



# **Township of Georgian Bluffs**

## **Council Minutes**

**September 11, 2024, 5:00 p.m.**

**Council Chambers**

**Township Administration Offices**

**177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5**

Members Present: Mayor Sue Carleton  
Deputy Mayor Grant Pringle  
Councillor Cathy Moore Coburn  
Councillor Ryan Thompson  
Councillor Rick Winters  
Councillor Tobin Day  
Councillor Isaac Shouldice

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services  
Brian Anderson, Asset Management Coordinator  
Carly Craig, Manager of Legislative Services/Clerk  
Rayburn Murray, Deputy Clerk  
Niall Loble, Chief Administrative Officer  
Michael Benner, Director of Development and Infrastructure

**This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.**

---

### **1. Call to Order**

Mayor Sue Carleton called the meeting to order at 5:00 p.m.

### **2. Land Acknowledgement Statement**

Councillor Cathy Moore Coburn opened the meeting with the land acknowledgement statement and provided a personal reflection.

### **3. Approval of Agenda/Additions to the Agenda**

Moved By: Councillor Ryan Thompson  
Seconded By: Councillor Tobin Day

**That the agenda be approved as presented.**

Carried

**4. Declaration of Pecuniary Interest**

None declared.

**5. Minutes of Previous Meetings**

5.1 Special County of Grey Joint All Council Meeting - August 8, 2024

RES2024-171

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That the minutes from the Special County of Grey Joint All Council Meeting from August 8, 2024, be approved.**

Carried

5.2 July 17, 2024

RES2024-172

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

**That the minutes of the Council meeting held on July 17, 2024, be adopted.**

Carried

**6. Announcements**

None.

**7. Public Hearings**

None.

## **8. Delegations/Public Question Period**

### **8.1 Items On The Agenda**

None.

### **8.2 Items Not On The Agenda**

#### **8.2.1 Life Directions, Marketing Business Engagement Specialist - Monica Singh-Soares**

Monica Singh-Soares, Marketing Business Engagement Specialist, provided an overview of Life Directions Employment: [Life Directions Employment Light It Up! Presentation Delegation.pptx \(escribemeetings.com\)](#). She highlighted their purpose to partner with businesses to enhance their inclusion and diversity efforts. She asked Council to support National Disability Employment Awareness Month, in October.

RES2024-173

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Ryan Thompson

**That Council of the Township of Georgian Bluffs hereby proclaims its support for the recognition of National Disability Employment Awareness Month (NDEAM); and**

**That staff be directed to illuminate Township landmarks and buildings where possible and participate in a social media campaign to encourage community participation.**

Carried

## **9. Consent Agenda**

RES2024-174

Moved By: Councillor Rick Winters

Seconded By: Deputy Mayor Grant Pringle

**That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items 9.1.2, 9.1.3, 9.1.4, 9.3.3, 9.3.8, 9.5.3; and**

**That all remaining items contained herein be approved.**

Carried

- 9.1 Correspondence for Council's Information
  - 9.1.1 AMO Policy Update - Call to Action on Social and Economic Prosperity Review
  - 9.1.2 Crime Stoppers of Grey Bruce - Seeks Funding and Volunteers to Continue Operations
  - 9.1.3 Community Schools Alliance - Strategic Communications Plan
- 9.2 Minutes
  - 9.2.1 Grey County Joint Municipal Accessibility Advisory Committee - July 18, 2024
  - 9.2.2 Grey Sauble Conservation Authority - May 22, 2024
  - 9.2.3 Grey Sauble Conservation Authority - July 24, 2024
  - 9.2.4 Community Schools Alliance - July 12, 2024
  - 9.2.5 Community Schools Alliance - July 26, 2024
- 9.3 Resolutions From Other Municipalities
  - 9.3.1 City of Stratford Support Resolution - Regarding Solutions to Resolve Significant Financial and Budgetary Pressures relation to Infrastructure Development, Maintenance and Repairs
  - 9.3.2 City of Stratford Support Resolution - Call to Action to Meet the Deadline of an Accessible Ontario by 2025
  - 9.3.3 Town of Bradford West Gwillimbury - Ontario Long Service Medals
  - 9.3.4 Municipality of Callander - Urging the Government to Promptly Resume Assessment Cycle
  - 9.3.5 Township of Terrace Bay - Ontario Long Service Medals
  - 9.3.6 Township of Terrace Bay - NOMA Resolution
- 9.4 Informational Reports
  - 9.4.1 COR2024-034 - Q1 & Q2 Action Tracking

