



Township of Georgian Bluffs

Committee of the Whole Minutes

May 5, 2021, 5:00 p.m.
Virtual

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton (5:06 p.m.)
Councillor Carol Barfoot
Councillor Cathy Moore Coburn
Councillor Grant Pringle (5:06 p.m.)
Councillor Paul Sutherland
Councillor Ryan Thompson

Staff Present: Brittany Drury, Clerk
Kassandra Rocca, Director of Finance / Treasurer
Jenn Burnett, Senior Planner
Steven Dollmaier, Director of Operations
Al Meneses, Township CAO
Tim Lewis, Chief Building Official / By-law Enforcement Officer
Zach Carson, Facilities Coordinator

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 5:00 p.m.

2. Approval of Agenda/Additions to the Agenda

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Paul Sutherland

That the agenda be approved as presented.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	Absent	
Councillor Carol Barfoot	X	
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	Absent	
Councillor Paul Sutherland	X	
Councillor Ryan Thompson	X	
Results	5	0

Carried (5 to 0)

3. Declaration of Pecuniary Interest

None declared.

4. Announcements

Committee acknowledged that the week of May 3 to 9 is National Mental Health Week through the Canadian Mental Health Association and May 4 to 8 is Province of Ontario Education Week.

4.1 National Mental Health Week (Canadian Mental Health Association)

May 3 to 9, 2021

4.2 Province of Ontario Education Week

May 4 to 8, 2021

Deputy Mayor Sue Carleton joined the meeting at 5:06 p.m.

Councillor Grant Pringle joined the meeting at 5:06 p.m.

5. Public Hearings

5.1 Sutacriti Heights Water Access Point

5.1.1 Public Registrants

- Greg and Christine Gard
- Tracey Schihl

Mayor Dwight Burley opened the public meeting, noting previous decisions of Council regarding use at the access point.

Mayor Dwight Burley noted that upon consultation with the Township Integrity Commissioner, his infrequent use of the access point to draw water from the Bay for agricultural purposes, was not deemed as a conflict, therefore would not preclude his participation or voting on the matter.

The Township Director of Operations provided details of notice of the public meeting and online survey, noting written correspondence had been mailed to property owners surrounding the access point. The Director of operations also noted that a staff report regarding the access point, including feedback received from the community, would be presented for consideration of Committee of the Whole at their meeting on June 9, 2021.

The Clerk welcomed members of the public to speak, in order of their registration. The following members participated:

- Greg and Christine Gard, noting their opposition to the closure of the access point to motorized vehicles,
- Tracey & Robert Schihl, noting their opposition to the closure of the access point to motorized vehicles,
- Dorothy Mitchell, provided no comments,
- David Lawrence, noting their support to the closure of the access point to motorized vehicles,
- Mark and Kathy Vincent, noting their request to increase maintenance at the facility, including increased safety measures,

- Connie Harkness, noting their support to the closure of the access point to motorized vehicles,
- Wayne Cowell and Patricia Shutak, noting their opposition to the closure of the access point to motorized vehicles.

The Clerk noted that other members had registered to participate, however were not present in the meeting. The Clerk also highlighted comments received from Mr. Harold Sutherland, noting his option to to the closure of the access point to motorized vehicles.

Committee thanked the participants for their comments.

6. Presentations

6.1 Principles Integrity - Periodic Report

Township Integrity Commissioners Jeffrey A. Abrams and Janice Atwood-Petkovski of Principles Integrity, outlined the period report, highlighting training and education sessions held since 2018.

Committee thanked Integrity Commissioners Jeffrey A. Abrams and Janice Atwood-Petkovsk for their presentation.

7. Delegations

7.1 Russ Pierson - Safety of Grey Road 17B

Mr. Kevin Lind and Mr. Russ Pierson provided a presentation to Committee regarding a proposed speed reduction on Grey Road 17B. The presentation highlighted community safety concerns with the existing 80 km/h maximum, and requested support of Committee in proposing a reduction to a 50 km/h maximum at the County level.

