

## Georgian Bluffs Climate Action Committee Work Plan (May 3, 2021)

The following work plan aims to provide input into the Joint Climate Change Action Committee. The work plan is a compilation of steps described on other documents but aims to be a 'living document' that will be refined over time and will reflect the Georgian Bluffs reality.

The workplan distinguishes between measures aimed at Mitigation and those that focus on Adaptation.

Level of Effort legend is as follows:

L(ow) – Relatively easy to accomplish

M(edium) – Could result in short term changes with dedicated support

H(igh) – Requires a longer term commitment and political will

What	Due by	Status	Miti	Adap	Effort
Propose to the Municipality to establish a joint Climate Action Committee	Sep 22,20	✓			L
Determine Terms of Reference	Sep 22,20	✓			L
Seek Council Approval for the Committee	Oct 7, 20	✓			L
<b>MILESTONE: Committee Established</b>	<b>Oct 7, 20</b>	<b>✓</b>			
Establish a governance structure and ground rules	Nov 13, 20	✓			L

What	Due by	Status	Miti	Adap	Effort
Request a presentation by the County to understand County priorities and resources available to support Municipal efforts	Jan 8,21	✓			L
Organize a presentation to the Council by John A. to explain what options are on the table, costs and funding opportunities, duration of the development of a plan etc.	Jan 20, 21	✓			L
Determine an awareness strategy to explain the proposed objectives to councilors and obtain their buy-in	Jan 22,21	✓			L
Gain from the experiences from other Municipalities such as Huron-Kinloss by asking them to present to the CAC	Feb 26, 21	✓			L
Organize a session between the CAC and the Council	Mar 24, 21	✓			L
Advise the Council on taking both a mitigation and adaptation approach: suggest to join both FCM programs; Partners for Climate Protection (PCP) as well as ICLEI-BARC	Mar 24, 21	✓			L
<b>MILESTONE: Council commitment (and budget allocation) to the development of a Climate Action Plan</b>	<b>May 21</b>				
<b>Milestone – Council provides a mandate to a staff person to coordinate and implement the Climate Action Plan</b>	<b>May 21</b>				
Pending the development of a formal Climate Action Plan, include staff in the generation of ideas (Erosion Control, Road Maintenance, Building Code etc.)	Jun 21				L

Explore funding opportunities for developing a CAP. What requires a CAP to qualify for funding, what are the opportunities.	Jul 21				M
Explore opportunities to coordinate activities with other Municipalities to gain efficiencies	Jul 21				M
Consider asking potential consultants to provide a presentation	Jul 21				L
Determine the staff and resources to implement the CAP. Will/can the Municipality dedicate specific staff to specific roles? To what extent money is available to hire new staff, to what degree will we rely on consultants and university-student partnerships?	Jul 21				M

What	Due by	Status	Mit.	Adap	Effort
Determine Scope of Work/ Terms of Reference for the consultant (data collection Municipality wide or only related to Corporate Municipal activities?)					
Conduct a stakeholder identification and analysis					
Develop a public communications/awareness strategy					
Develop a Municipal climate change vision and goals					
Collection of inventory data + Summary of data sources + assumptions made					
Develop climate science report					
Record Climatic Changes					
Drafting of the Current Conditions Report					
Refine Impact Statements and Identify Service Areas					
Milestone – Baseline Emissions Inventory and Forecast Established (current conditions report)					
Current conditions report presented to Council					
Project future GHG emissions based on a 'do nothing' scenario (no climate action intervention) and, on the other side, a low carbon scenario (LCS)					
Explore financial opportunities, programs and policies to pursue a LCS approach					
Conduct a vulnerability assessment via survey					
Conduct risk assessment and prioritize risks (follows the impact statement)					
Establish an adaptation vision and set adaptation goals and objectives					
Determine 2 mitigation targets; one for municipality owned operations and one for community wide emissions					
Identify Adaptation Options					

Identify Drivers and Constraints					
Use indicators to create a baseline					
Milestone – Council approval to establish an emissions reduction targets and the development of a plan to meet these					
Milestone - Council approval to of adaptation goals and targets and the development of a plan to meet these					
Implement the communications/awareness strategy					
Set themes and objectives based on workshops and community engagement (e.g. Built environment, Energy, Agriculture and Local Food Systems, Natural Systems and Resources, Transportation, Waste, Climate Resilience)					
Decide on focusing on corporate/ Municipal operations first or the whole community					
Identify what is happening now, policies, plans, actions taken (build on what is already happening)					
Determine if are there partnerships that should be nurtured or developed					
Conduct best practices review					
Develop and refine action long list					
Description of the costs and funding sources					
Ensure that plans initially developed around the concept of sustainable communities are resilient to climate impacts. Sustainable development is based on four nested domains: a) environment; b) culture; c) society; d) economy.  Also include - First Nation communities. - Human wellbeing and mental illness due to climate stress.					
Quantify emission reductions					
Identify metrics for monitoring review					
Develop implementation schedules					
Council allocation of resources to implement the plan (staff time and budget)					
Name the Municipal departments or organizations responsible for the implementation of the plans and the actions outlined in it					
Finalize the Mitigation Implementation Plan					
Finalize the Adaptation implementation Plan					
Milestone – Local Climate Change Action Plan approved by council (incl. the implementation schedule)					

What	Due by	Status	Miti	Adap	Effort
Include performance metrics to track progress and timelines for achieving key deliverables/major milestones, and a strategy to report back publicly on progress					
Provide an updated corporate or community inventory for the current (or near current) year					
Maintain a public awareness campaign to publicly share results					
Provide a quantification of the GHG reduction impact of each measure outlined in the local action plan					