



Date: 2019-12-18

From: Zach Carson, Facilities Coordinator

Subject Recreation and Trails Master Plan Update

Report OPS2019-115

Recommendation

That this report from Zach Carson, Facilities Coordinator, regarding the Recreation and Trails Master Planning process be received by Council for information purposes.

Background

At Committee of the Whole on August 14 of this year RFP 2019-17 Recreation and Trails Master Plan was awarded to Monteith-Brown Planning Consultants. The original intention was to complete the master plan by the end of February 2020.

Analysis

Due to some delays the end date has been shifted a month later to the end of March 2020. Most of Phase 1 is complete at this time, including reviewing background materials including park/facility inventories, Township and regional demographics, and the results of the online survey that ran for a few weeks in the early fall. Additionally, there was a public open house and two stakeholder forums, both held at Shallow Lake Community Centre. The conclusion of Phase 1, which includes a Council workshop and culminates with a Phase 1 discussion paper, which was originally slotted to be completed towards the end of November, is now planned to be completed early to mid-January. The reason for this scheduling is due to a delay in starting the process and obtaining and passing along some background materials (e.g. Grey County GIS data), which the consultants now have. An updated critical path has been provided by Anand Desai from Monteith-Brown Planning Consultants and is included in the appendix of this report.

Financial Impact

RFP 2019-17 was awarded to Monteith-Brown Planning Consultants for \$44,245.00 plus HST. To date the Township has been invoiced for \$14,207.35 plus HST.

Strategic Priorities

2.0 Strategic core Business Interests

Accountability

Communicate actively and transparently while providing a high level of customer service to ratepayers, associations, business interests, visitors and others involved in Township initiatives.

Conclusion

Respectfully Submitted:

Reviewed by:

Zach Carson
Facilities Coordinator

Wendi Hunter, Acting CAO
Kassandra Rocca, Director of Finance