



Inter Township Fire Department Joint Board of Management Minutes

**November 13, 2024, 2:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

Members Present: Chair Sue Carleton, Township of Georgian Bluffs
Member Grant Pringle, Township of Georgian Bluffs
Member Rick Winters, Township of Georgian Bluffs
Member Shirley Keaveney, Municipality of Meaford
Member Steve Bartley, Municipality of Meaford
Member Ronald Robb, Community Appointee

Members Absent: Member William Plagenz, Community Appointee

Staff Present: Jeff Gautreau, Fire Chief, Township of Georgian Bluffs
Andy Redmond, Deputy Chief, Township of Georgian Bluffs
Courtney Allen, Fire Chief, Municipality of Meaford
Niall Loble, Chief Administrative Officer
Brittany Drury, Deputy CAO/Director of Corporate Services
Carly Craig, Manager of Legislative Services/Clerk
Rayburn Murray, Deputy Clerk
Jodi Ward, Legislative Services Coordinator

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1. Call to Order

Chair Sue Carleton called the meeting to order at 2:00 p.m.

2. Land Acknowledgement Statement

Chair Sue Carleton opened the meeting with the land acknowledgement statement.

3. Approval of Agenda/Additions to the Agenda

Moved By: Member Ronald Robb
Seconded By: Member Shirley Keaveney

That the agenda be approved as presented.

Approved

4. Declaration of Pecuniary Interest

None.

5. Minutes of Previous Meetings

5.1 October 15, 2024

Moved By: Councillor Rick Winters
Seconded By: Deputy Mayor Grant Pringle

That the minutes of the Inter Township Joint Board of Management meeting held on October 15, 2024, be adopted.

Approved

6. Delegations/Public Question Period

6.1 Items On The Agenda

None.

6.2 Items Not On The Agenda

None.

7. Correspondence

None.

8. Staff Reports

8.1 2025 Draft Inter Township Fire Department Budget

1. Draft Budget Presentation
2. Appendix "A" - 10-Year Capital Plan
3. 2025 Budget Request - High Angle Equipment

4. 2025 Budget Request - Washroom Renovations

The Treasurer presented the [2025 Draft Inter Township Joint Board of Management Budget](#). She provided an overview of the 2024 calls and length breakdown, budget based on administration, volunteers, communications, staff safety, fire hall, fleet, and capital.

Questions and comments from the Board included:

- Confirmation that COLA increases are in line with Union Agreement
- Concern for increasing auditing fees
- Consideration for using an app for member availability for calls

The Treasurer further reviewed the [10 Year Capital Plan](#).

Staff responded to the Board and noted that a building needs assessment will further outline the needs to assist for future budgeting.

Moved By: Member Shirley Keaveney

Seconded By: Member Steve Bartley

That the draft 2025 Inter Township Joint Board of Management Budget be endorsed; and

That staff be directed to apply for grant opportunities when they become available for the purchase of updated specialized rescue equipment, updated RTV rescue equipment, and internal and public training materials, or other grant-eligible projects that have no impact on the budget as approved; and

That it be forwarded to both ownership Councils for review and approval.

Approved

9. Unfinished Business

None.

10. New Business

None.

11. Board Inquiries and Comments

None.

12. Closed Session

None.

13. Date of Next Regular Meeting/Adjournment

Tuesday, January 14, 2025, at 5:00 p.m.

Moved By: Member Grant Pringle

Seconded By: Member Shirley Keaveney

That the meeting be adjourned at 2:45 p.m.

Approved

Mayor, Sue Carleton

Board Secretary, Carly Craig