



# **Township of Georgian Bluffs**

## **Committee of the Whole Minutes**

**November 13, 2024, 5:00 p.m.**  
**Council Chambers**  
**Township Administration Offices**  
**177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

Members Present: Mayor Sue Carleton  
Councillor Cathy Moore Coburn  
Deputy Mayor Grant Pringle  
Councillor Ryan Thompson  
Councillor Rick Winters  
Councillor Tobin Day  
Councillor Isaac Shouldice

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services  
Brian Anderson, Asset Management Coordinator  
Carly Craig, Manager of Legislative Services/Clerk  
Samantha Buchanan, Treasurer  
Rayburn Murray, Deputy Clerk  
Niall Loble, Chief Administrative Officer  
Michael Benner, Director of Development and Infrastructure  
Jodi Ward, Legislative Services Coordinator  
Shannon Campbell, Executive Assistant  
Hailey Thomson, Communications Specialist

**This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.**

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**1. Call to Order**

Deputy Mayor Grant Pringle called the meeting to order at 5:00 p.m.

**2. Land Acknowledgment Statement**

Deputy Mayor Grant Pringle opened the meeting with the land acknowledgement statement.

**3. Approval of Agenda**

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That the agenda be approved as presented.**

Approved

**4. Declaration of Pecuniary Interest**

None declared.

**5. Announcements**

None.

**6. Public Hearings**

COW2024-111

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That the regular meeting of Committee of the Whole be recessed to hold a public hearing for Zoning By-law Amendment Z-07-24 for 2036595 Ontario Inc / Stephan Barclay.**

Approved

**6.1 DEV20234-058 - Z07/24 Barclay Public Meeting Report**

The Clerk indicated that notice of this public meeting was given by ordinary mail to all property owners within 120 metres (400 feet) of the subject property, by email to all the prescribed bodies on September 23, 2024, posted at the subject property and posted on the Township of Georgian Bluffs website.

Further, if a Person or Public Body does not make oral submissions at a public meeting or make written submissions to the Township of Georgian Bluffs before the proposed Zoning By-law is adopted or passed, the Person or Public Body is not entitled to appeal the decision of the Township of Georgian Bluffs to the Local Planning Appeal Tribunal. The Person or Public Body may not be added as party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the Person or Public Body as a party.

The Director of Development and Infrastructure provided an overview of the application and comments received from Saugeen Ojibway Nation and from the County of Grey.

No members of the public registered to provide comments in support or in opposition.

The applicant, Steve Bartley, was in attendance and provided comments in support of his application.

The Director responded to questions of Council and indicated that the public hearing allows for the applicant to receive public comments. He noted that once all comments are received, additional requirements will form an additional/updated report.

COW2024-112

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That staff report DEV2024-058 - Z07/24 Barclay Public Meeting be received for information related to the November 13, 2024, Public Meeting.**

Approved

COW2024-113

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**The public hearing was adjourned at 5:14 p.m.**

**7. Delegations/Public Question Period**

7.1 Items On The Agenda

None.

7.2 Items Not on The Agenda

None.

**8. Correspondence**

None.

**9. Staff Reports**

9.1 Office of the CAO

9.1.1 CAO2024-035 - Georgian Bluffs Vision 2050 and 2025-2030 Strategic Plan

The CAO presented the [2025-2030 Draft Strategic Plan](#). In doing so, he reviewed the following:

- The methodology for gathering information, including community engagement and feedback, and Council and staff input.
- Key focus themes including road and infrastructure maintenance, environmental protection, and economic development and tourism.
- Four strategic pillars of focus including service, infrastructure, opportunity, and people (each including actionable items).
- Updated Territorial Acknowledgement.

Following the presentation, staff played the Strategic Plan video, showcasing parts of the Township and local businesses.

Council members provided comments in support of the work completed. Further noting:

- The importance of building an identity and public consultation with the current draft plan, prior to Council approval
- Possible costs associated with logo updates

- Comments in support of the current logo and the proposed new logo

Staff responded to questions and comments of Council, noting that integration of the new logo would be a phased in approach and therefore, would not involve any financial commitments.

