



Inter Township Fire Department Joint Board of Management Minutes

April 13, 2021, 2:00 p.m.

Virtual

Township Administration Offices

177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton
Councillor Paul Sutherland
Mayor Barb Clumpus
Councillor Steve Bartley

Staff Present: Brittany Drury, Clerk
Krista Fearon, Legislative Services Assistant
Al Meneses, Township CAO
Kassandra Rocca, Director of Finance / Treasurer
Matt Smith, Municipality of Meaford Clerk
Jeff Gautreau, ITFD Acting Fire Chief
Andy Redmond, ITFD Acting Deputy Fire Chief
Courtney Allen, Municipality of Meaford Fire Chief

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 2:00 p.m.

2. Approval of Agenda/Additions to the Agenda

At the request of the Clerk, the agenda was amended to include a closed session discussion under open meeting exemption K of Section 239 of the *Municipal Act, 2001*, regarding:

a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Moved By: Councillor Paul Sutherland

Seconded By: Mayor Barb Clumpus

That the agenda be amended to include closed session, to discuss a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Steve Bartley	X	
Results	5	0

Carried (5 to 0)

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 February 9, 2021

Moved By: Steve Bartley

Seconded By: Councillor Paul Sutherland

That the minutes of the Inter Township Fire Department Joint Board of Management meeting held on February 9, 2021, be approved.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Steve Bartley	X	
Results	5	0

Carried (5 to 0)

5. Presentations

Nil

6. Delegations

Nil

7. Public Question Period

The Clerk indicated that no questions were received.

8. Correspondence

8.1 Office of the Fire Marshal and Emergency Management - Fire Safety Grant Program

The Treasurer outlined the correspondence.

9. Staff Reports

9.1 ITFD2021-01 - First Quarter Statistical Report

The Acting Fire Chief outlined the report.

ITFD2021-05

Moved By: Mayor Barb Clumpus

Seconded By: Steve Bartley

That the Inter Township Fire Department Board accept report ITFD2021-01 for information.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Steve Bartley	X	
Results	5	0

Carried (5 to 0)

10. Unfinished Business

Nil

11. New Business

Nil

12. Board Inquiries and Comments

Mayor Barb Clumpus inquired regarding creation of a master plan for the Inter Township Fire Department.

There was a discussion regarding creation of said plan, specifically regarding coverage of the plan, being a regional versus municipal approach.

13. Closed Session

ITFD2021-06

Moved By: Mayor Barb Clumpus

Seconded By: Councillor Paul Sutherland

That the Inter Township Fire Department Joint Board of Management move into closed session at 2:13 p.m. with the Acting Fire Chief, CAO, Clerk, City

of Owen Sound Fire Chief and Clerk of the Municipality of Meaford, to discuss:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Steve Bartley	X	
Results	5	0

Carried (5 to 0)

The Board resumed open session at 2:40 p.m.

Mayor Dwight Burley reported out of closed session, noting that the Board went into closed session to discuss negotiations being undertaken by the Board. Staff were provided direction regarding the negotiations.

14. Adjournment / Date of Next Meeting

May 11, 2021 at 2:00 p.m.

Moved By: Councillor Paul Sutherland

Seconded By: Deputy Mayor Sue Carleton

That the meeting be adjourned at 2:42 p.m.

Carried

Mayor, Dwight Burley

Clerk, Brittany Drury