing with a \$10 million dollar budget, there is an expertise and experience required to make informed decisions that would suggest to me this is more than a volunteer position.

I think there needs to be more clarity about what council is paid for, should we be paid mileage for do onsite visits to properties related to items on the agenda. Is talking to residents covered as part of the honorarium or is that an additional hourly paid item?

Currently the Mayor and Deputy-Mayor sit on County council. My impression is that they make the decisions at that level based on their personal ideals or opinions with no input from the rest of council. I would like to see more reports back from the county to our local municipal and for our council to be more involved in some of the decisions that are made on behalf of the municipality at the county level. Also under new legislation the township can now have an alternate member appointed to county council and I would like to see this done, perhaps as a way of starting a succession plan for council.

Information for Council Remuneration Committee
Questionnaire for Council members

Council member name: [REDACTED]

Meetings

1. How much time do you spend monthly:

- a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)? Including Prep time , research and travel time ; approx 28-30 hours.
- b. **Reading** agendas and **preparing** for meetings?
- c. What other preparation might you do for these meetings, as well as reading agendas?

2. How much time do you spend monthly:

- a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)? I spend approx. 4-6hours monthly. I am also on a sub-committee which takes up approx . 2-3 hours ,6 months per year..
- b. **Reading** agendas and **preparing** for meetings?
- c. What other preparation might you do for these meetings, as well as reading agendas?

Interaction with constituents

3. How much time do you spend monthly with constituents?
 - a. Can you give us a proportion:
 - i. in person/ 2-3 hours
 - ii. by telephone 30min-1hour
 - iii. by email/ 20min-1hour
 - iv. other (specifically)its hard to put an actual time spent. It usually depends on circumstances and the direct effect it has on people.
4. What issues or information do your constituents contact you about?Planning,Bylaws,Fees for servicesand Environmental

Interaction with Staff

5. How much time do you spend interacting with staff
 - a. Can you give us a proportion:
 - i. in person
 - ii. by telephone
 - iii. by email
 - iv. other (specifically) Approx 1-2hours;depending on the nature of the problem.

6. What issues or information do you consult with staff about? Same as constituents.

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend? Not very often

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township? It varies.
9. Can you tell us which events you have attended in the last year? Water rates, annual roads tours(2), and various public meetings.
10. How much time, on average, do you spend at each event /2-4 hours
11. Do you get compensated specifically for attendance? yes

Travel

12. Do you need to travel outside the Township?
 - a. How many times a year? Twice annually to conferences .

b. Where do you go? Toronto,Ottawa,London,Windsor,Niagara Falls.

c. How are you compensated for this travel?As per the Conference Rate policy.

Research

13. Do you spend time doing research about Township business and issues?Sometimes.

14. How much time a month do you spend doing this? It depends on the circumstances .

15. Does staff assist with your research?Sometimes.

Other

16. What else would you like the Committee to know and understand about your role as a member of Township Council?

Information for Council Remuneration Committee
Questionnaire for Council members

Council member name:

Meetings

1. How much time do you spend monthly:

- a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)?

APP 12 HR

- b. **Reading** agendas and **preparing** for meetings?

EVERY SUNDAY - 2 HR

DAY OF MEETING REVIEW AGENDA - 1 HR

- c. What other preparation might you do for these meetings, as well as reading agendas?

GO TO SITES (ETC) TO LOOK AT ITEMS ON AGENDAS
INVESTIGATE INFORMATION SUPPLIED FROM STAFF

2. How much time do you spend monthly:

- a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)?

INTER TOWN FIRE BOARD

WIND TURBINE

SMS COMMITTEE AIRPORT

BIO DIGESTOR BOARD

COUNTY - ACCESSIBILITY

- BUILDING TASK FORCE

- COMMITTEE OF MANAGEMENT

LONG TERM CARE

- b. **Reading** agendas and **preparing** for meetings?

- c. What other preparation might you do for these meetings, as well as reading agendas?

TALK TO DEPARTMENT STAFF

PREPARE QUESTIONS (ETC)

Interaction with constituents

3. How much time do you spend monthly with constituents?

a. Can you give us a proportion:

i. in person

2 HR

ii. by telephone

3 HR

iii. by email

1 HR

iv. other (specifically)

4. What issues or information do your constituents contact you about?

ZONING/ROADS/AIRPORT/ANIMAL CONTROL/
BUILDING/ADVISORY AIRPORT

Interaction with Staff

5. How much time do you spend interacting with staff

a. Can you give us a proportion:

i. in person

1 HR PER MONTH

ii. by telephone

SAME

iii. by email

SEVERAL

iv. other (specifically)

6. What issues or information do you consult with staff about?

PROTOCOL/ADVISE/MUNICIPAL ACT/HR

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend?

E-MAIL / TELEPHONE / IN PERSON

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township?

