Township of Georgian Bluffs & Township of Chatsworth
BioGRID Joint Board of Management Minutes

September 11, 2020, 8:30 a.m.

Members Present:  
Mayor Dwight Burley  
Deputy Mayor Sue Carleton  
Mayor Scott Mackey  
Deputy Mayor Brian Gamble

Staff Present:  
Brittany Drury, Acting Clerk – Georgian Bluffs (Recording Secretary)  
Kassandra Rocca, Interim CAO / Treasurer / Director of Finance – Georgian Bluffs  
Tyler Jahnke, Director of Operations – Georgian Bluffs  
Patty Sinnamon, CAO/Clerk – Chatsworth  
Jamie Morgan, Operations Manager – Chatsworth

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 8:35 a.m.

2. Approval of Agenda/Additions to the Agenda

At the request of the Director of Operations, a discussion regarding a quote received from Battlefield Equipment, for purchase of a E3000 Heater, was added to New Business.

The Acting Clerk circulated hardcopies of the quote to Board members.

At the request of Mayor Scott Mackey, an update regarding the pending RFP to investigate options at the Biodigester facility, was added to New Business.

3. Declaration of Pecuniary Interest
None declared.

4. **Minutes of Previous Meetings**
   
   4.1 June 5, 2020

   BIO-2020-12
   Moved By: Deputy Mayor Brian Gamble
   Seconded By: Mayor Scott Mackey

   **That the Joint Board adopt the minutes of the meeting held on June 5, 2020.**

   Carried

5. **Presentations**
   
   Nil

6. **Delegations**
   
   Nil

7. **Correspondence**
   
   7.1 Aquatech Canadian Water Services Inc / GSS Engineering Consultants – Monthly Reports

   7.1.1 May 2020
   7.1.2 June 2020
   7.1.3 July 2020

   The Director of Operations outlined the monthly reports.

   BIO-2020-13
   Moved By: Deputy Mayor Sue Carleton
   Seconded By: Deputy Mayor Gamble

   **That the Georgian Bluffs - Chatsworth Joint Board receive the May, June and July 2020 monthly reports, from Aquatech Canadian Water Services Inc / GSS Engineering Consultants Ltd for information purposes.**

   Carried

8. **Staff Reports**
9. Public Question Period

The Acting Clerk noted that no questions had been received.

10. Unfinished Business

10.1 Verbal update from the Director of Operations regarding chloride levels at the BioGrid Facility

10.1.1 Ministry of the Environment Conservation and Parks - Derby Sewage Treatment Works

10.1.1.1 Ministry of the Environment Conservation and Parks - Memorandum - 2019 Derby Wastewater Treatment Plant and Biodigester Annual Report

10.1.1.2 Ministry of the Environment - Additional Waste Request

10.1.2 GSS Engineering - Chloride at East Pond Biodigester

The Director of Operations highlighted concerns regarding chloride levels at the Biodigester facility, as previously discussed at the March 13, 2020 Board meeting. As a result of the increasing chloride levels, staff have increased monitoring and testing of existing wells at the facility.

The Director of Operations highlighted areas of interest as included on the aerial map, attached as item 10.1.1.2.

There was a lengthy discussion regarding:

- Correspondence received from the Ministry of the Environment, Conservation and Parks regarding the identified chloride levels.
- Impact and potential cause of the chloride levels on and from surrounding property owners.
- Testing of boreholes at the facility, and the possible financial impact of doing so.
- Testing the soil at the facility to further determine chloride levels of both surface and ground water.
- History of chloride levels.

The Board directed the Director of Operations to attain quotes for testing wells at the Biodigester facility, and further, to test chloride levels in the
land soil at said facility. The Board directed that the soil testing be completed in priority and that the Director of Operations present the results of said testing as soon as possible.

11. **New Business**

11.1 Verbal update from the Director of Operations regarding the Federation of Canadian Municipalities Green Municipal Fund Grant

11.1.1 OPS2020-28 - FCM BioGrid Grant

11.1.2 OPS2019-79 - OCWA Proposal for the completion of a Feasibility Study for the BioGrid Facility

The Director of Operations noted that the Township of Georgian Bluffs had received the Green Municipal Fund Grant, and outlined the scope of said grant.

11.2 At the request of Mayor Scott Mackey, an update regarding the pending RFP to investigate options at the Biodigester facility

Township of Chatsworth CAO / Clerk noted that the RFP had been completed and circulated for review of Georgian Bluffs staff. Upon approval of both Townships, the RFP will be advertised.

11.3 At the request of the Director of Operations, a discussion regarding a quote received from Battlefield Equipment, for purchase of a E3000 Heater.

The Director of Operations highlighted costs to date for rental of the heater at the Biodigester. Upon discussion, the following motion was drafted:

BIO-2020-13
Moved By: Mayor Scott Mackey
Seconded By: Deputy Mayor Sue Carleton

That the Board hereby approves purchase of an E3000 Heater from Battlefield Equipment, at a total cost of $7000.00, plus HST.

Carried

12. **Closed Session**

The motion was amended to remove the Township of Georgian Bluffs Utilities Coordinator and include the Township of Georgian Bluffs Operations Manager.
BIO-2020-14
Moved By: Mayor Scott Mackey
Seconded By: Deputy Mayor Sue Carleton

That the Georgian Bluffs - Chatsworth Joint Board move into closed
session at 9:35 a.m. with the Interim CAO – Georgian Bluffs, CAO / Clerk –
Chatsworth, Director of Operations – Georgian Bluffs, Operations Manager
- Chatsworth and Acting Clerk – Georgian Bluffs (Recording Secretary)
remaining in the room to discuss:

12.1 A proposed or pending acquisition or disposition of land by the
municipality or local board

Carried

The Board resumed open session at 9:55 a.m.

13. Date of Next Regular Meeting/Adjournment

Moved By: Deputy Mayor Sue Carleton
Seconded By: Mayor Scott Mackey

That the meeting be adjourned at 9:57 a.m.

Carried

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Mayor, Dwight Burley

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Acting Clerk, Brittany Drury