



Township of Georgian Bluffs

Council Minutes

November 6, 2024, 5:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Councillor Cathy Moore Coburn
Deputy Mayor Grant Pringle
Councillor Ryan Thompson
Councillor Rick Winters
Councillor Tobin Day
Councillor Isaac Shouldice

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services
Brian Anderson, Asset Management Coordinator
Carly Craig, Manager of Legislative Services/Clerk
Rayburn Murray, Deputy Clerk
Niall Lobley, Chief Administrative Officer
Michael Benner, Director of Development and Infrastructure
Jodi Ward, Legislative Services Coordinator

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1. Call to Order

Mayor Sue Carleton called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Mayor Sue Carleton opened the meeting with the land acknowledgement statement and provided a personal comment and reflection.

3. Approval of Agenda/Additions to the Agenda

RES2024-219

Moved By: Councillor Tobin Day

Seconded By: Deputy Mayor Grant Pringle

**That discussion regarding the South Bruce Peninsula/Georgian Bluffs launch of Gwen Lamont's memoir "The View From Coffin Ridge – A Childhood Exhumed" be added to the agenda as circulated to Council; and
That the agenda be approved as amended.**

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Minutes of Previous Meetings

5.1 October 16, 2024

RES2024-220

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

That the minutes of the Council meeting held on October 16, 2024, be adopted.

Carried

6. Announcements

The CAO indicated that the public open house for the Community Improvement Plan is scheduled for tomorrow, Thursday, November 7th from 5:00 p.m. to 7:00 p.m. in Council Chambers.

Mayor Sue Carleton provided sympathy to the family of Alan Fisher who volunteered and served on Township committees for many years.

7. Public Hearings

None.

8. Delegations/Public Question Period

8.1 Items On The Agenda

None.

8.2 Items Not On The Agenda

None.

8.2.1 Tim Lanthier - Grey Sauble Conservation Authority 2025 Draft Budget and Administration Centre Renovation

Tim Lanthier, Chief Administrative Officer of the Grey Sauble Conservation Authority, presented the [2025 Draft Budget for Grey Sauble Conservation Authority](#). He reviewed the achievements throughout 2024. He provided an overview of the 2025 budget breakdown, highlighting an increase due to operating costs, reduction in self-generated revenue, and the move from reliance on reserves. Overall, noting a draft levy increase of \$8,652 for Georgian Bluffs.

Questions and comments from Council included:

- Clarification on the expected decrease in revenue
- Number of trees being cut down in 2025 (vs. being planted)

Mr. Lanthier provided an overview of the [Administration Centre Renovation](#) (not included in 2025 Draft Budget presentation). He reviewed the current status of the Administration Centre (located in the Township of Georgian Bluffs) and the proposed upgrades (upgrading accessibility access, improved welcoming center, improving energy efficiency and more). In sum, the upgrades are estimated at 2.6 million dollars, resulting in \$24,000 annually over 15 years for Georgian Bluffs.

Questions and comments from Council included:

- Consideration for upgrades outside of the building, to support the new upgrades (ie. impact of old windows)
- Importance of supporting future growth
- Consideration of leasing as a possible cost-effective option

RES2024-221

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Isaac Shouldice

That the 2025 Draft Grey Sauble Conversation Authority Budget Presentation be received; and

That Procedure By-Law 2019-125 be waived to allow the delegation to exceed the 10-minute presentation allotment.

Carried

9. Consent Agenda

RES2024-222

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Rick Winters

That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items 9.3.5; and

That all items contained therein be approved.

Carried

9.1 Correspondence for Council's Information

9.1.1 Support for Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign

9.1.2 Establishment of an Ontario Rural Road Safety Program - Good Roads

9.1.3 Conservation Area Strategy- Consultation (Grey Sauble Conservation Authority)

9.1.4 Enbridge Gas Inc - 2025 Federal Carbon Pricing Program (FCPP) Application - OEB Notice

9.2 Minutes

9.2.1 Inter Township Joint Board of Management - July 16, 2024

9.3 Resolutions From Other Municipalities

- 9.3.1 Municipality of Callander - Urging the Government to Promptly Resume Assessment Cycle
- 9.3.2 Township of Nairn and Hyman - Radioactive Material being Transported to the Township of Nairn and Hyman
- 9.3.3 City of Quinte West - The Canada Community-Building Fund
- 9.3.4 Municipality of Wawa - Immediate Action Needed to Support Ontario's Forest Sector
- 9.4 Informational Reports
- 9.5 Ontario Clean Water Agency (OCWA) - Monthly Water System Performance Reports
 - 9.5.1 Shallow Lake Drinking Water System - January 2024 to August 2024
 - 9.5.2 East Linton Drinking Water System - January 2024 to August 2024
 - 9.5.3 Oxenden Drinking Water System - January 2024 to August 2024
 - 9.5.4 Pottawatomi Drinking Water System Performance Report - January 2024 to August 2024

10. Consideration of Items Separated from Consent Agenda

- 10.1 Town of Wasaga Beach - OPP Detachment Billing Increases

RES2024-223

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Cathy Moore Coburn

That staff be directed to forward a letter in support of the resolution from the Town of Wasaga Beach regarding OPP Detachment Billing Increases.

Carried

11. Correspondence

Nil

12. Committee Reports

12.1 Committee of Whole

RES2024-224

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

That the minutes of the Committee of the Whole meeting held on October 23, 2024, be adopted, including recommendations COW2024-104 to COW2024-110.

