Township of Georgian Bluffs
Council Minutes

September 16, 2020, 4:00 p.m.
Council Chambers / Virtual
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Dwight Burley
Deputy Mayor Sue Carleton
Councillor Carol Barfoot
Councillor Cathy Moore Coburn (Virtual)
Councillor Grant Pringle
Councillor Ryan Thompson

Members Absent: Councillor Paul Sutherland

Staff Present: Brittany Drury, Acting Clerk
Kassandra Rocca, Director of Finance / Treasurer / Interim CAO
Tyler Jahnke, Director of Operations
Zach Premate, Airport Manager
Krista Fearon, Legislative Services Assistant
Crystal Gunn, HR Manager (5:15 p.m.)

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1. Call to Order

Mayor Dwight Burley called the meeting to order at 4:00 p.m.

2. Approval of Agenda/Additions to the Agenda

At the request of the Director of Operations, a discussion regarding Presquile Road repairs was added to Unfinished Business.
At the request of Mayor Dwight Burley, a discussion regarding road surface maintenance on Township roadways was added to New Business.

At the request of Councillor Ryan Thompson, two discussion points were added to New Business regarding snow removal leases and the South Bruce Peninsula Physician Recruitment Committee.

At the request of the Acting Clerk, two personal matters about identifiable individuals, including municipal or local board employees, were added for discussion in Closed Session.

Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton

That the agenda be approved as amended.  

Carried

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 Council - September 2, 2020

The Acting Clerk noted that the minutes had been amended to reflect 'a portion of proceeds' as included under item 5. Announcements.

RES2020-259
Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton

That the minutes of the Council meeting held on September 2, 2020, be adopted, as amended.  

Carried

4.2 Special Council - August 31, 2020

RES2020-260
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Carol Barfoot
That the minutes of the Special Council meeting held on August 31, 2020, be adopted.

Carried

4.3 Special Council - September 8, 2020

RES2020-261
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Ryan Thompson

That the minutes of the Special Council meeting held on September 8, 2020, be adopted.

Carried

5. Announcements

Deputy Mayor Sue Carleton noted that scheduled transit services will commence at Shallow Lake Arena on September 29, 2020 with routes running Tuesdays, Wednesdays and Thursdays. All riding fees will be waived for the month of October, with a $3.00 adult fare commencing November 1, 2020. Students will ride the service at no cost, with a cost reduction of $2.50 available for seniors. More information is available on Grey County’s website and will be added to the Township website.

6. Public Hearings

RES2020-262
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Cathy Moore Coburn

That the regular Council meeting be recessed to hold a public meeting for the consideration of Zoning By-law Amendment Application Z-09-20, Alan and Peggy Coxon, for property located at 217585 Concession 3.

Carried

Mayor Dwight Burley called the virtual public meeting to order at 4:07 p.m., and asked the Clerk to give details of how the notice of public meeting was given.
Notice of the public meeting was given by ordinary mail to all property owners within 120 metres (400 feet) of the subject property, by email to all the prescribed bodies on July 22, 2020, posted at the subject property and posted on the Township of Georgian Bluffs website.

The Senior Planner discussed the purpose and effect of the application, being to amend the zoning on the subject property to permit construction of an accessory structure within 500 m of a waste disposal area. Further, the application also seeks to increase the maximum total lot coverage, the maximum lot coverage for accessory structures and to increase the maximum height of an accessory structure.

The applicant was not present. No members of the public spoke in support or opposition to the application.

The public meeting was adjourned at 4:16 p.m.

6.1 PL.2020.40 - Zoning By-law Amendment Z-09-20

RES2020-263
Moved By: Councillor Grant Pringle
Seconded By: Deputy Mayor Sue Carleton

It has been demonstrated that the proposed application is consistent with the Provincial Policy Statement 2020, the County of Grey Official Plan and the Township of Georgian Bluffs Zoning By-law 2020-020. It is recommended that Application Z-09-20 for Al and Peggy Coxon be approved.

