Date: Wednesday, August 05, 2020  

From: Tim Lewis, Chief Building Official  

Subject: 2021 Pickup Truck Tender  

Report: No. LEG2020-13  

Recommendation:  

That report LEG2020-13, from the Chief Building Official, regarding the 2021 Pickup Truck Tender, be received, and  

That purchase of a 2021 Chevrolet Silverado 2500HD, from Finch Chevrolet Cadillac Buick GMC, at a cost of $51,999.00 plus applicable taxes and licence fees, be approved.  

Background:  

A tender was advertised on the Township’s Bids and Tenders webpage for a new ¾ ton pickup truck as per the Township’s procurement policy. This new truck will replace the Chevrolet pickup truck currently used by the Building Department.  

Analysis:  

Two tenders were received prior to the Friday, July 24th, 2020 closing date at 1:00 p.m. Tenders were received from:

<table>
<thead>
<tr>
<th></th>
<th>Finch Chevrolet Cadillac Buick GMC</th>
<th>Jim Wilson Chevrolet Buick GMC</th>
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</thead>
<tbody>
<tr>
<td>Model</td>
<td>2021 Silverado 2500HD</td>
<td>2021 Silverado 2500HD</td>
</tr>
<tr>
<td>Price</td>
<td>$51,999.00</td>
<td>$55,300.00</td>
</tr>
<tr>
<td>Tax</td>
<td>$6,759.87</td>
<td>$7,189.00</td>
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<tr>
<td>Total</td>
<td>$58,758.87</td>
<td>$62,489.00</td>
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All tenders met the specifications described in the tender and carry similar basic and drivetrain warranties.

Financial Impact

The 2020 Capital Budget included a replacement ¾ ton pickup truck at a value of $50,000.00.

Implications

This new vehicle will provide more safety for the Building Department. This truck will be able to safely and efficiently travel in rough terrain and poor winter road conditions. A new, warrantied vehicle will also limit downtime and expenses related to mechanical repairs. This truck will also prove to be more economical compared to the Chevrolet that is currently used for driving throughout the Township to complete building inspections, bylaw enforcement inspections and other daily duties.

Strategic Priorities

Approval of the recommendation as included in this report achieves Strategic Goal 5: Deliver Effective and Cost-Efficient Services, as included in the 2020-2024 Strategic Plan.

Consultation and Communications

The public tender was advertised on the Township website.

After tender opening staff followed up with the lowest bidder to ensure a reasonable delivery timeframe would be met. From time of order, delivery would occur in approximately 14 to 16 weeks. This would meet the department’s needs.

Conclusion

There were 2 tenders received for a new 2021 ¾ ton pickup truck. The lowest price was submitted for a 2021 Chevrolet Silverado 2500HD at a price of $51,999.00 plus applicable taxes and licence fees.

Supporting Documentation

Appendix 1 – Bid Tender Submissions

Respectfully Submitted:

Original signed by: Luke Ryan, Deputy Chief Building Official
Reviewed by:

Original signed by: Tim Lewis, Chief Building Official