Carried

12.1.1 GreenFleet Strategy Delegation - Roger Martin

COW2024-104

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That the order of business be amended to consider item 9.1.1. - CAO2024-032 immediately following the presentation by Roger Martin.

Approved

12.1.2 CAO2024-032- Georgian Bluffs Green Fleet Strategy

COW2024-105

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

That Council acknowledge and recognize the valued contribution of Roger Martin's expertise and generous volunteer support in helping to develop a Green Fleet Strategy and a fleet GHG estimating tool for Georgian Bluffs and,

That staff be directed to use the tool in developing a draft a long-term strategy for fleet renewal and replacement to be embedded within the Georgian Bluffs Asset Management Plan in 2025, and,

That staff be directed to develop a long-term (thru 2050) fleet renewal program that supports the adoption of zero emission vehicles (ZEVs) only as practical ZEVs become available for the Township's various jobs.

Approved

12.1.3 CAO2024-033 - Committed to Change – 2024 Update

COW2024-106

Moved By: Councillor Ryan Thompson

Seconded By: Mayor Sue Carleton

That report CAO2024-033 being a report on 2024 activities under the Committed to Action Corporate Climate Action Plan be received for information.

Approved

12.1.4 CAO2024-034- Gravel Roads vs Surface Treated Roads

COW2024-107

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

The report CAO2024-034 be received for information.

Approved

12.1.5 COR2024-038- Functional Road Classifications

COW2024-108

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

That Committee of the Whole receive report COR2024-038, Functional Road Classifications, and

That staff proceed with drafting a level of service policy for each functional road classification and identified service consistent with current levels of service and inclusive of Committee comments received, and

That the draft policy be promoted and shared for public engagement on Engage GB to receive feedback before presenting to Council for adoption.

Approved

12.1.6 COR2024-039- 2025 Budget Survey Results

COW2024-109

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

That Committee of the Whole receives the 2025 Budget Survey results for information.

Approved

12.1.7 COR2024-040- Cemetery Software Quotations

COW2024-110

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

That staff be delegated the authority to enter negotiations through an informal request for quotation process for the purchase of cemetery software under the budgeted amount of \$25,000.

Approved

13. Staff Reports

13.1 Corporate Services

13.1.1 COR2024-041 - Amendments to Volunteer Recognition Program

The Clerk provided an overview of the report and clarified that the next round of nominations will be opened and awarded in year 2 of the next Council term.

RES2024-225

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That Council proceed with Option #2 as described in Report COR2024-041 herein; and

That staff be directed to author a follow up report that outlines the program framework in detail, in the form of an amended draft Volunteer Recognition Policy for consideration of Council.

Carried

14. By-laws

14.1 Zoning By-laws

Nil

14.2 Other By-laws

14.2.1 By-Law 2024-053 - Fee Waiver Policy

RES2024-226

Moved By: Councillor Rick Winters

Seconded By: Deputy Mayor Grant Pringle

That By-law 2024-053, being a By-law to adopt a Fee Waiver Policy for the Corporation of the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.2 By-Law 2024-054 - Amendments to Donation Policy

RES2024-227

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Isaac Shouldice

That By-law 2024-054, being a By-law to adopt an amended Donation Policy for the Corporation of the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.3 By-Law 2024-055 - Hutten Land Transfer

RES2024-228

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

That By-law 2024-055, being a By-law to authorize the stopping up, closing and transfer of a public highway in the geographic Township of Derby, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15. Unfinished Business

Nil

16. New Business

16.1 Remembrance Day Ceremonies

RES2024-229

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That the following members of Council attend the following local Remembrance Day ceremonies on behalf of the Township:

Owen Sound Legion: Mayor Sue Carleton

Tara Legion: Councillor Cathy Moore Coburn

Shallow Lake / Hepworth Legion: Councillor Isaac Shouldice

Warton Legion: CAO Niall Loble

Chatsworth Legion: Deputy Mayor Grant Pringle

and that the existing Council Remuneration Policy be waived so that no members be remunerated.

Carried

16.2 South Bruce Peninsula/Georgian Bluffs - Gwen Lamont's memoir "The View from Coffin Ridge – A Childhood Exhumed."

Councillor Tobin Day briefly noted the invitation to the memoir launch and that Council was given a complimentary ticket. She further noted that the event will take place on November 15th at Colpoy's Bay Women's Institute Hall.

17. Notice of Motion

None.

18. Closed Session

RES2024-230

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Isaac Shouldice

That Council of the Township of Georgian Bluffs move into closed session at 6:05 p.m. in the Council Chambers with the CAO and Clerk remaining in the room to discuss:

18.1 personal matters about an identifiable individual, including municipal or local board employees (open meeting exemption "b" of section 239(2) of the Municipal Act, 2001) - Ontario Volunteer Service Awards Nomination

Carried

Councillor Cathy Moore Coburn left the meeting at 6:24 p.m.

Council returned to open session at 6:24 p.m.

Mayor Sue Carleton indicated that Council moved into closed session under open meeting exemption "b" of section 239(2) of the Municipal Act, 2001. As a result of closed session discussions, direction was provided to staff.

19. Confirming By-law

RES2024-231

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

That By-law No. 2024-056, being a by-law to confirm the proceedings of Council on November 6, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

20. Date of Next Regular Meeting/Adjournment

Special Council – Tuesday, November 12, 2024 at 9:00 a.m.

Committee of the Whole - Wednesday, November 13, 2024 at 5:00 p.m.

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That the meeting be adjourned at 6:26 p.m.

Carried

Mayor, Sue Carleton

Clerk, Carly Craig