9.5 Ontario Clean Water Agency Reports - January - July, 2024

9.5.1 East Linton Water System

9.5.2 Oxenden Water System

9.5.3 Pottawatomi Water System

**10. Consideration of Items Separated from Consent Agenda**

10.1 AMCTO Advocacy Update - Provincial Updates to the Municipal Elections Act

RES2024-175

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Cathy Moore Coburn

**WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections; and**

**WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process; and**

**WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities; and**

**WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026; and**

**WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario; and**

**WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill; and**

**WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce; and**

**WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges; and**

**WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities; and**

**WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;**

**AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;**

**THEREFORE BE IT RESOLVED THAT the Township of Georgian Bluffs calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;**

**AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca), the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca), Minister of Finance (Minister.fin@ontario.ca) the Premier of Ontario (premier@ontario.ca), MPP and AMCTO (advocacy@amcto.com).**

Carried

10.2 Western Ontario Wardens' Caucus - Rural Municipal Leaders Support  
'Solve the Crisis' Campaign to Address Homelessness and Mental Health

RES2024-176

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

**That staff be directed to provide a letter in support of the resolution from the Western Ontario Wardens' Caucus - Rural Municipal Leaders Support 'Solve the Crisis' Campaign to Address Homelessness and Mental Health.**

Carried

10.3 Grey Sauble Conservation Authority - Change in Use - Pottawatomi/Jones Falls and West Rocks Conservation Areas

RES2024-177

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

**That the correspondence from the Grey Sauble Conservation Authority - Change in Use - Pottawatomi/Jones Falls and West Rocks Conservation Areas be received for information.**

Carried

10.4 City of Stratford - Regulations for the Importation and Safe Use of Lithium-ion Batteries

RES2024-178

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That staff be directed to provide a letter in support of the resolution from the Township of Otonabee-South Monaghan regarding regulations for the Importation and Safe Use of Lithium-ion Batteries.**

Carried

10.5 Municipality of Tweed - Sustainable Funding for Small Rural Municipalities - OPP Funding

RES2024-179

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Rick Winters

**That staff be directed to provide a letter in support of the resolution from the Municipality of Tweed regarding Sustainable Funding for Small Rural Municipalities - OPP Funding.**

Carried

10.6 Shallow Lake Water System

Councillor Rick Winters requested that the Ministry of Environment, Conservation and Parks (MECP) reports also be provided when received.

RES2024-180

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That the OCWA Water Reports for the Shallow Lake Water System be received for information.**

Carried

**11. Correspondence**

11.1 Letter from the Inter Township Joint Board of Management - Resolution in Support of Expanding the Life of Fire Apparatus

RES2024-181

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

**That Council receive the letter from the Inter Township Joint Board of Management for information.**

Carried

**12. Committee Reports**

12.1 Committee of Whole

RES2024-182

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle



**That the minutes of the Committee of the Whole meeting held on September 4, 2024, be adopted, including recommendations COW2024-076 to COW2024-088.**

Carried

12.1.1 Approval of the Agenda

COW2024-076

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

**That the agenda be approved as presented.**

Approved

12.1.2 Public Hearings

COW2024-077

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That the regular meeting of Committee of the Whole be recessed to hold the following public hearings:**

- 1. Zoning By-Law Amendment Application Z03-24 for Kevin Kirk; and**
- 2. Zoning By-Law Amendment Application Z04-24 for Perminder Chattha and Colleen Newel.**

Approved

12.1.3 Z-03-24- Kevin Kirk

COW2024-078

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**Whereas it has been demonstrated that Application Z-03-24 for Kevin Kirk, which proposes to recognize a reduced lot area and lot frontage for both the retained and severed parcels,**

