Members Present:
Deputy Mayor Dwight Burley
Councillor Tom Wiley (Chair)
Councillor Paul Sutherland

Members Absent:
Mayor Alan Barfoot

Staff Present:
Clerk/CAO – Holly Morrison
Intermediate Planner – Jenn Burnett
Operations Manager – Deb Zehr
Operations Supervisor – Martin Timmerman
Operations Admin Assistant – Brian Anderson (Recording Secretary)

1. Call to Order:
   Chair Tom Wiley called the meeting to order at 9:00 AM.

2. Declaration of Pecuniary Interest and the General Nature Thereof:
   Councillor Sutherland declared a pecuniary interest on Op.15.77 Snow Removal Contractors Winter 2015 as he is a contractor.

3. Minutes of Previous Meeting:
   Moved by: Councillor Sutherland
   That the Transportation Committee Minutes of July 16, 2015 be adopted as presented, including any revisions to be made.

   Carried

4. Hearing of Delegations or Deputations:

5. Correspondence

6. Reports and Recommendations:
   Planning
   a) PL.15.35 Boulter Estates – Road Development
   Staff was directed to have our engineer approve the installation of the culvert.
   Committee clarified that the gate is temporary and is to be removed once a home has received an occupancy permit.
   Committee directed Staff that road names be standardized to all be Sunset Blvd.
Staff was further directed to bring back a report on snow removal for the street and changes to the area.

The following recommendation was made:

**Moved by: Councillor Sutherland**

That the Transportation Committee receive report PL.15.35 Boulter Estates – Road Development and further that they direct the Planner to include the noted provisions in the development agreement and direct staff to standardize all roads to be named Sunset Blvd.

Carried

b) PL.15.36 Francis Lake – Road Standards & Liability

Committee had a discussion. Committee directed that the Operations Manager and Fire Chief go into the subdivision together and determine accessibility of emergency and snow removal vehicles.

The following recommendation was made:

**Moved by: Councillor Sutherland**

That the Transportation Committee receive report PL.15.36 Francis Lake – Road Standards & Liability and further that they direct the Planner to include the noted provisions in the development agreement.

Carried

**Operations**

a) Op.15.69 Mountain Lake Road Update

**Moved by: Deputy Mayor Burley**

That the Transportation Committee receive report Op.15.69 Mountain Lake Road Update and direction staff to install a Stop sign at the south end of Mountain Lake Road.

Carried

b) Op.15.70 Bridge Hazard Signage Quote

**Moved by: Councillor Sutherland**

That the Transportation Committee receive report Op.15.70 Bridge Hazard Signage Quote and further that the Transportation Committee approve the purchase of the signs from Owl Lite Signs for a total cost of $4,645.00 and to be funded from the Safety Devices Signs account.
c) Op.15.71 WSP Update on Balmy Beach Storm Water

Moved by: Councillor Sutherland
That the Transportation Committee of Township of Georgian Bluffs receive report Op.15.71 WSP Update on Balmy Beach Storm Water for information.

Carried

d) Op.15.72 Truck #212 Surplus Equipment – Operations

Committee directed staff to communicate with airport staff on their needs before starting repairs.

Moved by: Councillor Sutherland
That the Transportation Committee recommends that the truck be transferred to the airport and that the airport assumes the book value and all work and cost for repairs be expensed to Operations, if the Airport is willing to accept these terms.

Carried

e) Op.15.73 Fall Road Tour

Moved by: Deputy Mayor Burley
That the Transportation Committee receives report Op.15.73 Fall Road Tour as information and directs Staff to schedule a roads tour on September 21, 2015 at 8:00 am.

Carried

f) Op.15.74 Traffic Count Study

Committee would like the chair of Grey County Transportation to be aware of the pick-up truck costs and to see if they can be waived,

Moved by: Deputy Mayor Burley
That the Transportation Committee receives report Op.15.74 Traffic Count Study and further that the Committee approves the use of the County staff and vehicle to complete the traffic count at a cost of $2,189.70 + HST to be funded from the Roads Operations budget.

Carried

g) Op.15.75 Request for a Hand Tools Inventory
Moved by: Deputy Mayor Burley
That the Transportation Committee receives report Op.15.75 Request for a Hand Tools Inventory for information.

Carried

h) Op.15.76 Mountain Lake Road Update

Moved by: Councillor Sutherland
That the Transportation Committee receives report Op.15.76 Mountain Lake Road Update for information.

Carried

i) Op.15.77 Snow Removal Contractors Winter 2015
Councillor Sutherland declared a conflict of interest and left the table at 10:10 am
The Committee would prefer that no damage deposit be collected, instead have staff to check for damage before the last cheque is released.