COW2024-114

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

**That the “View from the Top Strategic Plan 2025 – 2030” as appended to report CAO2024-035 be approved; and**

**That staff be directed to present a by-law to adopt the 2025-2030 Strategic Plan at a future meeting of Council.**

Approved

## 9.2 Development & Infrastructure

### 9.2.1 DEV2024-059 - Shared Building Services with the City of Owen Sound

The Director of Development and Infrastructure provided an overview of the report. He provided a presentation on historical building services and trends over the years, the shared building services pilot project to date, and reviewed the overall benefits of continuing a similar model with the City of Owen Sound.

Questions and comments from Council included:

- Potential liability risks of assuming a shared service delivery model.
- Importance of doing more with less.
- Importance of timely responses and customer service levels to support the construction industry and affordable housing.
- Consideration of exploring internal staffing rather than a shared service model.
- Cost projection for internal staffing vs. a shared service model.

COW2024-115

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

**That staff report DEV2024-059, Shared Building Services with the City of Owen Sound be received for information, and;**

**That pending discussion and approval by the City of Owen Sound Council, staff be directed to transition the Shared Building Services pilot program with the City of Owen Sound into a full Shared Service for the provision of Building Services, and;**

**That pending discussion and approval by the City of Owen Sound Council, staff be directed to present an agreement and corresponding by-law for the provision of Shared Building Services with the City of Owen Sound, as per this report, to be reviewed annually.**

Approved

Council recessed at 7:33 p.m. and reconvened at 7:39 p.m.

### 9.3 Corporate Services

#### 9.3.1 COR2024-045 - Award of RFP 2024-14 – Surplus Scrap Metal

The Asset Management Coordinator provided an overview of the report.

COW2024-116

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That report COR2024-045 - Surplus Scrap Metal be received; and**

**That Staff be directed to enter into an agreement with All Ontario Recycling for the sale of surplus scrap metal, machinery, and equipment with All Ontario Recycling to be responsible for all costs associated with the removal of the surplus scrap metal and related waste materials.**

Approved

9.3.2 COR2024-046 - Mid Term Procedure By-Law Update

The Clerk provided an overview of the report and the proposed changes. She provided clarification and confirmed that the definition of quorum is from the Municipal Conflict of Interest Act and that delegation requests are on a first come first serve basis. She noted the wording of item 30.2 will be reviewed to be consistent with current practices.

COW2024-117

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**That report COR2024-046 be received; and**

**That staff be directed to present an amending By-Law to enact updates to By-Law 2019-125 - Procedure By-Law as presented in Schedule "A".**

Approved

9.3.3 COR2024-047 - Communications and Social Media Use Policies

The Communications Specialist provided an overview of the Communications Policy and Social Media Use Policies.

Questions and comments from Council included:

- Clarification when referring to a Council decision vs. personal opinion.
- Supporting local businesses and ensuring no biases occur.

COW2024-118

Moved By: Councillor Isaac Shouldice

Seconded By: Mayor Sue Carleton

**That the Communications Policy and Social Media Use Policies as appended to report COR2024-047 be approved to establish consistent, strategic approaches for public communication and social media engagement; and**

**That staff be directed to present a By-Law to adopt the policies at a future meeting of Council.**

Approved

**10. Unfinished Business**

None.

**11. New Business**

11.1 Building Services

Councillor Rick Winters withdrew the notice of motion regarding building services.

**12. Notice of Motion**

None.

**13. Closed Session**

None.

**14. Date of Next Regular Meeting/Adjournment**

Council - November 20, 2024, at 5:00 p.m.

Committee of the Whole - December 4, 2024, at 5:00 p.m.

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

**That the meeting be adjourned at 8:29 p.m.**

Approved

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Mayor, Sue Carleton

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Clerk, Carly Craig