Committee moved that the presentation and request for a reduction in speed limits on Grey 17B, be referred to the Council of the County of Grey, for their consideration.

Committee thanked the delegates for their presentation.

7.2 Keith Davidson - Kemble Community Centre

Mr. Keith Davidson outlined comments regarding the Kemble Arena, and the recently received grant applicable to the facility. Specifically, Mr.

Davidson requested that Committee consider rebuilding the facility, rather than upgrading it.

The Township CAO highlighted constraints of the grant, being the funds were provided to complete upgrades and renovations to the existing facility, rather than building new centre.

Staff will prepare a report, outlining options for the centre at a future meeting of Council.

Committee thanked Mr. Davidson for his participation.

8. Correspondence

8.1 Ministry of Municipal Affairs and Housing - Municipal Code of Conduct Consultation

The Clerk outlined the correspondence, noting one member of Council was to attend the seminar on behalf of the Township.

Upon expression of interest, Deputy Mayor Sue Carleton was nominated to attend. Council moved to appoint Deputy Mayor Sue Carleton as the attending party for the Township.

8.2 Grey Sauble Conservation Authority - Amendments to the Conservation Authorities Act

The Clerk outlined the correspondence, noting its minimal impact to existing Township appointments to the Grey Sauble Conservation Authority Board.

The Clerk also noted that the CAO of the Grey Sauble Conservation Authority was scheduled to appear as a delegation at the June 16, 2021 meeting of Council to outline the highlighted amendments to the *Conservation Authorities Act*.

The correspondence was received for information.

9. Staff Reports

9.1 Finance

9.1.1 FIN2021-14 - 2021 Operating and Capital Budget

The Director of Finance/Treasurer outlined the report, highlighting amendments to the draft 2021 Budget, as presented on March 30, 2021. Said amendments included:

- Replacement of the driveway at Centennial Park,
- Replacement of various flagpoles throughout the Township, and
- Amendments to taxation policies at the County level, including elimination of the Vacancy Rebate Program.

There was discussion regarding:

- Inclusion of operating expenses at the Wiarton Keppel International Airport, and completion of the feasibility study,
- Capital expenses at the facility, and having all expenses receive approval of Council, and
- The consulting firm which currently manages the airport.

COW2021-047

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Cathy Moore Coburn

That the report from Kassie Rocca, Director of Finance, regarding the 2021 Operating and Capital Budget be received, and

That Committee hereby approves the amendments to the 2021 draft budget as outlined in this report, and

That staff are hereby directed to present the 2021 Sums Required By-Law, operating and capital budgets, and the 2021 Tax Rates By-law for approval at the May 12, 2021 Council meeting.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Carol Barfoot	X	
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	X	

Councillor Paul Sutherland	X	
Councillor Ryan Thompson	X	
Results	7	0

Carried (7 to 0)

9.1.2 FIN2021-15 - Elimination of Vacancy Rebate Program

The Director of Finance/Treasurer outlined the report.

COW2021-048

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Paul Sutherland

That Committee hereby approves the elimination of the Vacant Unit Rebate program, and

That a by-law to eliminate the Vacant Unit Program, be presented at the May 12th, 2021 Council meeting.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Carol Barfoot		X
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	X	
Councillor Paul Sutherland	X	
Councillor Ryan Thompson	X	
Results	6	1

Carried (6 to 1)

9.2 Clerks

9.2.1 LEG2021-13 - Routine Disclosure Policy ADMIN-03-2021

The Clerk outlined the report.

