Township of Georgian Bluffs
Electronic Council Minutes

June 3, 2020, 4:00 p.m.

Members Present:   Mayor Dwight Burley
                   Deputy Mayor Sue Carleton
                   Councillor Carol Barfoot
                   Councillor Cathy Moore Coburn
                   Councillor Grant Pringle
                   Councillor Paul Sutherland
                   Councillor Ryan Thompson

Staff Present:   Brittany Drury, Acting Clerk
                 Kassandra Rocca, Treasurer
                 Jenn Burnett, Planner
                 Devon Morton, Junior Planner
                 Tyler Jahnke, Director of Operations
                 Anne Marie Shaw, Interim CAO
                 Krista Fearon, Administrative Assistant

This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.

1. Call to Order
   Mayor Dwight Burley called the meeting to order at 4:00 p.m.

2. Approval of Agenda/Additions to the Agenda
   At the request of the Treasurer, a discussion regarding annual dog tag licenses was added to New Business.

   At the request of the Acting Clerk, meeting minutes from an on-site meeting with staff, drainage engineers and residents was added for consideration to agenda
item 13.5, report PL.2020.24. The Acting Clerk noted that the minutes had been uploaded to the Township website for public review.

Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Grant Pringle

That the agenda be approved as amended.

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Results 7 0

Carried (7 to 0)

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 Electronic Special Council - April 20, 2020

RES2020-164
Moved By: Councillor Ryan Thompson
Seconded By: Councillor Cathy Moore Coburn

That the minutes of the Special Council meeting held on April 20, 2020 be adopted.
Recorded  For  Against
Mayor Dwight Burley  X  
Deputy Mayor Sue Carleton  X  
Councillor Carol Barfoot  X  
Councillor Cathy Moore  X  
Coburn  
Councillor Grant Pringle  X  
Councillor Paul Sutherland  X  
Councillor Ryan Thompson  X  
Results  7  0

Carried (7 to 0)

4.2  Electronic Council - May 20, 2020
RES2020-165
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Cathy Moore Coburn

That the minutes of the Council meeting held on May 20, 2020, be adopted.

Recorded  For  Against
Mayor Dwight Burley  X  
Deputy Mayor Sue Carleton  X  
Councillor Carol Barfoot  X  
Councillor Cathy Moore  X  
Coburn  
Councillor Grant Pringle  X  
Councillor Paul Sutherland  X  
Councillor Ryan Thompson  X  
Results  7  0

Carried (7 to 0)

4.3  Electronic Special Council - May 26, 2020
RES2020-166
Moved By: Councillor Grant Pringle
Seconded By: Councillor Cathy Moore Coburn

That the minutes of the Special Council meeting held on May 26, 2020, be adopted.

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Results
7       0

Carried (7 to 0)

5. **Announcements**
   Nil

6. **Public Hearings**
   Nil

7. **Presentations**
   Nil

8. **Delegations**
   Nil

9. **Consent Agenda**
   At the request of Councillor Cathy Moore Coburn, item 9.1 was pulled for further discussion.

RES2020-167
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Grant Pringle
That Council of the Township of Georgian Bluffs adopt the Consent Agenda as circulated, less item 9.1, and

That staff be directed to proceed with all necessary administrative actions.

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**Results**

7 | 0

**Carried (7 to 0)**

9.1  Accounts

Accounts to be approved for the period of May 13, 2020 to May 26, 2020 in the amount of $502,495.22.

Please email specific questions regarding accounts to the Treasurer / Director of Finance prior to the meeting for discussion.

9.2  Correspondence for Council's Information

Nil

9.3  Minutes

Nil

9.4  Resolutions From Other Municipalities

9.4.1  City of Cambridge - Provincial Funding for Rehabilitation Facilities

9.4.2  Municipality of Kincardine - Specialized Transit Service Partnership

10.  Consideration of Items Separated from Consent Agenda

There was a discussion regarding item 9.1, Accounts, and totals attributed to legal services.
11. Correspondence
    Nil

12. Committee Reports
    Nil

13. Staff Reports

   13.1 FIN2020-08 - 2020 Operating and Capital Budget

   The Treasurer outlined the budget report and amendments made to the 2020 Budget since presentation to Council in January. There was discussion regarding:

   - Removal of FlyGTA expenses from the Airport Budget,
   - Impacts of COVID-19, and the remaining uncertainty of pandemic expenses,
   - Addition of funds for Township CAO recruitment,
   - Cost of Living annual increases for union versus non-union employees.

   The Treasurer noted that by-laws to adopt the 2020 Budget as presented, and to approve the 2020 Tax Rates will be presented at the June 17, 2020 Council meeting.