ALWAYS WHEN ASKED

9. Can you tell us which events you have attended in the last year?

AIRPORT EVENTS - ANNIVERSARY / FLY ENDS / FOTA / NEC BOARD MEETING
FEDERATION OF AGRICULTURE / - TOP T INTELLIGENT COMMUNITIES
COLOUR IN YOUR WAY
DURHAM DISTRICT COMMUNITY CENTRE - ~~UNION~~ - ISLAND VIEW MEETING
J P SALMON OPENING EVENT

10. How much time, on average, do you spend at each event

APP 2/3 HR

11. Do you get compensated specifically for attendance?

NO

Travel

12. Do you need to travel outside the Township?

a. How many times a year? 4/5 TIMES

b. Where do you go?

- WORK SHOPS
- CONFERENCES

INFORMATION SESSIONS

c. How are you compensated for this travel?

SOME TIME

Research

13. Do you spend time doing research about Township business and issues?

YES

14. How much time a month do you spend doing this?

8 HR

15. Does staff assist with your research?

WHEN ASKED

Other

16. What else would you like the Committee to know and understand about your role as a member of Township Council?

REALITY - GIVE UP APP. EVERY WEDNESDAY NIGHT FOR FOUR YEARS!

AS DEPUTY MAYOR - GIVE UP EVERY FIRST & THIRD THURSDAY
FOR FOUR YEARS!

Information for Council Remuneration Committee
Questionnaire for Council members

Council member name: [REDACTED]

Meetings

1. How much time do you spend monthly:

- a. **Attending** Township meetings (e.g. Council, Committee of the Whole, Committee of Adjustment, Operations, CSFB)?

Normal scheduled monthly meetings five, average time per meeting is approx. 2 hrs, so 10 hrs per month

- b. **Reading** agendas and **preparing** for meetings?

On average 1.5 hours per agenda, so 7.5 hrs per month

- c. What other preparation might you do for these meetings, as well as reading agendas?

In some cases there is additional research required, or questions for staff prior to the meeting. Not a lot of additional time, approx. 2 hrs per month

2. How much time do you spend monthly:

- a. **Attending** meetings other than at the Township – e.g. Library Board, GSCA, Shallow Lake Community Improvement, etc. (please indicate what meetings you are attending)?

Grey Sauble Conservation Authority 4 hrs

Intertownship Fire Board 2 hrs

Police Services (bi-monthly) 2 hrs

Biodigester (quarterly) 2 hrs

Community School Alliance, via conference calls (bi-monthly) 2 hrs

Economic Development Go To Meetings (bi-monthly) 2 hrs

- b. **Reading** agendas and **preparing** for meetings? **Same as previous meetings, 1.5 hr per meeting**

- c. What other preparation might you do for these meetings, as well as reading agendas? **Some time is needed for research and discussion with staff, total in this segment 3 hrs.**

Interaction with constituents

3. How much time do you spend monthly with constituents?
 - a. Can you give us a proportion:
 - i. in person On average one hour per person, three days per week, so 12 hours per month
 - ii. by telephone On average one half hour per person, three days per week, so 6 hours per month
 - iii. by email This is a daily occurrence, Total monthly time 5 hours
 - iv. other (specifically) Meeting constituents on the street or at various functions.
4. What issues or information do your constituents contact you about? Variety of township related issues.

Interaction with Staff

5. How much time do you spend interacting with staff
 - a. Can you give us a proportion:
 - i. in person Majority is with the Acting CAO, some with other Directors, 3 hrs. per week, 12 hours per month
 - ii. by telephone Limited 3 hours per month
 - iii. by email Daily with Acting CAO and Directors. 15 minutes per day, 5 hrs. per month

iv. other (specifically) **Not sure what would be applicable**

6. What issues or information do you consult with staff about? **Daily township business, upcoming agenda's, following up on issues and predicting what is coming in the near future**

Interaction with other levels of government/governmental agencies (e.g. GSCA, Province)

7. How do you interact with other levels of government and/or governmental agencies, and how much time do you spend? **Responding to and forwarding provincial government as well as Grey County emails. 5 hours per month**

Special Events

8. How often, in your capacity as a Council member (yearly) do you attend special events in the Township? **Grand opening functions, anniversaries, speaking at special events, hard to measure**
9. Can you tell us which events you have attended in the last year? **Too numerous to mention**
10. How much time, on average, do you spend at each event **On average 1 hr per event**
11. Do you get compensated specifically for attendance? **In some cases**

Travel

12. Do you need to travel outside the Township? **Yes**
- a. How many times a year? **Conferences (2) and other township business, approx.. four other times per year**
 - b. Where do you go? **Usually GTA for additional functions**
 - c. How are you compensated for this travel? **Mileage as per township policy**

Research

13. Do you spend time doing research about Township business and issues? **Yes**
14. How much time a month do you spend doing this? **5 hrs. per month**
15. Does staff assist with your research? **In some cases**

Other

16. What else would you like the Committee to know and understand about your role as a member of Township Council? **The perception is that the Mayor is available 24 hrs per day, 7 days per week.**