



# Township of Georgian Bluffs

## Council Minutes

November 6, 2019, 7:00 p.m.  
Council Chambers  
Township Administration Offices  
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Dwight Burley  
Deputy Mayor Sue Carleton  
Councillor Carol Barfoot  
Councillor Cathy Moore Coburn  
Councillor Grant Pringle  
Councillor Paul Sutherland  
Councillor Ryan Thompson

Staff Present: Jenn Burnett, Planner  
Brittany Drury, Deputy Clerk  
Crystal Gunn, Human Resources Manager (7:30 p.m.)  
Wendi Hunter, Clerk  
Kassandra Rocca, Treasurer

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### 1. Call to Order

Mayor Dwight Burley called the meeting to order at 7:00 p.m.

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Paul Sutherland

**That Procedure By-law 2017-091 be waived for the duration of this meeting, regarding introduction of by-laws.**

Carried

**2. Approval of Agenda/Additions to the Agenda**

1. At the request of Councillor Carol Barfoot, a discussion regarding personal matters about an identifiable individual was added to Closed Session.
2. At the request of Councillor Ryan Thompson, a discussion regarding a concern submitted by a library service user.

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Carol Barfoot

**That the agenda be approved as amended.**

Carried

**3. Declaration of Pecuniary Interest**

None declared.

**4. Minutes of Previous Meetings**

4.1 Council - October 16, 2019

RES2019-351

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Carol Barfoot

**That the minutes of the Council meeting held on October 16, 2019, be adopted.**

Carried

**5. Announcements**

5.1 Members of COPA - Scheduled Service Recognition

Members of COPA, including President Mike LeBer, presented the Mayor and Council with a plaque in honor and celebration of the success of scheduled services from Wiarton-Keppel International Airport.

The Mayor thanked COPA for their recognition and their volunteer efforts at the facility.

**6. Public Hearings**

Nil

**7. Presentations**

7.1 Tim Lewis, Township of Georgian Bluffs Chief Building Official - Building Code Services Changes and Updates

Mr. Tim Lewis, Township Chief Building Official introduced himself and thanked Council for the opportunity to speak.

Mr. Lewis gave a presentation regarding proposed changes to the *Building Code Act, 1992* as outlined by the Province. There was discussion regarding:

- The aim to improve building services, standardize processes and ease information gathering across the Province.
- Administrative authority to be established at a Provincial level to deliver new, user-driven tools and services to promote consistency throughout Ontario.
- Benefits to property owners and municipalities, including an enhanced public registry of Building Code professionals.
- Changes to educational opportunities and support systems available to building professionals.

Council inquired regarding the proposed implementation time-line should the changes be approved at a Provincial level. Mr. Lewis noted that no decisions had been finalized as of yet, and that if the changes were approved, implementation would likely be a lengthy process.

Mr. Lewis will continue to update Council regarding the proposed changes and any decisions made by the Province.

**8. Delegations**

Nil

**9. Consent Agenda**

Councillor Carol Barfoot requested that item 9.1, Accounts, be pulled for further discussion.

RES2019-352

Moved By: Councillor Grant Pringle

Seconded By: Deputy Mayor Sue Carleton

**That Council of the Township of Georgian Bluffs adopt the Consent Agenda as circulated, less item 9.1, and**

**That staff be directed to proceed with all necessary administrative actions.**

9.1 Accounts

Accounts to be approved for the period of October 11, 2019 to October 30, 2019 in the amount of \$ 745,506.77.

