



# Township of Georgian Bluffs

## Council Minutes

**November 20, 2024, 5:00 p.m.**  
**Council Chambers**  
**Township Administration Offices**  
**177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

Members Present: Mayor Sue Carleton  
Councillor Cathy Moore Coburn  
Deputy Mayor Grant Pringle  
Councillor Ryan Thompson  
Councillor Rick Winters  
Councillor Tobin Day  
Councillor Isaac Shouldice

Members Absent: Councillor Cathy Moore Coburn

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services  
Carly Craig, Manager of Legislative Services/Clerk  
Samantha Buchanan, Treasurer  
Rayburn Murray, Deputy Clerk  
Niall Loble, Chief Administrative Officer  
Michael Benner, Director of Development and Infrastructure  
Jodi Ward, Legislative Services Coordinator

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**1. Call to Order**

Mayor Sue Carleton called the meeting to order at 5:02 p.m.

**2. Land Acknowledgement Statement**

Mayor Sue Carleton opened the meeting with the land acknowledgement statement.

**3. Approval of Agenda/Additions to the Agenda**

RES2024-238

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

**That the agenda be approved as presented.**

Carried

**4. Declaration of Pecuniary Interest**

None declared.

**5. Minutes of Previous Meetings**

5.1 November 6, 2024

RES2024-239

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

**That the minutes of the Council meeting held on November 6, 2024, be adopted.**

Carried

5.2 November 12, 2024

Councillor Isaac Shouldice and Councillor Ryan Thompson joined the meeting at 5:04 p.m.

RES2024-240

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Rick Winters

**That the minutes of the Special Council meeting held on November 12, 2024, be adopted.**

Carried

**6. Announcements**

None.

**7. Public Hearings**

None.

**8. Delegations/Public Question Period**

8.1 Items On The Agenda

None.

8.2 Items Not On The Agenda

None.

**9. Consent Agenda**

RES2024-241

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

**That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items 9.1.1 and 9.1.4; and**

**That all items contain herein be approved.**

Carried

9.1 Correspondence for Council's Information

9.1.1 Multi-Municipal Energy Working Group - Chasing the Wind - The value of wind generation in a low-emission nuclear and hydro-dominant grid: the case for Ontario

9.1.2 Light it Up for Disability Awareness Month - Thank You

9.2 Minutes

9.2.1 Grey Sauble Conservation Authority - September 25, 2024

9.3 Resolutions From Other Municipalities

9.3.1 City of Cambridge - Homelessness, Mental Health, Safety and  
Addiction Crisis

9.4 Informational Reports

None

**10. Consideration of Items Separated from Consent Agenda**

10.1 Derek DeVries - Maintenance of Road Allowance Between Lots 15 and 16  
Off Grey Road 170 (Shallow Lake)

Councillor Rick Winters referred to the correspondence from residents and  
asked that the level of service be supported.

10.2 Mark and Heather Stewart - Maintenance of Road Allowance Between  
Lots 15 and 16 Off Grey Road 170 (Shallow Lake)

Councillor Rick Winters referred to the correspondence from residents and  
asked that the level of service be supported.

RES2024-242

Moved By: Councillor Rick Winters

Seconded By: Deputy Mayor Grant Pringle

**That items 9.1.1 and 9.1.4 be received for information; and**

**That staff be directed to resume maintenance on the Road Allowance  
Between Lots 15 and 16 Off Grey Road 170 (Shallow Lake).**

Carried

Councillor Isaac Shouldice left the meeting at 5:09 p.m. and returned at  
5:12 p.m.

**11. Correspondence**

None.

**12. Committee Reports**

12.1 Committee of Whole

RES2024-243

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Tobin Day

**That the minutes of the Committee of the Whole meeting held on November 13, 2024, be adopted, including recommendations COW2024-111 to COW2024-118, less COW2024-115; and**

**That all items contained herein be approved.**

Carried

12.1.1 Public Hearings

COW2024-111

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That the regular meeting of Committee of the Whole be recessed to hold a public hearing for Zoning By-law Amendment Z-07-24 for 2036595 Ontario Inc / Stephan Barclay.**

Approved

12.1.2 DEV2024-058 - Z07/24 Barclay Public Meeting Report

COW2024-112

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That staff report DEV2024-058 - Z07/24 Barclay Public Meeting be received for information related to the November 13, 2024, Public Meeting.**

Approved

12.1.3 DEV2024-058 - Z07/24 Barclay Public Meeting Report

COW2024-113

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**The public hearing was adjourned at 5:14 p.m.**