   RES2020-168
   Moved By: Councillor Cathy Moore Coburn
   Seconded By: Deputy Mayor Sue Carleton

   That the report from Kassie Rocca, Director of Finance, regarding the 2020 Operating and Capital Budget be received, and

   That Council of the Township of Georgian Bluffs approve the changes to the 2020 draft budget as outlined in the report, and

   That Council directs staff to present the 2020 Sums Required By-Law, operating and capital budgets, and the 2020 Tax Rates By-law for approval at the council meeting on June 17, 2020.
13.2 LEG2020-10 - Surplus Cemetery Equipment

The Acting Clerk outlined the report. There was a brief discussion regarding potential alternative uses of the equipment.

RES2020-169
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Cathy Moore Coburn

That report LEG2020-10, from the Acting Clerk, regarding disposal of surplus cemetery equipment, be received for information, and

That the following maintenance equipment be deemed surplus:

One (1) 2012 Husqvarna Riding Mower (Serial #03922912A001234) - $650.00, and

One (1) 2011 Husqvarna Riding Mower (Serial #060211A001275) - $850.00, and

That said equipment be sold to Township Cemetery Contractor, Owen Sound Vault Works Ltd., at the provided valuation.
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Results: 7 For, 0 Against

Carried (7 to 0)

13.3 LEG2020-11 - Amendments to Procedure By-law 2019-125 - Committee and Local Board Electronic Participation

Further to report LEG2020-09 and Resolution Number RES2020-155, passed at the May 20, 2020 Council meeting.

The Acting Clerk outlined the report and proposed amendments to Township Procedure By-law 2019-125.

RES2020-170
Moved By: Councillor Cathy Moore Coburn
Seconded By: Deputy Mayor Sue Carleton

That report LEG2020-11, regarding amendments to Procedure By-law 2019-125, to permit emergency electronic participation in Committee and Local Board meetings, from the Acting Clerk, be received, and

That Council hereby resume their regular meeting schedule, as approved at their meeting on December 18, 2019, subject to the following amendments:

- Committee of Adjustment shall commence at 4:00 p.m.,
- Council shall commence at 4:00 p.m.
- Committee of the Whole shall commence at 4:00 p.m., and

That the scheduling amendments shall remain in effect throughout the duration of the emergency period, or as otherwise directed by Council, and
That By-law 2020-054, being a By-law to amend Procedure By-law 2019-125, to permit electronic participation in Committee and Local Board meetings during a declared emergency, further to Bill 187, the Municipal Emergency Act, 2020, be adopted.

Recorded For Against
Mayor Dwight Burley X
Deputy Mayor Sue Carleton X
Councillor Carol Barfoot X
Councillor Cathy Moore X
Councillor Grant Pringle X
Councillor Paul Sutherland X
Councillor Ryan Thompson X
Results 7 0

Carried (7 to 0)

13.4 CAO2020-08 - Request for Funding for Resort/Hotel/ Commercial Feasibility Study

The Interim CAO outlined the report, highlighting the request received from South Bruce Peninsula. There was a discussion regarding the study and participation of other municipalities.

RES2020-171
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Grant Pringle

That report CAO2020-08 regarding a request for funding for a resort/hotel/commercial feasibility study be received, and

That Council approve contribution of $5000.00 to the Town of South Bruce Peninsula for participation in the mixed use/resort/hotel/commercial feasibility study.
Recorded
Mayor Dwight Burley
Deputy Mayor Sue Carleton
Councillor Carol Barfoot
Councillor Cathy Moore
Councillor Grant Pringle
Councillor Paul Sutherland
Councillor Ryan Thompson

For
X
X
X
X
X
X

Against

Results
6 1
Carried (6 to 1)


The Acting Clerk admitted members of the public to the meeting to facilitate electronic participation. A roll call of registrants was taken.

The Planner provided a detailed overview of the report and associated applications. The Planner highlighted:

- Various studies and assessments completed by the applicant to demonstrate compliance with applicable regulations, including an Environmental Impact Assessment and Archaeological Assessment.

- Protective measures for wetland and woodland in peak bird breeding season, further to the Endangered Species Act, 2007.

- Comments received to date, including a summary of those provided at the public meeting.

- Consultation with members of the public regarding the applications.

The Director of Operations outlined minutes of a meeting held on site with staff, drainage engineers and residents addressing drainage concerns as presented at the public meeting, as added to the agenda. The Acting Clerk noted that the meeting minutes had been uploaded to the Township website for public consumption.