Carried

7. Presentations
Nil

8. Delegations
Nil

9. Consent Agenda
RES2020-264
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Carol Barfoot
That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information.

Carried

9.1 Accounts

Accounts to be approved for the period of August 29, 2020 to September 11, 2020 in the amount of $3,955,986.08.

Please email specific questions regarding amounts to the Treasurer / Director of Finance prior to the meeting for discussion.

9.2 Correspondence for Council's Information

9.2.1 Debbie France - Illicit Cannabis Grow Ops

9.2.2 Markdale -Hospital Construction Project Ready to Go to Tender

9.3 Minutes

Nil

9.4 Resolutions From Other Municipalities

9.4.1 Huron-Kinloss Emancipation Day

9.4.2 Huron-Kinloss Support for Cultural Service Sporting Clubs

9.4.3 Puslinch - 2020-242 COVID Funding Support Resolution

9.4.4 Tweed -Resolution 343 Cannabis Production

10. Consideration of Items Separated from Consent Agenda

Nil

11. Correspondence

11.1 Sutacriti Park Water Access

11.1.1 Mark and Kathy Vincent

11.1.2 Scotty Glass

Further to report OPS2020-38 and resolution number RES2020-241 passed at the September 2, 2020 Council meeting.

There was discussion regarding the correspondence received by Council and feedback from the Sutacriti community. Discussion included:
• Intended use of the lot, being open space
• Classifying the lot as a shoreline access point, and the potential financial impacts of doing so
• Alternative options to restricting vehicular access to the shoreline, including gates, landscaping and etc.

In response to the feedback from the community Council moved to reconsider Resolution number RES2020-241, passed at the September 2, RES2020-265
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Carol Barfoot

That Resolution number RES2020-241, passed at the September 2, 2020 Council meeting, regarding Sutacriti Park and the associated vehicular shoreline access restrictions, be reconsidered, and

Staff are hereby directed to prepare a report regarding additional options at Sutacriti Park, including financial impacts, for consideration at a future meeting of Council.

Carried

11.2 Valerie Kurck - ATV Use on Niagara Escarpment Commission Lands
Councillor Ryan Thompson left the meeting at 4:45 p.m.
Councillor Ryan Thompson returned to the meeting at 4:47 p.m.

The Interim CAO noted that a report regarding ATV use on Niagara Escarpment Commission Lands would be presented for Council’s consideration at their meeting on October 7, 2020.

The correspondence was received for information.

12. Committee Reports
12.1 Committee of Whole

RES2020-266
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Grant Pringle
That the minutes of the Committee of the Whole meeting held on September 9, 2020 be adopted, including recommendations COW2020-064 to COW2020-072.

Carried

12.1.1 Building Permit Summary

COW2020-064
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Cathy Moore Coburn

That the August 2020 Building Permit summary be received for information.

Approved

12.1.2 By-law Report

COW2020-065
Moved By: Councillor Cathy Moore Coburn
Seconded By: Councillor Paul Sutherland

That the August 2020 By-law report be received for information.

Approved

12.1.3 LEG2020-14 - Electronic Participation Beyond an Emergency Period

COW2020-066
Moved By: Councillor Carol Barfoot
Seconded By: Deputy Mayor Sue Carleton

That policy COU-2020-02, being a policy to govern electronic participation in Council and Committee meetings beyond an emergency period, appended as Schedule A, be approved, and

That regular Council, Committee of the Whole and Committee of Adjustment meetings shall commence at 5:00 p.m., effective November 1, 2020, and

Further, that all applicable amendments to Township Procedure By-law 2019-125 be presented for enactment at a future meeting of Council.
12.1.4 LEG2020-15 - Agenda Review Process

COW2020-067
Moved By: Councillor Cathy Moore Coburn
Seconded By: Councillor Carol Barfoot

That the existing agenda review process, including weekly review sessions, be discontinued, and

That staff are hereby directed to implement the proposed amendments to the agenda creation and publication process, including weekly management team meetings and pre-meeting preparation.

