

The Corporation of the Township of Georgian Bluffs

By-law Number 2021-010

Being a By-law to adopt Electronic Signature Policy – ADMIN-2021-01.

Whereas Section 5 (3) of the *Municipal Act*, S.O. 2001, c.25, as amended requires that a municipal power shall be exercised by by-law; and

Whereas Section 11 (1) of the *Municipal Act*, S.O. 2001, c.25, as amended may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council of the Township of Georgian Bluffs deems it to be necessary and expedient, to adopt Electronic Signature Policy ADMIN-2021-01, to recognize and permit electronic signatures on Township documents;

Now Therefore, the Council of the Township of Georgian Bluffs enacts the following:

1. That Policy ADMIN-2021-01– Electronic Signatures, attached hereto as Schedule “A,” is adopted.
2. That the Clerk and CAO are hereby authorized to make administrative amendments to the Electronic Signature Policy, in consultation with Council, as they may arise.
3. This By-law shall come into full force and effect upon the final passing thereof.

Read a first and second time this 24th day of February, 2021.

Read a third time and passed this 24th day of February, 2021.

Mayor – Dwight Burley

Clerk – Brittany Drury