9.2 Correspondence for Council's Information

9.2.1 Grey County By-law 5068-19 - Annual Closure of Bicycle Lanes on Roadways, from October 15th to April 15th

9.2.2 Grey Bruce Public Health Media Release - Cannabis Edibles: Reducing the Harm

9.2.3 Grey Bruce Public Health Media Release - National Teen Driver Safety Week 2019

9.2.4 Ontario Energy Board - Notice of Application - Enbridge Gas Inc. Rates Increase

9.3 Minutes

9.3.1 Owen Sound & North Grey Union Public Library Board - September 26, 2019

9.3.2 Grey Sauble Conservation Authority - September 25, 2019

9.3.2.1 Board Meeting Highlights - September 25, 2019

9.3.3 Grey Sauble Drinking Water Source Protection Committee - July 26, 2019

9.4 Resolutions From Other Municipalities

9.4.1 Grey County - Maximizing Assessment Base

9.4.2 Town of Ingersoll - Support for Continuation of Mandatory and Non-Mandatory Programs of the UTRCA

9.4.3 Township of Springwater - Conservation Authority Levies

9.4.4 Township of Springwater - Nottawasaga Valley Conservation Authority Levy

9.4.5 Municipality of Prescott - Building Code Act

## **10. Consideration of Items Separated from Consent Agenda**

Councillor Carol Barfoot inquired regarding item 9.1, specifically relating to lawyer fees for By-law Enforcement matters, planning matters and the ongoing Native Land Claim.

The Treasurer noted that additional funds had been budgeted for Native Land Claim discussions in 2020.

## **11. Correspondence**

### **11.1 Asset Management Plan for Grey Sauble Conservation Authority**

The correspondence was received for information.

### **11.2 Grey Sauble Conservation Authority 2020 Draft Budget**

Councillor Cathy Moore Coburn inquired regarding the status of the combined Saugeen Valley and Grey Sauble Conservation Authorities CAO recruitment.

Mayor Dwight Burley and Deputy Mayor Sue Carleton highlighted discussions of the Grey Sauble Conservation Authority Board, in which the combined CAO position was withdrawn, in place of an individual CAO for each organization. The Board has appointed a Hiring Committee to facilitate recruitment of the Grey Sauble Conservation Authority CAO.

The Mayor noted that the Treasurer had reviewed the budget, and had no comments to submit.

### **11.3 Owen Sound & North Grey Union Public Library 2020 Budget**

There was discussion regarding the process of drafting the budget, increases approved by the Library Board and the existing agreement between the Library and the Township.

The Mayor requested that in the future, municipal partners of the Library be provided the opportunity to review and submit comments on annual budgets prior to approval of the Board. Councillor Ryan Thompson will communicate Council's request for a commenting period on annual budgets at a future Board meeting.

### **11.4 2020 OMPF Funding**

The correspondence was received for information.

### **11.5 Violence Prevention Grey Bruce - Municipal Flag Request**

The Clerk noted that as per the Township Flag Policy, requests such as these would be approved by the CAO, and that the correspondence was included for Council's information.

The Mayor noted that Council input regarding this request should be directed to the CAO.

11.6 Shallow Lake Skating Club - Ice Fee Waiver Request

Council provided a notice of motion, in support of waiving the ice rental fees, to be presented at the November 20, 2019 Council meeting.

**12. Committee Reports**

Nil

**13. Staff Reports**

13.1 LEG2019-33 - Adoption of 2019-2023 Municipal Accessibility Plan

The Clerk outlined the report and proposed Accessibility Plan, noting that the Plan had been presented to the Grey County Joint Accessibility Advisory Committee for comment. The Clerk also noted that as per Provincial requirements, the Township's bi-annual Accessibility Compliance Report would be submitted prior to year's end.

RES2019-353

Moved By: Councillor Paul Sutherland

Seconded By: Councillor Cathy Moore Coburn

**That the report from Wendi Hunter, Clerk / Director of Legislative Services, regarding Adoption of the 2019-2023 Municipal Accessibility Plan, be received, and**

**That By-law 2019-119, to adopt the 2019-2023 Municipal Accessibility Plan, be passed, and**

**That the Clerk be authorized to complete and submit the 2019 Accessibility Compliance Report, as required by the Province of Ontario.**

Carried

13.2 LEG 2019-35 - Budget – Council Chambers Audio-Visual Equipment Upgrade and Internet Streaming of Meetings

The Clerk outlined the report. There was a brief discussion regarding off-site streaming capabilities.