**restrict residential uses on a farm lot associated with a surplus farm dwelling severance and place a Holding (H) provision on the retained lands requiring an archaeological assessment for any structural development within 300 metres of the Mountain Lake is consistent with the Ontario Planning Act, the Provincial Policy Statement, the Grey County Official Plan and the general intent and nature of the Township of Georgian Bluffs Zoning By-law.**

**Now therefore, subject to a review of comments arising at the public meeting, it is recommended that Application Z-03-24 be approved, and the amending by-law be forwarded to Council for adoption.**

Approved

**12.1.4 Z-03-24- Kevin Kirk**

**COW2024-079**

**Moved By: Councillor Tobin Day**

**Seconded By: Councillor Isaac Shouldice**

**The public hearing was adjourned at 5:11 p.m.**

Approved

**12.1.5 Z-04-24- Chattha/Newell**

**COW2024-080**

**Moved By: Councillor Isaac Shouldice**

**Seconded By: Councillor Cathy Moore Coburn**

**Whereas it has been demonstrated that Application Z04/24 for Perminder Chattha and Colleen Newell, which proposes to:**

- 1. Rezone a portion of the subject lands from Shoreline Residential (SR) to Environmental Protection (EP) to reflect updated mapping provided by the Grey Sauble conservation Authority, and;**
- 2. Add a special provision to the Shoreline Residential (SR) zone for lots 1 and 2 to reduce the access**

**allowance from the 100-year high water floodline from 15 metres to 4 metres, and;**

- 3. Add a holding (h) symbol to the Shoreline Residential zone that would require that Site Plan Agreements are registered on the subject lands to reflect the recommendations of various background studies that were prepared in support of the associated severance applications.**

**is consistent with the Ontario Planning Act, the Provincial Policy Statement, the Grey County Official Plan and the general intent and nature of the Township of Georgian Bluffs Zoning By-law.**

**Now therefore subject to a review of comments arising at the public meeting, it is recommended that Application Z04/24 be approved, and the amending by-law be forwarded to Council for adoption.**

Approved

**12.1.6 Z-04-24- Chattha/Newell**

**COW2024-081**

**Moved By: Councillor Rick Winters**

**Seconded By: Councillor Tobin Day**

**That the public hearing be adjourned at 5:35 p.m.**

Approved

**12.1.7 Greg Nicol - CAO2024-016 - Fire Prevention Mid-Year Report2024**

**COW2024-082**

**Moved By: Councillor Isaac Shouldice**

**Seconded By: Councillor Rick Winters**

**That the order of business be amended to consider item 9.1.1. CAO2024-016 - Fire Prevention Mid-Year Report 2024 immediately following the delegation by Greg Nicol, appointed Fire Prevention Officer; and**

**That Procedure By-Law 2019-125 be waived to allow additional time for presentation of the report.**

Approved

12.1.8 CAO2024-016- Fire Prevention Mid-Year Report 2024

COW2024-083

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That Council receive report CAO2024-016 - Fire Prevention Mid-Year Report 2024 for information.**

Approved

12.1.9 CAO2024-017 - Dog Park Engagement Results Summary

COW2024-084

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That report CAO2024-017 be received for information; and**

**That staff be directed to bring additional information to Council for use and uptake of dog parks in comparable municipalities; and**

**That staff be directed to engage the Shallow Lake Village Improvement Committee to determine the status of any fundraising or interest in fundraising should the project be supported; and**

**That staff be directed to include an analysis for the location of the dog park at the former Shallow Lake Ball Diamond and the Shallow Lake Community Centre.**

Approved

12.1.10 CAO2024-018- Bruce C - Notice of Commencement of Impact Assessment; Draft Response

COW2024-085

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

**That Council direct staff to submit comments on behalf of the Township in response to the circulation of the Notice of Commencement of Impact Assessment Submission of Bruce C Initial Project Description.**

