Inter Township Fire Department
Joint Board of Management Minutes

September 15, 2020, 2:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Dwight Burley
                     Deputy Mayor Sue Carleton
                     Councillor Steve Bartley
                     Mayor Barb Clumpus

Members Absent: Councillor Cathy Moore Coburn

Staff Present: Brittany Drury, Acting Clerk
               Kassandra Rocca, Interim CAO / Treasurer
               Crystal Gunn, Human Resources Manager

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1. Call to Order

   Mayor Dwight Burley called the meeting to order at 2:00 p.m.

2. Approval of Agenda/Additions to the Agenda

   Moved By: Councillor Steve Bartley
   Seconded By: Deputy Mayor Sue Carleton

   That the agenda be approved as presented.

   Carried

3. Declaration of Pecuniary Interest

   None declared.
4. **Minutes of Previous Meetings**

4.1 **June 12, 2020**

The minutes were amended to reflect a vote of 5 to 0, rather than 3 to 0, under item 2. Approval of Agenda.

ITFD2020-023
Moved By: Mayor Barb Clumpus
Seconded By: Deputy Mayor Sue Carleton

**That the minutes of the June 12, 2020 Board meeting be adopted, as amended.**

Carried

5. **Presentations**

Nil

6. **Delegations**

Nil

7. **Public Question Period**

Please email questions for consideration of the Board to the Acting Clerk at bdrury@georgianbluffs.ca.

The Acting Clerk noted that no questions had been received.

8. **Correspondence**

Nil

9. **Staff Reports**

9.1 **Fire Department**

9.1.1 **Emergency Responses**

9.1.1.1 **June 2020**

9.1.1.2 **July 2020**

9.1.1.3 **August 2020**

There was a brief discussion regarding multiple calls to one civic address, and invoicing procedures.
ITFD2020-024
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Steve Bartley

**That the June, July and August 2020 Emergency Response Reports be received for information.**

Carried

9.1.2 Acting Fire Chief's Report

9.1.2.1 June 2020

9.1.2.2 July 2020

9.1.2.3 August 2020

ITFD2020-025
Moved By: Mayor Barb Clumpus
Seconded By: Deputy Mayor Sue Carleton

**That the Acting Fire Chief's report be received for information.**

Carried

9.1.3 ITFD2020-04 - 2020 Annual Awards Night

The Acting Fire Chief outlined the report, noting intentions to continue the awards in 2021 and further, recognizing the members in 2020 via virtual means.

ITFD2020-026
Moved By: Councillor Steve Bartley
Seconded By: Mayor Barb Clumpus

**That the 2020 annual Awards ceremony be cancelled, as a safety measure in response to the COVID-19 pandemic.**

Carried

9.1.4 ITFD2020-05 - Peer and Wellness Team

3
The Acting Fire Chief outlined the report, highlighting the importance of peer support, specifically amidst the ongoing COVID-19 pandemic.

ITFD2020-027
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Steve Bartley

That the Acting Fire Chief is hereby directed to enroll the Inter Township Fire Department in the West Grey Peer and Wellness Team, and

That the financial contributions for participation in the West Grey Peer and Wellness Team, as defined in this report, are approved.

Carried

9.2 Treasury Department

9.2.1 Voucher #4-2020

ITFD2020-028
Moved By: Mayor Barb Clumpus
Seconded By: Deputy Mayor Sue Carleton

That Voucher #4-2020, in the amount of $158,831.71 for the period from June 5, 2020 to August 6, 2020, be approved.

Carried

9.2.2 Voucher #5-2020

ITFD2020-029
Moved By: Councillor Steve Bartley
Seconded By: Deputy Mayor Sue Carleton

That Voucher #5-2020, in the amount of $8593.71 for the period from August 7, 2020 to September 2, 2020, be approved.

Carried

9.2.3 Updated Financial Report
That the Updated Financial Report be received for information.

Carried

10. Unfinished Business
    Nil

11. New Business
    Nil

12. Board Inquiries and Comments
    Verbal updates from the Acting Fire Chief and inquiries from Board members
    There was discussion regarding:
    • City of Owen Sound Fire at the Inter Township Fire Department Hall
    • Increased sanitizing practices at the ITFD Hall
    • Increase in fire calls over the past quarter

13. Closed Session
    ITFD2020-031
    Moved By: Councillor Steve Bartley
    Seconded By: Mayor Barb Clumpus

    That the Inter Township Joint Board of Management move into closed
    session at 2:15 p.m. with the Interim CAO, Acting Clerk and HR Manager
    remaining in the room to discuss:

    13.1 Labour relations or employee negotiations - Collective Agreement
        Negotiations

    Carried

The Board resumed open session at 2:49 p.m.

14. Actions out of Closed Session
Moved By: Councillor Steve Bartley
Seconded By: Deputy Mayor Sue Carleton

The Inter Township Joint Board of Management is hereby satisfied with the Collective Bargaining Agreement, effective July 1, 2020 to June 30, 2023, and

Further, recommends approval of the agreement by both Councils of the Township of Georgian Bluffs and Municipality of Meaford, and

That the Collective Bargaining Agreement be forwarded to the Councils of the Township of Georgian Bluffs and the Municipality of Meaford for enactment.

Carried

15. Date of Next Regular Meeting/Adjournment

October 13, 2020 - 2:00 p.m.

Moved By: Mayor Barb Clumpus
Seconded By: Councillor Steve Bartley

That the meeting be adjourned at 2:50 p.m.

Carried

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Mayor, Dwight Burley

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Acting Clerk, Brittany Drury