COW2021-049

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Carol Barfoot

That report LEG2021-13, Routine Disclosure Policy, be received, and

That Committee hereby endorse the practice of routine and active disclosure in provision of non-confidential Township records, and

That Routine Disclosure Policy ADMIN-03-2021, is hereby approved.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Carol Barfoot	X	
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	X	
Councillor Paul Sutherland	X	
Councillor Ryan Thompson	X	
Results	7	0

Carried (7 to 0)

9.2.2 LEG2021-14 - Amendments to Procedure By-law 2019-125

The Clerk outlined the report, highlighting amendments to the by-law, including:

- Inclusion of all open meeting exemptions provided by Section 239 of the *Municipal Act, 2001*,
- Deletion of Section 20, Presentations,
- Consolidating resolutions of other municipalities and circulating requests for support to Council via email,
- Taking votes in fully electronic meetings and the merits of recording said votes versus doing so by a show of hands, and
- Calling the question, and procedures to facilitate said motions.

Committee directed the Clerk to review the existing Electronic Participation Policy, for presentation at a future meeting.

COW2021-050

Moved By: Councillor Paul Sutherland

Seconded By: Councillor Cathy Moore Coburn

That report LEG2021-14, regarding amendments to Township Procedure By-law 2019-125 be received, and

That a by-law to enact the amendments to Township Procedure By-law 2019-125, as included in this report, be presented for enactment at the May 12, 2021 Council meeting.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Carol Barfoot	X	
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	X	
Councillor Paul Sutherland	X	

Councillor Ryan Thompson	X	
Results	7	0

Carried (7 to 0)

9.3 Operations

9.3.1 OPS2021-21 - Comprehensive Water and Wastewater Master Plan

The Director of Operations outlined the report, highlighting the intention of the Comprehensive Water and Wastewater Master Plan.

There was a discussion regarding the funding source for the project, being the East Linton Water Reserve fund.

COW2021-051

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

That report OPS2021-21 Comprehensive Water and Wastewater Master Plan be received; and

That GSS Engineering Consultants Ltd. be retained, at the cost of \$167,800.00 excluding HST to prepare a Comprehensive Water and Wastewater Master Plan for the Township of Georgian Bluffs.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Carol Barfoot	X	
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	X	
Councillor Paul Sutherland	X	

Councillor Ryan Thompson	X	
Results	7	0

Carried (7 to 0)

10. Public Question Period

Please email questions for consideration of Committee to the Clerk at bdrury@georgianbluffs.ca.

The Clerk noted no questions had been received.

11. Unfinished Business

There was a brief discussion regarding the Sutacriti Heights access point and communication of the survey and public meeting to area residents.

12. New Business

Nil

13. Notice of Motion

None

14. Closed Session

The Clerk noted that the motion would be amended to exclude their participation in the closed meeting. The Clerk also noted that their authorities and responsibilities as Clerk had been delegated, in writing to the Township CAO, via Section 228 (4) of the *Municipal Act, 2001*.

COW2021-052

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Carol Barfoot

That Committee of the Whole move into closed session at 7:10 p.m. with the CAO to discuss:

14.1 Personal matters regarding identifiable individuals, including municipal or local board employees.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Carol Barfoot	X	
Councillor Cathy Moore Coburn	X	
Councillor Grant Pringle	X	
Councillor Paul Sutherland	X	
Councillor Ryan Thompson	X	
Results	7	0

Carried (7 to 0)

The Committee resumed open session at 8:33 p.m.

Mayor Dwight Burley reported out of closed session, noting that Committee went into closed session to discuss matters under open meeting exemption K of Section 239 of the *Municipal Act, 2001*. As a result of closed discussions, the following actions were taken:

Item 14.1 – direction was provided to staff regarding recommendations and amendments to the existing Township organizational structure and pay grids, due to the recently completed Organization and Compensation Review. Staff were directed to prepare an open session report, detailing said amendments and recommendations for consideration of Council at their meeting on May 12, 2021.

15. Date of Next Regular Meeting/Adjournment

Council – May 12, 2021, 5:00 p.m.

Committee of the Whole – May 19, 2021, 5:00 p.m.

Moved By: Councillor Paul Sutherland

Seconded By: Councillor Ryan Thompson

That the meeting be adjourned at 8:35 p.m.

Carried

Mayor, Dwight Burley

Clerk, Brittany Drury