The Acting Clerk outlined the order of speaking for members of the public participating in the meeting. At the request of Mr. Ron Campbell, email
correspondence was read aloud. The Acting Clerk opened the floor for public commenting. Comments were as follows:

- Beth Anne Currie, participating via videoconference: Ms. Currie thanked Council for the opportunity to participate and further, thanked the applicant for their efforts in protecting local bird populations.

- Murray Davenport (Applicant), participating via videoconference: Outlined intentions to protect local bird wildlife, measures to address drainage concerns and consultations held with local residents.

- Ron Davidson (Planning Consultant), participating via teleconference: Echoed the Planner's and Mr. Davenport’s comments, noting the involvement of drainage engineers throughout the development process.

Council inquired regarding drainage and stormwater management measures, including the Township's responsibility to monitor drainage issues in the area.

RES2020-172
Moved By: Councillor Carol Barfoot
Seconded By: Deputy Mayor Sue Carleton

Whereas the application to amend the Township of Georgian Bluffs Official Plan is complete and demonstrates consistency with the Provincial Policy Statement 2020, the County of Grey Official Plan, Recolour Grey, and the Township of Georgian Bluffs Official Plan. It is recommended that Official Plan Amendment #7, by MJD Investments Ltd. be approved, and

Whereas application Z-03-18 is consistent with the Provincial Policy Statement 2020, the County of Grey Official Plan, Recolour Grey, the Township of Georgian Bluffs Official Plan and the intent of the Township of Georgian Bluffs Zoning By-law 2020-020. It is recommended that application Z-03-18 be approved, and

Whereas Township staff have reviewed the proposed plan of subdivision with the associated OPA and zoning amendment applications. It is recommended that application 42T2017-05 be supported, and

That the conditions of draft approval, as included in this report, be forwarded to the County for consideration in the approval of the application.
Recorded

Mayor Dwight Burley  X
Deputy Mayor Sue Carleton  X
Councillor Carol Barfoot  X
Councillor Cathy Moore  X
Councillor Grant Pringle  X
Councillor Paul Sutherland  X
Councillor Ryan Thompson  X

Results  7  0

Carried (7 to 0)

All public participants left the meeting at 5:15 p.m.

13.6 PL.2020.25 - Site Plan Agreement with Kenneth Halliday

The Planner outlined the report.

RES2020-173
Moved By: Councillor Paul Sutherland
Seconded By: Councillor Cathy Moore Coburn

That application SP-04-20 for Kenneth James Halliday be approved and that By-law 2020-053 be passed to authorize a site plan agreement for lands described as Part Lot 37, Colpoy’s Range, RP 16R5026, Part 1 (Keppel).

Recorded

Mayor Dwight Burley  X
Deputy Mayor Sue Carleton  X
Councillor Carol Barfoot  X
Councillor Cathy Moore  X
Councillor Grant Pringle  X
Councillor Paul Sutherland  X
Councillor Ryan Thompson  X

Results  7  0
14. **Public Question Period**

Please email questions for consideration of Council to the Acting Clerk at bdrury@georgianbluffs.ca

No questions were received.

15. **By-laws**

15.1 Zoning By-laws

Nil

15.2 Other By-laws

15.2.1 By-law 2020-053

Being a by-law to authorize a site plan agreement with Kenneth James Halliday.

RES2020-175
Moved By: Councillor Cathy Moore Coburn
Seconded By: Councillor Grant Pringle

That By-law 2020-053, being a By-law to authorize a site plan agreement with Kenneth James Halliday, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

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**Results**  
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15.2.2 By-law 2020-054


RES2020-175
Moved By: Councillor Cathy Moore Coburn
Seconded By: Councillor Grant Pringle

That By-law 2020-054, being a By-law to amend Procedure By-law 2019-125, to extend electronic participation provisions during emergencies to Committees of Council and Local Boards, as included in the Municipal Emergency Act, 2020, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

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Carried (7 to 0)

16. Unfinished Business
    Nil

17. New Business
17.1 At the request of Councillor Cathy Moore Coburn, a discussion regarding generalized Human Resources functions in a municipal setting.

Councillor Cathy Moore Coburn requested that more information regarding general HR functions be presented for consideration of Council. Councillor Coburn further requested that all members of senior staff provide additional information regarding their departments, as an educational session for Council.

Council directed the Interim CAO to work with senior staff to prepare presentations to Council at future meetings.

17.2 At the request of Mayor Dwight Burley and Deputy Mayor Sue Carleton, a discussion regarding their attendance in coaching and mentoring educational sessions.

Council discussed the benefits of receiving coaching and mentoring sessions that would include the Mayor as well as other council members.

Council directed the Interim CAO and Mayor to schedule coaching and mentoring educational sessions, to involve all members of Council.

