



Date: Wednesday, December 4, 2024

From: Jerry Haan, Manager of Operations, Fleet, Facilities and Waste Services

Subject: 2024-2025 Winter Operations Plan

Report CES2024-16

This document and its attachments are public and available in an accessible format upon request.

Recommendation

That the Proposed Winter Operations Plan, attached as Schedule A to report CES2024-16, be approved.

Background

The Township's Operations team provides a full suite of winter maintenance services including roadway de-icing, roadway plowing, sidewalk clearing and snow removal for 754-lane kilometers of roads and 12 km of sidewalks.

Ontario municipalities must meet the maintenance timing requirements set out in the Minimum Maintenance Standards (MMS) contained in Ontario Regulation 239/02 (as amended) of the Municipal Act.

To assist in defending the Township in a winter maintenance claim, the Township is advised to have a Council approved plan coupled with records management documenting winter operational activities.

Analysis

The MMS regulation requirements are different for different roadway classifications. Roadway Classifications are determined by their Average Annual Daily Traffic (AADT) volumes. The higher the AADT, the shorter the timelines are for addressing winter maintenance. This is why the public may see a difference in maintenance frequency between high volume roads such as the provincial highways, county roads and the Township roads. The Township of Georgian Bluffs has class 4 and 5 roads and



therefore the Winter Operations Plan is based on ensuring the Operations team will meet the MMS requirements of class 4 and 5 roads.

Financial Impact

There is no financial impact with this report.

Strategic Priorities

Enhancing Service Delivery

Ensuring service delivery efficiency

Conclusion

The Winter Operations plan as attached is the same as last year with minor administrative changes. A new section has been added, based on Council feedback in 2023 called 'What to Expect' and provides a plain language summary of what residents might anticipate seeing from the Township during winter operations. This content was shared online in 2023/24 winter and will be online again in winter 2024/25. The Operations team is not fully staffed as of the authoring of this report and recruitment efforts are ongoing, however, the team is staffed adequately to provide coverage for all required plow routes. Winter sand and salt materials are fully stocked and the fleet is fully functional and ready for winter.

Respectfully Submitted: Jerry Haan, Manager of Operations, Fleet, Facilities and Waste Services.



Report Approval Details

Document Title:	2024-2025 Winter Operations Plan.docx
Attachments:	- Council Winter Operations Plan - 2024-2025.docx
Final Approval Date:	November 21, 2024,

This report and all of its attachments were approved and signed as outlined below:

Niall Lobley, Director of Community Services