



# **Township of Georgian Bluffs**

## **Council Minutes**

**December 4, 2019, 7:00 p.m.**  
**Council Chambers**  
**Township Administration Offices**  
**177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

**Members Present:** Mayor Dwight Burley  
Deputy Mayor Sue Carleton  
Councillor Cathy Moore Coburn  
Councillor Grant Pringle  
Councillor Paul Sutherland  
Councillor Ryan Thompson

**Members Absent:** Councillor Carol Barfoot

**Staff Present:** Brittany Drury, Deputy Clerk  
Wendi Hunter, Clerk  
Kassandra Rocca, Treasurer

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### **1. Call to Order**

Mayor Dwight Burley called the meeting to order at 7:00 p.m. and introduced Mr. Tyler Jahnke, the new Township Director of Operations.

### **2. Approval of Agenda/Additions to the Agenda**

1. At the request of the Clerk / Acting CAO, a discussion regarding Township Administration Offices holiday hours.
2. At the request of Councillor Grant Pringle, a discussion regarding the Shallow Lake Village Improvement Committee's Christmas in the Village event.

3. At the request of the Treasurer, a discussion regarding establishing a date for 2020 budget discussions.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

**That the agenda be approved as amended.**

Carried

### **3. Declaration of Pecuniary Interest**

None declared.

### **4. Minutes of Previous Meetings**

- 4.1 Special Joint Council Meeting - Township of Chatsworth - November 20, 2019

RES2019-389

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

**That the minutes of the Special Joint Council meeting with the Township of Chatsworth held on November 20, 2019, be adopted.**

Carried

- 4.2 Council - November 20, 2019

RES2019-390

Moved By: Councillor Paul Sutherland

Seconded By: Deputy Mayor Sue Carleton

**That the minutes of the Council meeting held on November 20, 2019, be adopted.**

Carried

- 4.3 Special Council - November 22, 2019

RES2019-391

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

**That the minutes of the Special Council meeting held on November 22, 2019, be adopted.**

Carried

4.4 Special Council - November 27, 2019

RES2019-392

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Sue Carleton

**That the minutes of the Special Council meeting held on November 27, 2019, be adopted.**

Carried

**5. Announcements**

Nil

**6. Public Hearings**

Nil

**7. Presentations**

Nil

**8. Delegations**

Nil

**9. Consent Agenda**

RES2019-393

Moved By: Councillor Paul Sutherland

Seconded By: Deputy Mayor Sue Carleton

**That Council of the Township of Georgian Bluffs adopt the Consent Agenda as circulated, and**

**That staff be directed to proceed with all necessary administrative actions.**

Carried

9.1 Accounts

Accounts to be approved for the period of October 31, 2019 to November 28, 2019 in the amount of \$ 703, 710.82.

9.2 Correspondence for Council's Information

9.2.1 Grey Sauble Conservation Authority - Board Meeting Highlights - October 23, 2019

9.3 Minutes

9.3.1 Multi-Municipal Wind Turbine Working Group - September 12, 2019

9.4 Resolutions From Other Municipalities

9.4.1 Town of Amherstburg - Declare Climate Emergency

9.4.2 Town of the Blue Mountains - Declaration of Climate Change Emergency Resolution

9.4.3 Town of Whitchurch - Stouffville - Ban of Single-Use Disposable Wipes

**10. Consideration of Items Separated from Consent Agenda**

**11. Correspondence**

11.1 Robert Passmore - No Hunting Signs on Orchard Drive

There was a brief discussion regarding the correspondence.

Council directed staff to install 'No Hunting' signage on the subject property and provided a notice of motion in support of installing the signs, for consideration at the December 18, 2019 Council meeting.

11.2 Ontario Good Roads Association Board of Directors - Board Candidates

The correspondence was received for information.

**12. Committee Reports**

Nil

**13. Staff Reports**

13.1 FIN2019-12 - Employee Benefits

The Treasurer outlined the report, highlighting the differences between a self-insured and fully insured employee health plan.

There was a discussion regarding the MDM proposal and estimated annual savings of approving said proposal. The Treasurer also noted that

the move to MDM would not change the benefits currently provided to staff.

RES2019-394

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

- 1. That the report from Kassie Rocca, Director of Finance, regarding Employee Benefits be received, and**
- 2. That Council approves using Nicol Insurance as our employee benefit broker, and**
- 3. That Council approves switching our employee benefits program to MDM Insurance Services Inc at an estimated monthly cost of \$15,353.05 plus PST.**

Carried

13.2 LEG2019-38 - Extension to the Fire Prevention Assistance Agreement – City of Owen Sound

The Clerk outlined the report, noting that the sharing of fire inspection services had been going well thus far.

RES2019-395

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Paul Sutherland

- 1. That the report from Wendi Hunter, Acting CAO / Clerk, regarding the Extension to the Fire Prevention Assistance Agreement – City of Owen Sound, be received.**
- 2. That the Fire Prevention Assistance Agreement with the City of Owen Sound, as executed by By-law 2019-081, be extended for six months, so that services provided by Owen Sound will continue to June 30, 2020.**

Carried

There was a brief discussion regarding construction of a new, accessible delegation podium for installation in Council Chambers.