17.3 Reinstatement of Bag Tag Fees

Council discussed the reinstatement of Bag Tag Fees and the necessity of effectively communicating any updates on the matter to rate payers.

RES2020-176
Moved By: Councillor Carol Barfoot
Seconded By: Deputy Mayor Sue Carleton

Whereas an emergency was declared in the Township of Georgian Bluffs on March 27, 2020 to assist in the containment of COVID-19, and

Whereas amendments were made, effective March 22, 2020, to the Township garbage bag tag program to permit two out of four refuse bags to be placed curbside without tags, and

Whereas the Province of Ontario and the Township of Georgian Bluffs have commenced recovery phases and initiatives relating to the COVID-19 pandemic,

Now therefore, Council of the Township of Georgian Bluffs approves return to the regular bag tag program, effective June 15, 2020,
including requiring tags on all curbside refuge, to cover the costs
associated with garbage collection services, and

That staff are hereby directed to notify Township residents of said changes.

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17.4 At the request of the Treasurer, a discussion regarding annual dog tag licences.

The Treasurer outlined the annual dog tag licensing process, including the $10.00 fee increase applied to all outstanding licences on May 15th of each year. As a result of the ongoing COVID-19 pandemic and the associated Township office closure, residents of the Township had requested relief from the $10.00 charge.

There was a discussion regarding waiving the fee increase for the 2020 calendar year, and potential to facilitate online payments for annual dog tag fees.

The following motion, in support of waiving the fee increase, was presented:

RES2020-177
Moved By: Councillor Paul Sutherland
Seconded By: Councillor Cathy Moore Coburn

**That Council hereby approves waiving the $10.00 fee increase applied to annual dog tag licenses, as stated in the Township Fees**
and Charges By-law, for the 2020 calendar year, as a support measure during the COVID-19 pandemic.

Recorded For Against
Mayor Dwight Burley X
Deputy Mayor Sue Carleton X
Councillor Carol Barfoot
Councillor Cathy Moore X
Councillor Grant Pringle X
Councillor Paul Sutherland X
Councillor Ryan Thompson X

Results 5 2

Carried (5 to 2)

18. Closed Session
RES2020-178
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Ryan Thompson

That Council of the Township of Georgian Bluffs move into closed session at 6:00 p.m. in the Council Chambers with the Interim CAO and Acting Clerk remaining in the room to discuss:

18.1 Minutes of previous closed sessions - May 20, 2020 and May 26, 2020
18.2 Matters subject to solicitor-client privilege - By-law Enforcement Orders
Recorded

Mayor Dwight Burley  X
Deputy Mayor Sue Carleton  X
Councillor Carol Barfoot  X
Councillor Cathy Moore  X
Councillor Grant Pringle  X
Councillor Paul Sutherland  X
Councillor Ryan Thompson  X

Results  7  0

Carried (7 to 0)

Council resumed open session at 6:30 p.m.

19. Actions out of Closed Session

As a result of closed session discussions, the following motion was drafted:

RES2020-178
Moved By: Deputy Mayor Sue Carleton
Seconded By: Councillor Ryan Thompson

That recommendation number COW2020-03, as approved by Committee of the Whole at their meeting on January 15, 2020, and further adopted by Council on January 22, 2020, is hereby rescinded, and

That the Chief Building Official is hereby directed to notify the subject property owners, located on Finden Street, that the drainage issues, as presented to Council, are deemed to be a civil matter, further to legal advice as received by the Township.
## 20. Confirming By-law

**RES2020-179**

Moved By: Councillor Cathy Moore Coburn  
Seconded By: Councillor Paul Sutherland

That By-law No. 2020-055, being a by-law to confirm the proceedings of Council on June 3, 2020, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

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**Results**  
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Carried (7 to 0)

## 21. Date of Next Regular Meeting/Adjournment
Committee of the Whole – June 10, 2020, 4:00 p.m.

Council - June 17, 2020, 4:00 p.m.

Moved By: Councillor Paul Sutherland
Seconded By: Councillor Cathy Moore Coburn

That the meeting be adjourned at 6:35 p.m.

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<tr>
<td>Mayor Dwight Burley</td>
<td>X</td>
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</tr>
<tr>
<td>Deputy Mayor Sue Carleton</td>
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<tr>
<td>Councillor Carol Barfoot</td>
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<tr>
<td>Councillor Cathy Moore Coburn</td>
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<tr>
<td>Councillor Grant Pringle</td>
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<tr>
<td>Councillor Paul Sutherland</td>
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</tr>
<tr>
<td>Councillor Ryan Thompson</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

Results 7 0

Carried (7 to 0)

_________________________
Mayor, Dwight Burley

_________________________
Acting Clerk, Brittany Drury