12.1.5 Facility Report

COW2020-068
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Paul Sutherland

That the August 2020 Facility Report be received for information.

12.1.6 OPS2020-39 - Tree Removal and Clearing Services to Widen Francis Drive

COW2020-069
Moved By: Councillor Carol Barfoot
Seconded By: Councillor Grant Pringle

That Tender 2020-10, for tree removal and clearing services to widen Francis lake road, be awarded to Canadian Woodland Contractors Inc. at a price of $37,840 plus HST as specified in Option “B” in tender documents.

12.1.7 Updated Financial Report

COW2020-070
Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton
That the updated financial report be received for information.

Approved

12.1.8 Tax Arrears Analysis

COW2020-071
Moved By: Councillor Paul Sutherland
Seconded By: Deputy Mayor Sue Carleton

That the updated tax arrears analysis be received for information.

Approved

12.1.9 Closed Session

COW2020-072
Moved By: Councillor Paul Sutherland
Seconded By: Councillor Carol Barfoot

That Council of the Township of Georgian Bluffs move into closed session at 6:11 p.m. with the Interim CAO and Acting Clerk remaining in the room to discuss:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Airport Commercial Leases.

Approved

13. Staff Reports

13.1 PL.2020.42 - Algonquin Heights Subdivision Agreement

The Senior Planner outlined the report.

RES2020-267
Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton

That report PL.2020.42 Algonquin Heights Subdivision Agreement 2020 from the Senior Planner be received for information, and

That Council approve By-law 2020-089 to authorize a Subdivision Agreement with Georgian Villas Inc. for lands described as Concession 3 Part Lots 29 to 31, RP 16R9233, Part 24 as identified
within Draft Plan of Subdivision No 42T-2006-12 for the creation and
development of 67 fully-serviced residential lots.

13.2 PL.2020.43 - Request for Extension of Draft Plan Approval Georgian
Shores Subdivision
The Senior Planner outlined the report.
RES2020-268
Moved By: Councillor Carol Barfoot
Seconded By: Councillor Grant Pringle
That Council support the request to extend draft approval for Plan of
Subdivision 42T2006-19 for Part of Lots 24, 25, and 26, Concession 3,
known as Georgian Shores Estates, for a further three (3) years to
November 22, 2023.

Carried

13.3 OPS2020-40 - Asphalt Crack sealing – Wiarton Keppel International
Airport
The Director of Operations outlined the report.
RES2020-269
Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton
That the received Pavement Solutions Inc. quote of $3.00 per lineal
meter be approved, and
That the project be funded from the 2020 Capital Budget.

Carried

13.4 OPS2020-41 - Wiarton Keppel International Airport Update
The Airport Manager outlined the report.
RES2020-270
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Grant Pringle
That the report OPS2020-41 – Wiarton Keppel International Airport Update, be received for information.

Carried

13.5 FIN2020-12 - Extension of Lease Agreement with Lynn Prentice

The Interim CAO / Treasurer outlined the report.

RES2020-271
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Carol Barfoot

That By-law 2020-095 to authorize a lease agreement with Lynn Elizabeth Prentice for office space rental at the Wiarton Keppel International Airport, be approved.

Carried

14. Public Question Period

Please email questions for consideration of Council to the Acting Clerk at bdrury@georgianbluffs.ca.

The Acting Clerk noted that no questions had been submitted.

15. By-laws

15.1 Zoning By-laws

Nil

15.2 Other By-laws

15.2.1 By-law 2020-089

Being a By-law to authorize a Subdivision Agreement with Georgian Villas Inc. for a Draft Plan of Subdivision (42T-2004-02) in the geographic Township of Sarawak.