13.3 OPS2019-113 - Pottawatomie System 2019 Annual Inspection

The Clerk / Acting CAO outlined the report.

RES2019-396

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Sue Carleton

**That Council of the Township of Georgian Bluffs receives Report OPS2019-113 for information purposes.**

Carried

13.4 OPS2019-112 - 2019 Emergency Plan

The Clerk / Acting CAO outlined the report and noted that the Township Emergency Management Coordinator is planning an emergency exercise in early 2020, depicting flooding along Grey Road 1.

RES2019-397

Moved By: Councillor Paul Sutherland

Seconded By: Deputy Mayor Sue Carleton

**That the Council receives report OPS2019-112 regarding the 2019 Emergency Plan; and**

**That a by-law be brought to the December 18, 2019 Council meeting to adopt the 2019 Emergency Plan; and**

**That staff be directed to submit the 2019 Emergency Management and Civil Protection Act (EMCPA) compliance submission to the office of the Fire Marshal and Emergency Management (OFMEM) prior to the December 31, 2019 deadline.**

Carried

**14. Public Question Period**

Nil

**15. By-laws**

15.1 Zoning By-laws

Nil

15.2 Other By-laws

15.2.1 By-law 2019-134

Being a By-law to appoint a Director of Operations.

Further to Resolution Number RES2019-383 passed at the November 20, 2019 Council meeting.

RES2019-398

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Paul Sutherland

**That By-law 2019-134, being a By-law to appoint a Director of Operations, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

## **16. Unfinished Business**

### **16.1 Notice of Motion, re: Speed Limit Reduction on Concession 21**

As provided at the November 20, 2019 Council meeting.

Council directed that the motion be referred to the Police Services Board for their information.

RES2019-399

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Sue Carleton

**Whereas Council received a petition from residents of Concession 21 at their meeting on October 16, 2019, requesting that the speed limit on Concession 21 be reduced to 60 km/h from the existing 80 km/h; and**

**Whereas Council directed staff to investigate reducing the speed limit on the roadway, and considered report OPS2019-107 - Speed Limit Reduction - Concession and passed corresponding recommendation number COW2019-071 at the November 13, 2019 meeting of Committee of the Whole; and**

**Whereas Council deems it necessary to reduce the speed limit on the roadway;**

**Now Therefore Council of the Township of Georgian Bluffs directs that the speed limit on Concession 21 be reduced to 60 km/h from the existing 80 km/h, and**

**Further, that a by-law to change the speed limit be presented at the December 18, 2019 Council meeting.**

Carried

- 16.2 Notice of Motion regarding salaries for Clerk/Director of Legislative Services (now Acting CAO) and Treasurer/Director of Finance

Pursuant to direction by Council at the November 27, 2019, Special Council meeting.

RES2019-400

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

**That in recognition of the additional duties and responsibilities being temporarily assumed by both, the salary of the Clerk / Director of Legislative Services (now Acting CAO) be increased by 25% of the existing CAO salary, and the salary of the Treasurer be increased by 20% of the existing CAO salary, effective November 25, 2019.**

Carried

- 16.3 Notice of Motion regarding costs for ongoing investigation.

Pursuant to direction by Council at the November 27, 2019, Special Council Meeting.

RES2019-401

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Sue Carleton

- 1. That the Acting CAO/Clerk be authorized to approve costs incurred during the current investigation; and**
- 2. That such costs be funded from Reserves.**

Carried

## **17. New Business**

Nil



1. At the request of the Clerk / Acting CAO, a discussion regarding Township Administration Offices holiday hours.

The Clerk / Acting CAO proposed that the Township Administration Offices close at noon on Christmas Eve, to reopen at 9:00 a.m. on December 30, 2019, and that closure on New Year's Eve be left to the discretion of the Acting CAO.

Council provided a notice of motion, in support of closing Township Administration Offices at noon on Christmas Eve and that closure of New Year's Eve be left to the discretion of the Acting CAO, for consideration at the December 18, 2019 meeting.

2. At the request of the Treasurer, a discussion regarding establishing a date for 2020 budget discussions.

The 2020 Budget meeting was scheduled for January 28, 2020, commencing at 1:00 p.m. Council provided a notice of motion to that effect, for consideration at the December 18, 2019 Council meeting.

3. At the request of Councillor Grant Pringle, a discussion regarding the Shallow Lake Village Improvement Committee's Christmas in the Village event.

Councillor Grant Pringle noted the success of the 2019 Christmas in the Village event.

#### **18. Closed Session**

Nil

#### **19. Confirming By-law**

RES2019-402

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

**That By-law No. 2019-135, being a by-law to confirm the proceedings of Council on December 4, 2019, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.**

Carried

**20. Date of Next Regular Meeting/Adjournment**

Committee of the Whole – December 11, 2019, 7:00 p.m.

Council - December 18, 2019, 7:00 p.m.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Paul Sutherland

**That the meeting be adjourned at 7:35 p.m.**

Carried

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Mayor, Dwight Burley

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Clerk, Wendi Hunter