RES2019-354

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Carol Barfoot

**That the report from Wendi Hunter, Clerk / Director of Legislative Services, regarding Budget – Council Chambers Audio-Visual Equipment Upgrade and Internet Streaming of Meetings, be received; and**

**That \$20,000 be included in the 2020 Township Budget for the acquisition of equipment and systems necessary to provide streamed video recordings of Council and Committee meetings to the public.**

Carried

- 13.3 PL.2019.68 - Sarawak Quarry Expansion - Harold Sutherland Construction

The Planner outlined the report, highlighting the requirement of the property owner to apply for a Township Zoning By-law Amendment and a Grey County Official Plan Amendment.

RES2019-355

Moved By: Councillor Grant Pringle

Seconded By: Deputy Mayor Sue Carleton

**That report PL.2019.68 regarding the proposed expansion of the Sarawak Quarry, located at Part Lot 36, Concession 2 (Sarawak), be received for information and that staff be directed to provide formal comment to the Ministry of Natural Resources and Forestry that the submission of a zoning by-law amendment application will be required to rezone the lands to permit an extractive industrial use.**

Carried

- 13.4 PL.2019.69 - Recommendation Report for OPA-8, Z-23-18 & 42T-2018-11 for Barry's Construction and Insulation Ltd.

RES2019-356

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Grant Pringle

**Official Plan Amendment #8 - The application to amend the Township of Georgian Bluffs Official Plan is complete and demonstrates consistency with the Provincial Policy Statement 2014, the County of Grey Official Plan, Recolour Grey, and the Township of Georgian Bluffs Official Plan. It is recommended that Official Plan Amendment #8, by Barry's Construction and Insulation Ltd. be approved.**

**Zoning By-law Amendment Z-23-18 - It has been demonstrated that application Z-23-18 is consistent with the Provincial Policy Statement 2014, the County of Grey Official Plan, Recolour Grey, the Township of Georgian Bluffs Official Plan and the intent of the Township of Georgian Bluffs Comprehensive Zoning By-law 6-2003. It is recommended that Application Z-23-18 be approved.**

**Proposed Plan of Subdivision 42T-2018-11 - Township staff have reviewed the proposed plan of subdivision and associated OPA and zoning amendment applications. It has been demonstrated that application 42T-2018-11 is consistent with the Provincial Policy Statement 2014, the County of Grey Official Plan, Recolour Grey, the Township of Georgian Bluffs Official Plan and the intent of the Township of Georgian Bluffs Comprehensive Zoning By-law 6-2003. It is recommended that application 42T-2018-11 be supported and the conditions of draft approval as outlined in Report PL.2019.69 be forwarded to the County for consideration in the approval of the application.**

Carried

#### **14. Public Question Period**

Mr. Dan Aleven, Balmy Beach Road, inquired regarding the proposed new Zoning By-law, and concerns related to the included Environmental Protection (EP) mapping and flood plains.

The Mayor thanked Mr. Aleven for outlining his concerns, and noted that the public commenting period regarding the new Zoning By-law remains ongoing. The By-law will be presented for further discussion in the New Year.

## 15. By-laws

### 15.1 Zoning By-laws

#### 15.1.1 By-law 2019-120

Being a By-law to amend Zoning By-law 6-2003, as amended by By-law 16-2015, of the Township of Georgian Bluffs.

(Further to Report PL.2019.56 and recommendation COW2019-052 approved at the September 11, 2019 Committee of the Whole)

RES2019-357

Moved By: Deputy Mayor Sue Carleton

Seconded By: Councillor Ryan Thompson

**Whereas, Council has given consideration to the written comments submitted by the agencies in the decision on proposed Zoning By-law Amendment Application Z-24-19 for Spencer, for property located at 105 Dewar Street; and**

**Whereas Council has considered oral submissions made at the Public Meeting;**

**Therefore be it resolved that Council of the Township of Georgian Bluffs is satisfied that the proposed amendment is consistent with the Provincial Policy Statement 2014 and other governing regulations; and**

**That By-law 2019-102 be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

#### 15.1.2 By-law 2019-121

Being a By-law to amend Zoning By-law 6-2003, as amended, of the Township of Georgian Bluffs.