See item 13.1

RES2020-272
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Grant Pringle
That By-law 2020-089, being a By-law to authorize a Subdivision Agreement with Georgian Villas Inc. for a Draft Plan of Subdivision (42T-2004-02) in the geographic Township of Sarawak, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15.2.2 By-law 2020-094

Being a By-law to prohibit parking on Inglis Falls Road and Falls Road, and amend Schedule B of By-law 35-2003.

The Interim CAO explained the purpose of the amendment, being to address parking concerns on Inglis Falls Road and Falls Road.

RES2020-273
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Carol Barfoot

That By-law 2020-094, being a By-law to prohibit parking on Inglis Falls Road and Falls Road, and amend Schedule B of By-law 35-2003, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15.2.3 By-law 2020-095

Being a By-law to authorize a lease agreement with Lynn Elizabeth Prentice, and repeal By-law 2020-001.

See item 13.5

RES2020-274
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Carol Barfoot

That By-law 2020-095, being a By-law to authorize a lease agreement with Lynn Elizabeth Prentice, and repeal By-law 2020-001, be read a first, second and third time, and finally
passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

16. **Unfinished Business**

16.1 At the request of the Director of Operations, a discussion regarding Presquile Road repairs.

Further to discussion at the September 2, 2020 Council meeting, the Director of Operations provided a brief update regarding emergency repair roadwork being completed on Presquile Road. The Director of Operations will present a report outlining the repairs and associated costs at a future Council meeting.

17. **New Business**

17.1 At the request of Mayor Dwight Burley, a discussion regarding road surface maintenance on Township roadways was added to New Business.

The Director of Operations noted that surface maintenance had commenced throughout the Township, including Orchard View Drive.

17.2 At the request of Councillor Ryan Thompson, discussion regarding snow removal leases and the South Bruce Peninsula Physician Recruitment Committee.

The Director of Operations noted that annual snow removal tenders would be advertised in the coming weeks. Tenders will be available for public review on the Township website.

Councillor Ryan Thompson provided an update regarding the South Bruce Peninsula Physician Recruitment Committee. Councillor Thompson noted that the Committee was no longer administered by the Town of South Bruce Peninsula, and will therefore continue operations as an independent community group. Councillor Thompson further sought direction from Council regarding their support for the Committee, including maintaining membership on said Committee.

Council directed Councillor Thompson and Councillor Cathy Moore Coburn to attend the next regularly scheduled meeting of the Committee on behalf of the Township and update Council as necessary.
The Acting Clerk noted that a report regarding Committee and Board appointment renewals would be presented for consideration in November.

18. **Notice of Motion**

Nil

19. **Closed Session**

The motion was amended to include the HR Manager and reflect addition of two personal matters about identifiable individuals, including municipal or local board employees, as added to Closed Session discussion under agenda item 2.

RES2020-275
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Ryan Thompson

That Council of the Township of Georgian Bluffs move into closed session at 5:15 p.m. with the Treasurer / Interim CAO, Acting Clerk and the HR Manager remaining in the room to discuss:

19.1 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Inter Township Fire Negotiations

19.2 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Fire Department Matters

19.3 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Township Facility Matters

19.4 Personal matters about an identifiable individual, including municipal or local board employees

19.5 Personal matters about an identifiable individual, including municipal or local board employees

19.6 Personal matters about an identifiable individual, including municipal or local board employees

Carried

Council resumed open session at 6:40 p.m.

20. **Confirming By-law**
RES2020-276
Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton

That By-law 2020-096, being a by-law to confirm the proceedings of Council on September 16, 2020, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

21. Date of Next Regular Meeting/Adjournment

Council – October 7, 2020 4:00 p.m.
Committee of the Whole – October 14, 2020 4:00 p.m.

Moved By: Councillor Carol Barfoot
Seconded By: Councillor Ryan Thompson

That the meeting be adjourned at 6:42 p.m.

Carried

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Mayor, Dwight Burley

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Acting Clerk, Brittany Drury