



Date: Wednesday, December 4, 2024

From: Carly Craig, Manager of Legislative Services/Clerk

Subject: Council Committee and Board Appointments

Report COR2024-050

This document and its attachments are public and available in an accessible format upon request.

Recommendation

That Council hereby appoints members to Township Committees and Boards as follows:

1. One (1) Council member be appointed to the Owen Sound & North Grey Union Public Library Board;
2. Two (2) Council members be appointed to the Grey Sauble Conservation Authority Board;
3. One (1) Council member be appointed to the Inter-Township Fire Department Joint Board of Management; and
4. One (1) Council member to the Grey County Farm Safety Association Committee; and
5. One (1) Council member to the Physician Recruitment and Retention Committee; and
6. One (1) Council member to the Community Schools Alliance; and

That the following appointments made in 2024 remain in effect for the remainder of the Council term:

1. That Councillor Cathy Moore Coburn, appointed representative to the Grey Bruce OPP Detachment Board; and
2. That Mayor Sue Carleton, appointed representative to the Multi-Municipal Energy Working Group; and



3. That Deputy Mayor Grant Pringle, appointed representative to the Southwestern Ontario Isotope Coalition; and

That a by-law be presented at the January 15, 2025, meeting of Council to formalize appointments to Committees and Boards ending in November of 2026.

Background

As the 2022-2026 Council term commences, it is necessary for Council to make appointments to committees to ensure the continuation of Township business and to encourage public participation in Township governance. It is also good practice for Council to review the committees they participate in and make any necessary changes to these committee composition and Council membership on various Committees and Boards.

In keeping with past practice and following report LEG2023-01, Council adopted a resolution to appoint members to various Boards and Committees for a two-year term. This appointment term ends on January 17, 2025, and therefore staff are seeking direction on any changes to Council appointments at this point in the term with a By-Law to be enacted at the January 15, meeting of Council.

All public appointments made by Council remain in effect through to the end of the Council term, with the exception of the Georgian Bluffs Police Services Board, through the now in-force *Community Safety and Policing Act, 2019*.

Analysis

Council and Committee of the Whole

Committee	Number of members	Meeting Times/Frequency
Council	7	Alternating Council and Committee of the Whole meetings on Wednesdays commencing at 5:00 p.m. (typically the first three Wednesdays of the month, with one week between rotations)
Committee of the Whole	7	See above.

Appointment of Alternate Member to County Council



The Mayor and Deputy Mayor, by virtue of office are members of Grey County Council. The *Municipal Act, 2001*, provides for the appointment of an alternate member to serve on County Council in the absence of a regular member, when the person is unable to attend a meeting of the County Council for any reason. The person appointed must act as same for the entire term.

Councillor Cathy Moore Coburn remains the appointed alternate to Grey County Council and was appointed for the duration of the 2022-2026 Council term.

Active Statutory Committees

Committee	Number of Members	Statutory authority	Meeting times/ frequency
Owen Sound & North Grey Union Public Library Board	2 – 1 Council member + 1 citizen	<i>Public Libraries Act</i>	6:00 pm – 4 th Thursday Must meet at least 10 times per year per <i>PLA</i>
Grey Sauble Conservation Authority Board	2 Council members	<i>Conservation Authorities Act</i>	Afternoon – 4 th Wednesday, every month
Property Standards Committee	3 citizen members	<i>Building Code Act</i> and By-law 55-2015	When an appeal of a property standards order has been received
Source Water Protection Committee	1 citizen member (appointed by resolution in 2019)	<i>Clean Water Act</i>	
Grey Bruce OPP Detachment Board	1 Member of Council from each participating municipality + 4 citizen members + 3 provincial appointees	<i>Community Safety and Policing Act</i>	To be determined. Must meet at least 4 times per year per the <i>CSPA</i>

Other Current Active Local Boards and Advisory Committees

Committee	Number of Members	Statutory authority	Meeting times/ frequency



Inter-Township Fire Department Board of Management	Mayor + Deputy Mayor + 1 Council member + 1 citizen member from each municipality	By-law 2023-048 operating agreement with Meaford	2:00 pm – 2 nd Tuesday, quarterly
Biodigester Joint Board	Mayor + Deputy Mayor	By-law 57-2012 – agreement with Chatsworth	
Bruce Peninsula & District Veterinary Committee	1 Council member	Terms of Reference adopted by Committee	
Grey County Farm Safety Association	1 Council member	N/A	Bi-monthly
Physician Recruitment and Retention Committee	1 Council member	Terms of Reference adopted by Committee	
Multi-Municipal Energy Working Group	1 Council member + 1 citizen	Terms of Reference adopted by Committee	
Community Schools Alliance	1 Council member	Terms of Reference adopted by Committee	
Southwestern Ontario Isotope Coalition	1 Council member	N/A	

Council Appointments by Virtue of Office (Mayor and Deputy Mayor)

In addition to County Council, and as outlined in the terms of reference By-law 57-2012, the Biodigester Joint Board of Management representation shall be comprised of the Mayor and Deputy Mayor of each respective Township (Georgian Bluffs and Chatsworth). As referenced in the chart above, and similar to the Biodigester Board, the ITFD Board is to be comprised of the Mayor, Deputy Mayor, and one Councillor as prescribed by By-law 2023-048. These appointments will be accounted for in the committee and board appointment by-law being presented for enactment at the January 15th meeting of Council.



Changes Since January 2023 Appointments

Since report LEG2023-01 was considered, Council made appointments to the Multi-Municipal Energy Working Group, Southwestern Ontario Isotope Coalition and the Grey Bruce OPP Detachment Board. Appointments to the Multi-Municipal Energy Working Group and the Southwestern Ontario Isotope Coalition were made at the March 20, 2024 meeting of Council. As these appointments were recently made, staff are recommending that these appointments remain in effect until the end of the 2022-2026 Council term.

Furthermore, the Community Safety and Policing Act came into force on April 1, 2024, dissolving the former Georgian Bluffs Police Service Board. The new legislation created the Grey Bruce OPP Detachment Board. Given that this Board has not yet had a meeting, staff are recommending representation remain the same through the end of the term.

Council passed By-Law 2023-076 to dissolve the Shallow Lake Village Improvement Project Board and therefore no appointment is required.

Financial Impact

Further to the existing Council Remuneration Policy, each member is compensated for attendance at meetings, including associated mileage.

Strategic Priorities

Approval of the recommendation as included in this report achieves the 5th Strategic Goal, Deliver Effective and Cost-Efficient Services, as defined in the 2020-2024 Strategic Plan.

Conclusion

As the Council term commences, Council is required to make appointments to committees to ensure continuation of business and allow opportunity for public participation on Boards and Committees. Upon discussion of Council, staff will prepare a by-law to finalize appointments for consideration at the January 15th Council meeting.

Respectfully Submitted: Carly Craig, Manager of Legislative Services/Clerk