



Inter Township Fire Department Joint Board of Management Minutes

**February 9, 2021, 2:00 p.m.
Virtual**

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton
Councillor Paul Sutherland
Mayor Barb Clumpus
Councillor Steve Bartley

Staff Present: Brittany Drury, Clerk
Krista Fearon, Legislative Services Assistant
Al Meneses, Township CAO
Kassandra Rocca, Director of Finance / Treasurer
Jeff Gautreau, ITFD Acting Fire Chief
Andy Redmond, ITFD Acting Deputy Fire Chief
Courtney Allen, Municipality of Meaford Fire Chief

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 2:00 p.m.

2. Approval of Agenda/Additions to the Agenda

Moved By: Councillor Steve Bartley
Seconded By: Councillor Paul Sutherland

That the agenda be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 December 8, 2020

ITFD2021-01

Moved By: Deputy Mayor Sue Carleton

Seconded By: Mayor Barb Clumpus

That the minutes of the Inter Township Joint Board of Management meeting held on December 8, 2020, be adopted.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Councillor Steve Bartley	X	
Results	5	0

Carried (5 to 0)

7. Public Question Period

Please email questions for consideration of the Board to the Clerk at bdrury@georgianbluffs.ca.

The Clerk indicated no questions were received.

8. Correspondence

8.1 BDO– 2021 Audit Planning Report

The Treasurer indicated that the audit will be presented to the Board in April.

9. Staff Reports

9.1 ITFD2021-01 - Dispatch Servicing Agreement

The Fire Chief took questions from the Board and clarified that the agreement is a continuation of the agreement that is already in place.

ITFD202-02

Moved By: Councillor Steve Bartley

Seconded By: Deputy Mayor Sue Carleton

That the Inter Township Fire Department Joint Board of Management hereby approves the Fire Dispatch Servicing Agreement, and

That said agreement be forwarded to both Councils of the Township of Georgian Bluffs and the Municipality of Medford for enactment.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Councillor Steve Bartley	X	
Results	5	0

Carried (5 to 0)

9.2 ITFD2021-02 - 2020 Year End Report

ITFD2021-03

Moved By: Councillor Paul Sutherland

Seconded By: Mayor Barb Clumpus

That the Inter Township Fire Department Joint Board of Management receive the 2020 Year End Report for information.

For	Against
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Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Councillor Steve Bartley	X	
Results	5	0

Carried (5 to 0)

11. New Business

11.1 2021 Draft Budget

The Treasurer presented the 2021 Draft Budget to the Board.

There was discussion regarding:

- Challenges of 2020 due to the COVID-19 pandemic, including amending training structures to virtual sessions,
- Increase in call volumes,
- Operating and Capital budgets,
- Use of Provincial COVID-19 grant funding to cover the purchase of additional personal protective equipment,
- Development of a financial work plan, including asset management, 10-year capital plan and 5-year operating budget throughout 2021.

The Board thanked the Treasurer and staff for the presentation.

ITFD2021-04

Moved By: Mayor Barb Clumpus

Seconded By: Deputy Mayor Sue Carleton

That the 2021 Inter Township Joint Board of Management Draft Budget is hereby approved, and

That the Draft Budget be forwarded to the Council of the Township of Georgian Bluffs and the Council of the Municipality of Meaford for final approval.

	For	Against
Mayor Dwight Burley	X	
Deputy Mayor Sue Carleton	X	
Councillor Paul Sutherland	X	
Mayor Barb Clumpus	X	
Councillor Steve Bartley	X	
Results	5	0

Carried (5 to 0)

14. Date of Next Regular Meeting/Adjournment

March 9, 2021, 2:00 p.m.

Moved By: Councillor Paul Sutherland

Seconded By: Deputy Mayor Sue Carleton

That the meeting be adjourned at 2:53 p.m.

Carried

Mayor, Dwight Burley

Clerk, Brittany Drury