Committee recommends that this be sent to COW
Councillor Sutherland returned to his chair at 10:17 am

j) Op.15.80 Kioti Replacement Tractor

Moved by: Deputy Mayor Burley
That the Transportation Committee receives report Op.15.80 Kioti Replacement Tractor as information and directs staff to proceed with a RFP.

Carried

k) Op.15.81 Inglis Falls Road – Design Work

Moved by: Deputy Mayor Burley
That the Transportation Committee receives report Op.15.81 Inglis Falls Road – Design Work as information and directs staff to review the RFP and then proceed with the RFP based on the budgeted amount.

Carried

l) Op.15.82 Grandore Subdivision Speed Limit Posting
Moved by: Deputy Mayor Burley

That the Transportation Committee receives report Op.15.82 Grandore Subdivision Speed Limit Posting regarding traffic calming in the Grandore Subdivision and approve the following action: Yield signs on Grandore St E and Grandore St. W, a Stop sign at Grandore Street and Lakeshore, and a Stop sign on Galloway at Sunset Blvd.

Carried

m) Op.15.87 Training Required for Operations Staff

Moved by: Councillor Sutherland

That the Transportation Committee receives report Op.15.87 Training Required for Operations Staff and approves sending eight staff members to the Winter Control Training for a cost of $200.00 + HST, to be funded from the 2015 Roadways Training Budget and further that the Transportation Committee recommends to Council that the fee of $350.00 for the rental of the hall at Shallow Lake for Winter Control Training purposes on September 24, 2015 be waived.

Carried

n) Op.15.91 Updated Proposed Road Repairs for 2016

Moved by: Deputy Mayor Burley

That the Transportation Committee receives report Op.15.91 Updated Proposed Road Repairs for 2016 as information.

Carried

o) Op.15.92 GPS Update On Additional Equipment Available

Committee had a discussion on using our GPS equipment to reduce liability. Concern was raised about the importance of training on software.

Moved by: Deputy Mayor Burley

That the Transportation Committee accepts report Op.15.92 GPS Update On Additional Equipment Available and the installation of the additional GPS equipment on 8 plow trucks, both graders and 1 replacement tractor provided by Spectrum Communication at a quoted cost of $6,929.99+HST plus an additional $1050.00+HST in annual monitoring costs, this includes the one ton and two graders year round. The overage to the equipment maintenance account as long as the funding source can be confirmed.

Carried
p) Op.15.93 Street sign location change – Shouldice Rd/Joynt St

**Moved by: Deputy Mayor Burley**

That the Transportation Committee of the Township of Georgian Bluffs accepts report Op.15.93 Street sign location change – Shouldice Rd/Joynt St and approves changing a portion of Shouldice Block Road, east of Stoneman Drive, to Joynt Street; and further that the Transportation Committee direct staff prepare the Public Notice as per the Highway Naming Procedure.

Carried

q) Op.15.98 Volvo/Champion Grader/Backhoes Update

**Moved by: Deputy Mayor Burley**

That the Transportation Committee receive report Op.15.98 Volvo/Champion Grader/Backhoes Update and approves the additional cost of $879.14 including HST for the recapping of the 6 tires at McArthur Tire. Additionally the Transportation Committee gives staff approval to complete maintenance on the brakes and fluid system on the Champion grader at a cost not to exceed $2,121.00 + HST. These repairs to be funded from the Operating Budget. It was noted that Capital expenditures to be reduced to offset overages in Operating budget.

Carried

7. **Unfinished Business:**

a) Vehicle Information List

Revised list to be submitted at a future meeting.

b) Access/License along unopened road allowance for logging or other purposes

Received for information

8. **New Business:**

a) Operations Works Update (Verbal Update)

Received for information

b) 19th and Somers Street – Shoulder Failure Update (Verbal Update)

Harold Sutherland construction is fixing this at their cost due to work on the Brook Storm water project.
c) 911 Sign Discussion (Verbal Update)

d) 16th Street W accident

   There was an oil spill into a culvert, remedial action was to dam the spill and the oil was scooped out and taken to landfill. MOE was notified and are satisfied with our remediation.

e) 17th concession

   Tar and Chip work will be starting on this road beginning September 8th.

f) 14th street culvert

   Ratepayer feels that the ditches were dug too deep, staff is going to correct this issue.

g) System of cleaning out culverts

   Committee would like a report brought back to a future meeting on the procedure for cleaning out culverts.

h) Veolia Water Main Repair

   Veolia completed the repair, however, there was a large crater in the road left from the repair that Veolia needs to fix.

9. In Camera Session:

   None.

10. Next Meeting:

   September 21, 2015 at 8:00 AM

11. Adjournment:

   That the Transportation Committee adjourns at 11:46 AM on a motion moved by Councillor Sutherland to meet again at the next regular Committee meeting on September 21, 2015 or at the call of the Chair.

Tom Wiley - Chair  
Brian Anderson – Recording Secretary