Approved

12.1.4 CAO2024-035 - Georgian Bluffs Vision 2050 and 2025-2030  
Strategic Plan

COW2024-114

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

**That the “View from the Top Strategic Plan 2025 – 2030” as appended to report CAO2024-035 be approved; and**

**That staff be directed to present a by-law to adopt the 2025-2030 Strategic Plan at a future meeting of Council.**

Approved

12.1.5 COR2024-045 - Award of RFP 2024-14 – Surplus Scrap Metal

COW2024-116

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That report COR2024-045 - Surplus Scrap Metal be received; and**

**That Staff be directed to enter into an agreement with All Ontario Recycling for the sale of surplus scrap metal, machinery, and equipment with All Ontario Recycling to be responsible for all costs associated with the removal of the surplus scrap metal and related waste materials.**

Approved

12.1.6 COR2024-046 - Mid Term Procedure By-Law Update

COW2024-117

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**That report COR2024-046 be received; and**

**That staff be directed to present an amending By-Law to enact updates to By-Law 2019-125 - Procedure By-Law as presented in Schedule "A".**

Approved

12.1.7 COR2024-047 - Communications and Social Media Use Policies

COW2024-118

Moved By: Councillor Isaac Shouldice

Seconded By: Mayor Sue Carleton

**That the Communications Policy and Social Media Use Policies as appended to report COR2024-047 be approved to establish consistent, strategic approaches for public communication and social media engagement; and**

**That staff be directed to present a By-Law to adopt the policies at a future meeting of Council.**

Approved

**13. Items Pulled from Committee of the Whole**

13.1 DEV2024-059 - Shared Building Services with the City of Owen Sound

Councillor Rick Winters asked staff to confirm that the agreement will be presented to Council for review. Staff provided confirmation and indicated that the intention is for a one-year review period of the agreement and service.

COW2024-115

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

**That staff report DEV2024-059, Shared Building Services with the City of Owen Sound be received for information, and;**

**That pending discussion and approval by the City of Owen Sound Council, staff be directed to transition the Shared Building Services pilot program with the City of Owen Sound**

**into a full Shared Service for the provision of Building Services, and;**

**That pending discussion and approval by the City of Owen Sound Council, staff be directed to present an agreement and corresponding by-law for the provision of Shared Building Services with the City of Owen Sound, as per this report, to be reviewed annually.**

Approved

RES2024-244

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Isaac Shouldice

**That recommendation COW2024-115 be approved.**

Carried

## **14. Staff Reports**

### **14.1 Corporate Services**

#### **14.1.1 COR2024-048 - Cemetery Fee Review & 2025 Recommendations**

The Clerk provided an overview of the report. She noted the cost-analysis among neighboring communities and highlighted the cost recovery approach for the increase in fees.

She responded to questions of Council noting the difference between the plot transfer fee and the interment rights search fee.

RES2024-245

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That Council receive report COR2024-048 for information; and**

**That staff be directed to incorporate the proposed 2025 Cemetery Fee Structure in the draft 2025 Fees & Charges By-Law.**



Carried

**15. By-laws**

15.1 Zoning By-laws

Nil

15.2 Other By-laws

15.2.1 By-law 2024-058 - Fire Department Cost Recovery

Councillor Ryan Thompson asked for clarification regarding Section 2 within the By-law.

RES2024-246

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That By-law 2024-058, being a By-law to authorize cost recovery (fees) with respect to the fire department specific response, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

15.2.2 By-law 2024-059 - Authorize an Agency Agreement with Fire Marque

RES2024-247

Moved By: Councillor Isaac Shouldice

Seconded By: Deputy Mayor Grant Pringle

**That By-law 2024-059, being a By-law to authorize an Agency Agreement with Fire Marque Inc, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

15.2.3 By-Law 2024-060 - Keppel Sarawak School Zone

RES2024-248

Moved By: Councillor Tobin Day

Seconded By: Councillor Rick Winters

**That By-law 2024-060, being a By-law to designate certain roads as forming a School Zone and authorize the required speed limit reductions, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

15.2.4 By-Law 2024-061 - Amend Procedure By-Law

RES2024-249

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

**That By-law 2024-061, being a By-law to amend Procedure By-Law 2019-125, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

**16. Unfinished Business**

None.

**17. New Business**

None.

**18. Notice of Motion**

None.

**19. Closed Session**

None.

**20. Confirming By-law**

RES2024-250

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Ryan Thompson

**That By-law No. 2024-062, being a by-law to confirm the proceedings of Council on November 20, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.**

Carried

**21. Date of Next Regular Meeting/Adjournment**

Committee of the Whole - Wednesday, December 4, 2024 at 5:00 p.m.

Council - Wednesday, December 11, 2024 at 5:00 p.m.

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

**That the meeting be adjourned at 5:30 p.m.**

Carried

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Mayor, Sue Carleton

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Clerk, Carly Craig