Approved

12.1.11 CES2024-015- Approval of Miscellaneous Asphalt Patch Contractor

COW2024-086

Moved By: Councillor Rick Winters

Seconded By: Councillor Cathy Moore Coburn

**That Council hereby accepts the quote provided by Multiple Enterprises Inc, with an upset limit of \$80,000 for the supply and installation of miscellaneous asphalt patches in the Township of Georgian Bluffs.**

Approved

12.1.12 COR2024-033- Shouldice Stone Grand Opening Event – Special Event Permit

COW2024-087

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

**Whereas Special Events By-law 47-2013 requires approval of Council for events consisting of 1,000 people or more prior to issuance of a Special Events Permit;**

**Now therefore Special Events Permit 5-2024 be issued to Shouldice Stone for their Grand Opening Event on September 18, 2024.**

Approved

12.1.13 Closed Session

COW2024-088

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**That Council of the Township of Georgian Bluffs move into closed session at 6:26 p.m. in the Council Chambers with the Manager of Legislative Services/Clerk, Chief Administrative Officer, Deputy CAO/Director of Corporate Services, and Director of Development and Infrastructure remaining in the room to discuss:**

**13.1 Adoption of Closed Minutes**

**13.1.1 Special Joint All Councils Meeting - August 8, 2024**

**13.2 a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Shared Planning Service Delivery**

Approved

**13. Staff Reports**

Nil

**14. By-laws**

**14.1 Zoning By-laws**

Nil

**14.2 Other By-laws**

Nil

**15. Unfinished Business**

Nil

**16. New Business**

**16.1 Waste Collection Services**

Councillor Rick Winters provided comments regarding the current level of service received from the waste contractor. He asked that Council send a

letter regarding rebates for service levels not received within the contract. Staff noted they have asked for a legal opinion and are working on an updated RFP approach.

RES2024-183

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That staff be directed to write a letter on behalf of Council regarding the service level received by the waste contractor.**

Carried

#### 16.2 Pottawatomi Water System Extension Update

Councillor Rick Winters provided comments to ensure that the dialogue continues regarding the Pottawatomi Water System Extension Update. The CAO highlighted the conversations will be coming back to Council this fall.

#### 16.3 Extension of Transportation Services to Georgian Bluffs

Councillor Tobin Day requested an update for the community. Staff noted that following an open house session hosted by the Chamber of Commerce, no additional conversations have been had.

RES2024-184

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Tobin Day

**That staff reach out to the Chamber of Commerce to confirm the status of the discussions regarding the extension of transportation services to Georgian Bluffs; and**

**That staff be directed to bring back a report detailing the cost of potential transit services.**

Carried

### 17. Notice of Motion

Councillor Tobin Day provided a notice of motion regarding the Clean Yards By-law.

**18. Closed Session**

RES2024-185

Moved By: Councillor Isaac Shouldice

Seconded By: Deputy Mayor Grant Pringle

**That Council of the Township of Georgian Bluffs move into closed session at 6:00 p.m. in the Council Chambers with the CAO and Manager of Legislative Services/Clerk remaining in the room to discuss:**

**18.1 personal matters about an identifiable individual, including municipal or local board employees (open meeting exemption "b" of section 239(2) of the Municipal Act, 2001 - Mid-Term CAO Performance Review**

Carried

Council returned to open session at 7:02 p.m.

Council moved into closed session under open meeting exemption "b" of section 239(2) of the Municipal Act, 2001. As a result of closed session discussions, direction was given to staff.

**19. Confirming By-law**

RES2024-186

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

**That By-law No. 2024-044, being a by-law to confirm the proceedings of Council on September 11, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.**

Carried

**20. Date of Next Regular Meeting/Adjournment**

Committee of the Whole - Wednesday, September 18, 2024 at 5:00 p.m.



Special Council - Strategic Session - 2025 Priorities - Friday, September 27,  
2024 at 9:00 a.m.

Council - Wednesday, October 2, 2024 at 5:00 p.m.

Moved By: Councillor Tobin Day

Seconded By: Deputy Mayor Grant Pringle

**That the meeting be adjourned at 7:02 p.m.**

Carried

---

Mayor, Sue Carleton

---

Clerk, Carly Craig