(Further to Report PL.2019.64 and Resolution number RES2019-339, passed at the October 16, 2019 meeting of Council)

RES2019-358

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Grant Pringle

**Whereas, Council has given consideration to the written comments submitted by the agencies in the decision on proposed Zoning By-law Amendment Application Z-28-19 for Clarke and Belbeck, for property located at 542 Punkinseed Lane; and**

**Whereas Council has considered oral submissions made at the Public Meeting;**

**Therefore be it resolved that Council of the Township of Georgian Bluffs is satisfied that the proposed amendment is consistent with the Provincial Policy Statement 2014 and other governing regulations; and**

**That By-law 2019-121 be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

## 15.2 Other By-laws

### 15.2.1 By-law 2019-119

Being a By-law to adopt the 2019-2023 Municipal Accessibility Plan

RES2019-359

Moved By: Councillor Ryan Thompson

Seconded By: Deputy Mayor Sue Carleton

**That By-law 2019-119, being a By-law to adopt the Georgian Bluffs 2019-2023 Municipal Accessibility Plan, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

## 16. Unfinished Business

### 16.1 Notice of Motion, re: Committee of the Whole Start Time

(As directed at the October 16, 2019 Council meeting)

The Clerk noted that the proposed updated Procedure By-law will be amended to include commencement of Committee of the Whole meetings at 7:00 p.m., and will be presented for enactment at the November 20, 2019 Council meeting.

RES2019-360

Moved By: Councillor Paul Sutherland

Seconded By: Councillor Carol Barfoot

**Whereas Council amended Committee of the Whole start times, to commence at 6:00 p.m. rather than 7:00 p.m. by motion at their meeting on September 18, 2019, and**

**Whereas Council has deemed it necessary and preferable to commence meetings at 7:00 p.m.,**

**Now Therefore, Council of the Township of Georgian Bluffs directs that Committee of the Whole meetings commence at 7:00 p.m., effective immediately, and**

**That staff take the appropriate measures in notifying members of the public of the change in start time.**

Carried

## 17. New Business

### 17.1 At the request of the Clerk, a discussion regarding establishing a date for Council training with eSCRIBE, the new agenda management system.

Upon discussion, Council scheduled training for the afternoon of November 27, 2019 or November 29, 2019.

### 17.2 At the request of Councillor Ryan Thompson, a discussion regarding a concern submitted by a library service user.

Councillor Ryan Thompson outlined a concern submitted by a Library user within the Township, detailing an incident that occurred at the Library. Councillor Thompson noted that the incident had been communicated to

the Library CEO and would be dealt with according to the organization's processes and procedures.

Council recessed at 8:15 p.m.

Council reconvened at 8:20 p.m.

**18. Closed Session**

RES2019-361

Moved By: Councillor Carol Barfoot

Seconded By: Councillor Cathy Moore Coburn

**That Council of the Township of Georgian Bluffs move into closed session at 8:20 p.m. in the Council Chambers with the Clerk and the Human Resources Manager remaining in the room to discuss:**

- a) Minutes of Previous Closed Session – September 4, 2019**
- b) Personal matters about an identifiable individual**

Carried

Council resumed at open session at 9:07 p.m.

**19. Confirming By-law**

RES2019-362

Moved By: Councillor Carol Barfoot

Seconded By: Councillor Cathy Moore Coburn

**That By-law No. 2019-122, being a by-law to confirm the proceedings of Council on November 6, 2019, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.**

Carried

**20. Date of Next Regular Meeting/Adjournment**

The Clerk noted that the November 13, 2019 meeting would now commence at 7:00 p.m., as a result of approval of agenda item 16.1.

Committee of the Whole – November 13, 2019, 7:00 p.m.

Council - November 20, 2019, 7:00 p.m.

Moved By: Councillor Paul Sutherland  
Seconded By: Councillor Carol Barfoot

**That meeting be adjourned at 9:10 p.m.**

Carried

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Mayor, Dwight Burley

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Clerk, Wendi Hunter